

DRAFT

BAUGHURST PARISH COUNCIL
Minutes of a meeting held on Thursday 21 October 2021
Heath End Hall, Baughurst
7.30 pm

PRESENT: Cllrs M G Slafford (Chairman), R Cockle, J Hewitt, P R S Postance, S E Terrett
Also present: County Councillor D Mellor (fr5), Borough Councillor G Poland
In attendance: Mrs P J Waterfield, Clerk to the Council

68. **Minutes of the meeting of 23 September 2021** (copy herewith)
The Minutes of the meeting of 23 September 2021, copies of which had been circulated, were taken as read and APPROVED.

69. **Apologies for absence**
Received from Cllrs M Russell and A Sciarretta.

70. **Declarations of interest**
Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they are required to complete with any declarations of interest on an annual basis.

71. **Matters arising from the Minutes of 23 September 2021**

- land at 105 Long Grove – see Open Spaces report
- Deeds – no further action taken
- S106 monies – see Open Spaces report
- Bench – see Open Spaces report
- Land rear of 101 Long Grove – no further information received
- Email provision – domain changed, website and email provision now operational, but with ongoing issues which still need resolving. Noted that quotations should be received for replacement Council laptop and printer.
- Council tax charge – BDBC had provided a written explanation
- SLR – agreed that a clamp is required and a ceiling of £150 given
- Replacement posts, land adjacent Hurst Leisure Centre – see Open Spaces report
- Greenham Common Trust – will attend the Annual Parish Meeting April 2022
- SSE Pineapple pavilion – see Open Spaces report
- Long Grove play area – see Open Spaces report
- Open areas maintenance – see Open Spaces report

72. **County, Borough, BDAPTC and Police reports**
All reports are to be found as appendices to these Minutes.

73. **Open forum**
Matters raised included:

- New Councillor training to take place in November
- Contact had been made with Headteacher, Hurst School, regarding Remembrance Sunday; stationery supplies and prizegiving

74. **Planning**
a) to receive and consider the latest planning applications

T/00442/21/TPO	Wilderness Lodge, 5	Felling and pruning	No objection
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	Heathrow Copse	work	subject to Tree Officer's opinion
21/02828/FUL(amended)	Springfields, Baughurst Road	2 dwellings with associated parking and access	No objection
21/02955/HSE	The Old Thatched Cottage, Wolverton Common	Single storey front extension	No objection
21/03148/FUL	Shawfield House, Baughurst Road	1 dwelling, detached garage and access	Objection
21/02628/FUL	25 Heath End Road	New mixed use (class F2 local community and Class C3 residential) building and associated parking	Objection

b) Decisions by BDBC

21/02477/LDPO	Lyndale, Wolverton Common	Certificate of lawfulness for proposed formation of habitable rooms in roof space with rooflights	Approved
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b) Matters arising

Agreed to adopt Tadley Town Council's response as a base for this Council's response, as the reasoning is identical.

75. **Finance**

- Latest financial statement was approved
- Payment of Candover Park Solutions approved

76. **Queen's Platinum Jubilee**

Meeting had been postponed.

77. **Newsletter**

Following slight further refinement, approval given to production of newsletter. Printing costs agreed a £175.00.

78. **Highways and Rights of Way**

- Minutes of Footpaths Committee 19 October 2021

➤ Re-routing of Bridleway 1

HCC had carried out the re-routing of the path to avoid houses and gardens, and the official documentation had been received to cover this.

➤ To consider prioritising lost paths for inclusion in the 'Don't lose your way' Government scheme

Clerk advised that, with effect from 1 January 2026, no further paths will be added to the Definitive Map. Prior to that date, all applications to include paths which are not currently on the Map will be considered via the medium of the Ramblers Association. Agreed that the public are invited (via Facebook, web page and newsletter) to put forward to this Council any paths which they may wish to be considered. Agreed that it is important to liaise with landowners, and it was suggested that a member of the Ramblers Association may be persuaded to attend a Council meeting to explain the scenario in greater detail.

➤ Bridleway 15

Clerk advised 6 months' formal closure by HCC, until May 2022, for remedial repairs to be carried out.

➤ Great Haughurst Copse, Bridleway 6

A request for grant aid had been received from the landowner. She, together with HCC, are working towards improving the surfacing of Bridleway 6, which is often a quagmire. A fund 'Friends of Haughurst Copse' has been set up, and HCC have agreed to provide half of the cost of the works, providing the public match the remainder. Members of the public have contributed £1000, and Ashford Hill PC have also been approached. Agreed that a contribution of £750 is offered, once the scheme is to go ahead.

- County Councillor Mellor asked to investigate poor surfacing on Bishopswood Lane adjacent to golf club.

79. **Playing fields and Open Spaces**

a) Report from Open Spaces Committee, 23 August 2021

- S106

Borough Councillor Poland had investigated the situation regarding these monies, and found that there are none currently available for Baughurst PC, although the situation is pending. It was also identified that, in order to claim any monies, new schemes must be submitted in advance, accompanied by quotations. Agreed that new items outstanding for both Wolverton and Long Grove play areas should be submitted.

- 105 Long Grove

Quotation had been accepted, and works are to commence Friday 26 November 2021.

- Railings, adj Hurst Leisure Centre

Quotation had been accepted, and works are to commence Monday 29 November 2021.

- Tree Survey

Works had commenced, but were being carried out on a one day per week basis. Clerk to check whether plotting of trees on Parish Online is being carried out per week, or at the end of the survey.

- SLR

Stratfield Saye PC had indicated their interest in renting the SLR for an initial block of 4 outings at £100. Agreed that this should be accepted. Cllr Cockle had experienced problems in obtaining mounting plates for the SLR, to enable it to be hoisted onto a roadside pole; Clerk continues to investigate. However, also agreed that the machine should instead be padlocked to the pole, as previously suggested.

- Weekly inspections

Weekly inspections of both Long Grove and Wolverton field had been made by maintenance contractor and Cllr Cockle, with the only reported item being the identification of another failed gate closer at Wolverton field. No other issues had been noted. Future inspections, even if there are no issues, should be made weekly by email to the Clerk.

- Footways, tarmac – Baughurst Common

Two quotations had been received, and agreed that Quotation No 2 is accepted, at a total cost of £10,091.20 + VAT. However, concern is noted over tree roots, and tree contractor to be asked for his opinion of any outcome to the trees, should the roots be cut.

- Baughurst Common open areas – planning

Quotations had been requested for the works to be carried out in the Baughurst Common areas, but only one received thus far.

- Wolverton field

Quotations had been requested for remedial works to Wolverton field, but no response thus far. Clerk has yet to apply for quotations for bark chippings. County Councillor Mellor to be asked to investigate the possible resurfacing of the car park area by HCC.

- Parish Online

All Councillors had been reminded that they have use of Parish Online, once passwords have been given to them. One Councillor had taken up the offer, in addition to those already using it.

SSE and Pineapple pavilion contract

Agreed that the outstanding invoice of £744 is paid, with investigation with SSE regarding estimated invoices over the past 12 months. Also agreed that the fixed contract with SSE is put in place. It is understood that this may vary in line with national guidelines due to the existing crisis in energy.

Agreed payments to be made:

- Vitaplay's invoice for Long Grove repairs, at £375.00.
- Latest workbook (April – September 2021) for maintenance contractor, at £1699.37.

General

- Clerk had notified HCC of dead tree, Woodlands Road, opposite Portway.
- Clerk had identified missing postbox, junction of Woodlands Road/Portway, and had contacted Royal Mail to notify them.

80. Basingstoke and Deane Borough Council Draft Code of Conduct

Agreed that this should be supported.

81. Accounts for payment

Received: Calleva £84.00

Income £		Expenditure £	
Precept	48985	Administration	20599
Grant – grass cutting	5380	Grants	
Interest	4.90	Free 2p	150.00
Pineapple field	892.82	Chairman's allowance	
Grants		Pineapple field	1340.00
Insurance claim		Grass cutting	0
Footpaths booklets		Vitaplay	84
VAT claim		Trees	1170.00
	55262.72	Contractor	0
		General	182.05
		Highways SLR	0
Profit/loss on 1 month	31737.67		23525.05

Balance Sheet as at 21 October 2021

£		£	
Balance b/fwd	118880.00	Current Account	4247.24
		Less Unpresented	2169
Profit on month	31737.67	Premier Account	99698.27
		Petty Cash	222.49
		Reserve Account	48618
	150617		150617

To pay:

Balance per bank statements as at 21 October 2021

Regency	Payroll October	14.84 + 3.70
HCC	Pension – October	369.32
Clerk	Salary and allowance October	1152.59
Tesco	Mobile contract October	7.50
Microsoft	Office 365 October	17.60 + 3.52

Business Stream	Pavilion October	5.00
Inland Revenue	Tax and NI October	278.87
Candover Park	IT assistance	357.50
British Legion	Poppy wreath	40.00
Vitaplay	Long Grove repairs	312.88 + 62.57
Clerk	Postage 3mos to 30.9.21 Internet connection 3 mos to 30.9.21	37.60 52.00
Data Protection	Annual renewal	35.00
Vitaplay	Repairs	312.88 + 62.57
A D Gibbs	Maintenance work	1699.37

82. Date of next meeting

The date of the next meeting will be held on **18 November 2021**, 7.30 pm, Heath End Hall.

67. Appendix 1

County, Borough, DAPTC and Police reports

a) County Councillor D Mellor reported:

- A speed check along Baughurst Road over a period of 2 weeks had resulted in an average speed of 37mph. Police have been asked to investigate.
- Countryside - £500,000 had been put into the budget for 'promoted' routes for paths and bridleways. All 870 volunteers are now back and working.
- Schools – all schools in Hampshire are now classified as 'good'. 90% of pupils are back in school. Ofsted inspections in Tadley schools will take place soon. He is chasing the Cycle and Walkway Scheme, linking schools in Tadley.
- Waste cycling facilities – now back at full strength, with the appointment system working well.
- Hampshire's eligible vulnerable children will receive food vouchers this October half term (25-29 October), thanks to further funding provided to the County Council by the Department for Work and Pensions (DWP), and approval from Hampshire County Council's Executive Lead Member for Children's Services, Councillor Roz Chadd.
- Hampshire County Council is to consider adopting a policy that would enable the County Council, as the local transport authority, to take action when unauthorised vehicles are found using bus priority measures and, in doing so, causing delays to bus journey times and inconvenience to passengers.
- Hampshire County Council is set to reach the next important milestone in meeting the ambitions of the Government's 'Bus Back Better' strategy – aimed at driving significant improvements in local bus services (outside of London).

b) Borough Councillor G Poland reported:

- **Hurst Leisure Centre**

I have no further update to report although as previously reported some personal training is available.

- **Other matters**

- As a member of the Community Environment and Partnership Committee I attended a visit to view Basingstoke Ice Rink to view and potentially understand the difficulties.
- I attended an Audit and Accounts Committee meeting on 27th September
- I attended a full Council meeting on 14th October.

- An omission in the last report was that, following a resident request, I dealt on a Sunday with an overflowing waste bin adjacent to their property in Baughurst Road.
- I could easily see the residents' concern, and, unable to obtain a resolution from BDBC until the Monday, removed the excess to my own black bin collection for collection that week. On investigation with BDBC it would appear that this bin was not on their schedule, which has now been resolved.
- The resident was grateful but raised the issue of speeding on Baughurst Road and measures to combat it. It is understood that the Police do not consider this road an "issue" but believe the local speed awareness team are proposing to visit.
- **Maintenance of Play Area equipment**
I have so far been unable to resolve this query with BDBC
- **CPSOs**
BPC requested clarification on whether their radios are linked to the main Police system and who funds CPSO's. Despite requesting a response, regrettably this has not yet been forthcoming, and he hopes to clarify by the next meeting.

Cllr Poland was asked to investigate the possible repair of small items within our Council play areas by BDBC.