

DRAFT

BAUGHURST PARISH COUNCIL
Minutes of a meeting held on Thursday 29 July 2021
Wolverton Village Hall
7.30 pm

PRESENT: Cllrs M G Slatford (Chairman), R Cockle, J Hewitt, G Porter, S E Terrett
Also present: Borough Councillors S Frost and G Poland, and 5 members of the public
In attendance: Mrs P J Waterfield, Clerk to the Council

39. Minutes of the meeting of 24 June 2021 (copy herewith)

The Minutes of the meeting of 24 June 2021, copies of which had been circulated, were taken as read and APPROVED.

40. Apologies for absence

Received from Cllrs M Russell, P R S Postance, County Councillor D Mellor and Borough Councillor K Rhatigan.

41. Declarations of interest

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

42. Matters arising from the Minutes of 24 June 2021

- land at 105 Long Grove – fencing now erected, with no return of the fence required. Price requested for grinding out tree roots and levelling surface, soil/hardcore import etc. Personal items owned by 105 Long Grove to be removed, and laurel bushes to be felled once the nesting season is complete.
- Deeds – no further response from Land Registry.
- Wolverton field lease – see Open Spaces report
- S106 monies – see Open Spaces report
- Path adj 14 Wellington Crescent – payment of £5200 agreed
- Bench – Clerk had written to Jas Indian takeaway regarding siting of a bench, but had not received a response. Agreed similar approach should be made to owners of Old Forge Shops
- Land rear of 101 Long Grove – Clerk had written, asking for further clearance
- Domain name and email provision – domain changed, and website now built. Councillors to check for errors.
- Council tax charge – BDBC had asked for extension of time in which to present a Teams meeting to Council
- SLR – no action taken, but agreed machine would be sited once approved sites are known.
- Replacement posts, land adjacent Hurst Leisure Centre – see Open Spaces report
- Playground inspections – see Open Spaces
- Council acting as 'banker – HALC had advised this was not possible

43. County, Borough, BDAPTC and Police reports

All reports are to be found as appendices to these Minutes.

44. **Open forum**

A resident presented plans for a development in Wolverton Common. Another resident raised issues with highways flooding into her home, and had been put in touch with County Councillor D Mellor, in the hope that he would be able to coordinate a solution. A resident raised a renewal of a request for a salt bin in Wolverton Lane.

45. **Planning**

a) to receive and consider the latest planning applications

21/02161/HSE	2 Inhurst Cottages, Inhurst Lane	Part two storey/part single storey rear extension	Objection
21/01886/HSE	7 Wildwood Drive (Cllr Terrett declared an interest)	Double garage and two storey extension	No objection
21/02288/OHL	Little Brook House, Brook Lane	Upgrade of 4 spans of existing 11kv overhead line to include additional of another wire	No objection
21/01996/FUL	Holtfield House, Wolverton Common	2 x 3 bed houses, garages, revised access and associated amenity space	Objection
21/02160/HSE	1 Inhurst Cottages, Inhurst Lane	Part two storey, part single storey rear extension	Objection
T/0034021/TPO	9 Hazel Green	1 oak – prune	No objection

b) Decisions by BDBC

20/03238/FUL	The Rectory, Crabs Hill, Wolverton	Change of use of land to car park to expand the existing car park to the north east	Approved
21/01747/HSE	55 Woodlands Road	Part single, part two storey side and rear extension	Approved
21/01694/GPDAA	Moyglare Farm, Stoney Heath	Additional storey to a dwelling house with a maximum roof height of 9.32m	Withdrawn
T/00272/TPO	Rear of The Hawthorns, Baughurst Road	Prune 3 oaks	Approved
21/00626/ROC	Land adj to The Acorns, Bishopswood Lane	Variation of condition 1 of 18/02277/FUL to change the width of the vehicular access	Approved

b) Matters arising

- Cllr Porter to attend West Berkshire Planning meeting re 20/02527/OUTMAJ Blacks Lake Track Racing, Paices Hill, Aldermaston
- BDBC had offered a Teams meeting to discuss the Local Plan and its implications

46. **Finance**

- Latest financial statement was approved
- Payment approved of Candover Park Solutions invoice at £275.00
- Approval given to purchase of poppy wreath at £40
- Approval given to arrangements, Remembrance Sunday

47. **Playing fields and Open Spaces**

- Report from Open Spaces Committee, 6 July 2021

a) **S106 monies**

All documentation received from BDBC had been presented to full Council. It was AGREED that:

- The officer at BDBC be asked to explain the application process for accessing and applying S106 contributions
- Borough Councillor sG Poland, S Frost and K Rhatigan to also be asked to request information from BDBC, identify how best to proceed, and also to support any applications made by this Council
- Clerk to identify those areas last identified for application in 2019, and all councillors to consider any other items for inclusion (Clerk's note: below)

Brimpton Road	Planting of trees and bushes	Recent major remedial felling has left gaps in a piece of woodland fronting a major road in the parish, and which is mentioned in our VDS as a means of protecting those who live behind the rows of trees. We need to fill the gaps before they become filled with nettle and bramble
Rural Baughurst	Kissing gates	Several of our rights of way either have no kissing gates, or have only one along the length of the path, where we need to add additional gates
Long Grove and Wolverton field play areas	New play equipment	We would like to add equipment which could be more easily accessible for disadvantaged children
Rear of Hurst Community College	Litter bin	This is the preferred school exit, which crosses our land by several rights of way. We would like to place an additional litter bin on County land just beyond, as we have no facilities for the collection of litter

b) **Path adjoining 14 Wellington Crescent**

The path resurfacing had been carried out successfully, albeit at higher cost than the original estimate, and a larger area encompassed. Agreed that payment of £5200 should be paid, and application made to HCC for assistance with the cost of repair, which also included land which is the responsibility of HCC.

c) **Railings, land adjacent Hurst Leisure Centre**

AGREED that only those posts which are currently damaged (9) should be replaced, at a total cost of £965 + VAT.

d) **Bench, Heath End Road**

It was agreed that the open area opposite Jas Indian takeaway is not suitable for the placing of a bench. Instead, agreed that the owners of Jas are to be asked whether the bench could be situated on their forecourt, and also to do similarly with the owners of the Old Forge Shops.

e) **Pond Area, The Withies**

No information available.

f) **Clearance of pavement, Brimpton Road**

Agreed that this project is abandoned. The land does not belong to the Parish Council, and HCC, although having been asked twice to clear, are only currently undertaking works which are safety driven. County Councillor Mellor to be advised of the situation. Clerk advised that, in the past week, the pavement had been cleared by HCC.

g) **Planning group for improvement of open areas**

Due to be arranged to identify areas along the length of Brimpton Road. Meeting to be organised by clerk.

h) **Land adj 9 Pinewood**

Ownership of the land in the 1950s had been registered, but the whereabouts of the owner is currently not known. Agreed that no further action is taken.

i) **103/105 Long Grove**

Cllr Terrett provided a map showing those posts which should be removed in order for the new fence line and path to be put in place.

k) **Deeds**

Clerk advised no further response had been received from the Land Registry. Agreed that, if free, a consultation with our solicitors should be undertaken to identify how much it would cost to use their services to achieve our goal of all Council owned areas to be registered.

l) **Wolverton field lease**

Sir George Brown Trust have decided not to sell the field, but had offered a five year lease at £350 per year rental., which was agreed. (Cllr Slatford declared an interest and left the room).

m) **Tree surveys**

Original successful contractor had eventually withdrawn his offer, and the second applicant had been awarded the contract. Works will commence from mid August.

n) **Request for areas of planting of trees**

No further contact had been forthcoming from the charity wishing to proceed with this.

o) **Speed Limit Reminder (SLR)**

In the absence of a working Speedwatch team, it had been agreed that the machine would be hoisted onto an approved post in different locations, on a rotating basis, with a small team available to help fit and remove the machine. Two applicants had put their names forward to help with Speedwatch.

p) **Licence – The Withies**

Despite two emails, no further response received from BDBC officer handling the transfer of the licence.

r) **Green local space**

Response to BDBC local consultation had been made.

s) **Small parcels of land**

No action had been taken thus far.

t) **Playground inspections**

Agreed that maintenance contractor should be asked to check Long Grove on a weekly basis, and Cllr Cockle agreed to do the same for Wolverton field. A further meeting of Open Spaces committee is to be held to decide the best way forward for the inspection cycle.

48. **Email, website and domain name provision**

Domain name has now been changed to new provider Seiretto for new website with Hugofox, which is also in the process of being built at £399.00 + VAT. Agreed that all councillors should give Clerk password details before the July meeting to enable our IT provider to save and store all historic emails within the new server.

49. **Highways and rights of way**

- Footpath 28 - official notification of deviation of route received
- Salt bin – required in Wolverton Lane
- Overhanging bushes – A339 junction with Wolverton Road
- Replacement signs required – near Wellington Arms, and at Wolverton Townsend
- Potholes – Baughurst Road opposite Oak Cottage, and Wolverton Common near junction with Wheathold
- Clerk to ask HCC to clear vegetation from path on Brimpton Road between Hazel Green and Woodlands Road
- Agreed that a meeting of Footpaths Committee should be convened in order to set up a plan for the identification of 'missing' rights of way before the deadline of 2026.

50. **Open forum**

- Clerk's appraisal had been carried out satisfactorily.
- Communication to Councillors will continue to be made electronically, rather than reverting to personal delivery, as was required by law before the pandemic.

- The death was noted of Jane Ayre, a former Councillor for Baughurst Common Ward, and condolences were noted.
- Clerk advised that the external Audit had been carried out successfully.

51. **Councillor vacancies and training**

- Agreed that Cllr A Sciarretta should be co-opted as a Councillor for Baughurst Ward.
- Agreed that all those Councillors who have not completed induction training, and also those whose training took place more than 10 years ago, should be encouraged to join the session being promoted by a local council.

52. **Accounts for payment**

Received: Calleva Football Club £304.82;; interest .72p

Income	£	Expenditure	£
Precept	24492.50	Administration	11973.66
Grant – grass cutting	5380	Grants	
Interest	2.02	Free 2p	150.00
Pineapple field	640.82	Chairman's allowance	
Grants		Pineapple field	86.88
Insurance claim		Grass cutting	0
Footpaths booklets		Vitaplay	84
VAT claim		Trees	1170
	30515.34.	Contractor	0
		General	254
		Highways SLR	0
Profit/loss on 1 month	16972.80		
			13718.54

Balance Sheet as at 29.7.21

	£		£
Balance b/fwd	118880.00	Current Account	5633.48
		Less: unrepresented	3769.46
Profit on month	16972.80	Premier Account	85202.89
		Petty Cash	167.89
		Reserve Account	48618
	135852.80		135852.80

To pay:

Balance per bank statements as at 29.7.21

Regency	Payroll July	14.84 + 3.70
	Payroll August	14.84 + 3.70
HCC	Pension - July	369.32
	Pension – August	369.32
Clerk	Salary and allowance July	1152.39
	Salary and allowances August	1152.39
Tesco	Mobile contract July	7.50

	Mobile contract August	7.50
Microsoft	Office 365 July	17.60 + 3.52
	Office 365 August	17.60 + 3.52
Business Stream	Pavilion July	5.00
	Pavilion August	5.00
Candover Park Solutions	IT help	275.00
Inland Revenue	Tax and NI July	279.07
	Tax and NI August	279.07
Clerk	Postage 3 mos to 30.6.21	42.80
	Internet provision 3 mos to 30.6.21	52.00
	Annual mileage allowance and use of home as office	226.26

52. Date of next meeting

The date of the next meeting will be held on **23 September 2021**, 7.30 pm, Heath End Hall.

53. Appendix 1

County, Borough, DAPTC and Police reports

a) **Cllr G Poland reported:**

GRASS: He believed this difficult issue has now subsided, and certainly is seeing less adverse commentary on BDBC's own website as well as social media. No doubt the recent spell of very hot weather will have arrested grass growth but he understands that the Grass Cutting team is virtually back to its normal cycle.

LIDL – TADLEY: He had no further news regarding this planning application following his report last month.

AWE: He had attended his first meeting of the AWE Liaison Committee on 7th July. His report last month mentioned considerable email correspondence with a Tadley resident concerned at aeroplanes overflying AWE, who have referred the matter to CAA for a response. He had also received a response from AWE regarding a further unrelated matter raised by the same resident and although AWE have responded to him, he has sought clarification before responding.

Hurst Leisure Centre: Council will be aware of a report by County Councillor Derek Mellor at the last meeting, who possibly may be able to update further with regards to the frankly unsatisfactory unilateral action taken by the new Head to the detriment of the Community. He is aware that there has been significant adverse reaction on social media to the Head's new proposals.

Other matters: Some concerns had been raised by a resident, specifically relating to Anti-Social behaviour. He has called on the resident twice, to offer any support, but so far without any success. Similarly, he has spoken to some residents concerned on planning and bin matters.

b) **Cllr S Frost reported:**

- He was delighted to attend his first meeting of this Council, and gave an overview of his appointment as Chair of Economy, Planning and Housing, and also as a member of the Development Control Committee. He further outlined his situation regarding planning matters, where he must leave the room when such matters are discussed.

- Development Control Committee meets every 6 weeks.
- c) **BDAPTC**
The next meeting will be held on 1 September 2021.