

# DRAFT

## BAUGHURST PARISH COUNCIL Minutes of a virtual meeting held by Zoom on Thursday 22 October 2020 7.30 pm

**PRESENT:** Cllrs M G Slatford (Chairman), C Curtis, C Grenville, J Hewitt, G Hetherington, G Porter, P R S Postance, M Russell, S E Terrett  
Also present: Hampshire County Councillor D Mellor, Borough Councillors M Bound and W Lovegrove, and 1 member of the public  
Apologies for absence received from Cllr A Sciarretta  
In attendance: Mrs P J Waterfield, Clerk to the Council

57. **Minutes of the meeting of 24 September 2020** (copy herewith)

The Minutes of the meeting of 24 September 2020, copies of which had been circulated, were taken as read and approved.

58. **Apologies for absence**

Apologies for absence received from Cllr A Sciarretta.

59. **Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

60. **Matters arising from the Minutes of 24 September 2020**

(45) Defibrillator

Five quotations were received for the purchase of a new defibrillator for the Pavilion, and Cllr Russell asked to investigate. The machine is to be fixed in an inside cabinet within the Pavilion.

(45) Long Grove vandalism repairs

Repairs to the outer post and rail fence had been undertaken by the Clerk's husband.

(45) Bollards adj 105 Long Grove

Lloyds Bank, who hold the Council's deeds, had advised that, once retrieved, they could not be taken back into storage. Our solicitors to be asked whether they would store the documents. Clerk is compiling a PDF document of all copies of deeds held within various files, both archived and present.

(45) Newsletter

Deferred.

(45) War Memorial

Quotations to be received for cleaning, and application for a grant made.

(45) Annual contract with BDBC for inspections

BDAPTC to take up this situation with BDBC on behalf of all Councils owning play areas within the Borough.

(45) Lantra Awards Basic Tree Survey -Tree Wardens

Tree Wardens are volunteers, who may be appointed by Parish Councils to keep a watchful eye on trees owned by the Council. Kingsclere to be asked how they manage the situation – they have two volunteers who advise on tree planning applications and occasionally on individual trees. A full tree survey is carried out by a professional.

(45) Land at 59 Long Grove

Following a meeting with the residents, a councillor and the Clerk, it was agreed that the fence would be replaced on the correct boundary line, following felling of a tree and removal of stump.

(45) Parish online – tree plotting on line

AWE advised that the GIS map showing the outline of the DEPZ is owned by West Berkshire District Council, and application had been made to them for permission to include this information and receive the GIS document.

(45) Trees

Site	Tree No	Description	Works carried out/to be carried out	Cost
rear of 87/89 Long Grove	47	Dead oak	To be felled	325.00 + 65.00
87/89 Long Grove	55	Remedial pruning of large overhanging branch	To be pruned back	780.00 inc VAT
8 Pinewood Close	658	Dead pine	Felled	325.00 + VAT
Adj 2 Portway	533	Dead pine – emergency works	Felled	485.00 + 97.00
Adj 15 Forest Close	550	Large branch ripped from tree, leaving jagged open wound	Advised that the main branch is removed to below the failure leaving the remainder of the tree	210.00 + 42.00
Fir Tree Corner	Too small to register for a number	Small silver birch fallen and resting in arms of oak tree, overhanging both pavement and road.	Removed as emergency measure	No charge
Ash stumps to rear of Heath Court		Credit note received from contractor. Original invoice to be paid less credit of £140.00 + 28.00	No further action	606.00 less 168.00 = 438
81 Long Grove	26	Failed large branch overhanging bridleway	Removed	380.00 + 76.00

61. **County, Borough, BDAPTC and Police reports**

All reports are to be found as appendices to these Minutes.

62. **Open forum**

Approval was given for the Clerk to advertise the link on our website to Royal British Legion to enable parishioners to make donations in connection with Remembrance Sunday. Investigation into recent situation regarding replacement polycarbonate panels on bus shelters to be made. 'Walking for Health' walks locally had resumed – more information on BDBC website. A resident advised that fencing works would be carried out alongside FP13 in the near future.

63. **Planning**

a) to receive and consider the latest planning applications

20/02662/HSE	12 Conifer Close	Creation of dormer to extend existing 1 <sup>st</sup> floor	No objection
20/02629/FUL	Land at Baughurst Road, Baughurst	3 x 3 bed dwellings and associated access and parking	Objection
20/02688/ADV	5 The Old Forge, Heath End Road	Display of non illuminated fascia sign, projecting sign and information on windows to front elevation	No objection

T/00502/20/TPO	1 Oak Close	T1 oak prune T2 oak prune	No objection
20/02441/FUL	Monts Farm, Browning Hill	New dwelling	No objection

b) Decisions by BDBC

19/03291/FUL	Land adjacent to St Ann's Cottage, Bishopswood Lane	1 x 3 bed dwelling and creation of new access	Approved
T/00238/TPO	Pine Lodge, Wolverton Common	Prune holly and mature trees. Remove dead/dying silver birch. Remove other dead trees	Approved
20/00607/PIP	West View Farm, Baughurst Road	Erection of 1 dwelling and associated parking	Refused
19/01264/FUL	Land west of Church Road, Browning Hill	Erection of staff bungalow in association with extant glamping site (amended scheme to that approved under 19/01264/FUL)	Approved
T/00314/20/TPO	Heath End Hall	Prune/felling work as per survey J1271 TCS	Approved
20/01321/FUL	Mulberry Hill, Violet Lane	Demolition of existing outbuildings and stables. Erection of replacement storage barn	Approved
20/00899/PIP	Land at OS 455711 159035, Wolverton Road, Wolverton Common	Permission in principle for residential development for 5 residential units	Refused
20/00839/FUL	Kiteshill, Wolverton Common	1 x 2 bed dwelling and detached garage with associated amenity space	Approved

c) Matters arising

BDBC Planning Policy Officer had participated in a virtual meeting with Council, to discuss various planning matters and policy. A further full meeting of Council to be convened to formulate response to non-statutory consultation on Issues and Options. Discussion to take place regarding Neighbourhood planning.

64. **Finance**

- a) The latest financial report was received and noted.
- b) Defibrillator - deferred
- c) Agreed that website and email provision providers should be changed. Quotations requested.
- d) Annual contract for inspection of play areas with BDBC – deferred awaiting outcome of BDAPTC discussions. Query regarding ownership of Tadley play areas to be confirmed.
- e) Zoom - Approval was given to the continued use of Zoom until December 2020.

65. **Highways and Rights of Way**

- a) Pavement to right of 14 Wellington Crescent  
Agreed that path needs repair. Clerk to obtain quotations.
- b) Footpath 13 – stile  
Two councillors agreed to investigate a loose step on the stile.

66. **Playing fields and Open Spaces**

i) Jetwashing of surfaces, Long Grove

Contractor had advised that all walkways and hard surfaces are covered within the cost of the quotation. Water remains a problem, but an adjacent resident had agreed to the supply of water, at cost.

ii) Proposed works along length of Brimpton Road

Copies of deeds are being retrieved, which will clarify land ownership.

iii) Trees

Those trees which have been felled have been removed from Parish Online and our original master copy of the tree surveys. Quotation for tree 555 adj 15 Forest Close agreed at £210.00 + 42.00.

iv) Bark chippings

The company who quoted for this earlier this year are now operating again. Their quotation of £395 + VAT was accepted. Several Councillors had offered to spread the bark once delivered.

v) Hedgecutting – Wolverton field

No quotations received. Deferred to next meeting.

**67. Accounts for payment**

**Received:** Bank interest .51p and .68p; Calleva £84.00

**Profit and Loss Account as at 22.10.20**

<b>Income</b>		<b>Expenditure</b>	
<b>£</b>		<b>£</b>	
Precept	48500	Administration	15141
Grant – grass cutting	5327	Grants	750
Interest	16	Free 2p	500
Pineapple field	864	Chairman's allowance	40
Grants	0	Pineapple field	102
Insurance claim	4885	Grass cutting	1431
Footpaths booklets	5	Vitaplay	7580
	<b>59597</b>	Trees	3275
		Contractor	2632
		General	1209
Profit on 7 months	28556		
			<b>31041</b>

**Balance Sheet as at 23.9.20**

<b>£</b>		<b>£</b>	
Balance b/fwd	109795	Current Account	6667
		Less: unrepresented	3565
Profit on 7 months	28556	Premier Account	86467
		Petty Cash	164
		Reserve Account	48618
	<b>138351</b>		<b>138351</b>

**To pay:**

Balance per bank statements as at 22.10.20

Regency	Payroll October	14.84 + 3.70
HCC	Pension October	410.36

Inland Revenue	Tax and NI October	359.74
Clerk	Salary and allowance October	1342.31
Tesco	Mobile contract October	7.50
Microsoft	Office 365 October	17.60 + 3.52
Business Stream	Pavilion October	6.00
Zoom	Social media provider October	11.99 + 2.40
Nash Trees	Dead pine adj 2 Portway	485.00 + 97.00
Nash Trees	81 Long Grove – branch	380.00 + 76.00
Nash Trees	Felling of ash trees, Heath Court	350.40 + 87.60
Clerk	Postage 3 mos to 30.9.20	45.75
	Use of home internet provider 3 mos 30.9.20	52.00

#### 68. Date of next meeting

The date of the next virtual meeting is **Thursday 26 November 2020**, 7.30 pm.

#### 69. Appendix 1 – County and Borough Reports

##### Appendix 1

County, Borough, DAPTC and Police reports

##### a) County Councillor D Mellor reported:

- **COVID19:** Whilst HCC is fully prepared for any second spike and encourages all preventative measures, as at yesterday (12 October) there were just 2 cases in B &NH Hospital and the current R rate at 10 per 100k population is very low by even Tier 3 standards. Mass PPE storage, Testing undertaken by own PH staff where necessary (Schools?) etc are just some of the activities carried out. Including any data in reports is merely a guideline, so fast changing are the numbers, increase in testing and government policy.
- The additional work, still ongoing, in Adult Social Care, has cost HCC some £103M in the past 6 months. Attended , as a Member of the Audit Committee, a pre Final Accounts briefing by the Deputy CEO/CFO, and there is a real concern that if HCC do not get the money back from Central Government, it will impact not only what is done in the second half of the year, but also in future programmes. HCC continue to invest in Care Homes, additional Social workers/carers; and still have some 11000 vulnerable adults receiving direct assistance in the County. Nearly all office staff are working from home. Some of the non emergency HCC telephone contact lines e.g Highways reporting, were stopped as interacting with contact staff at home was not efficient. The online activity still works and a new system will be in place, along with a change in structure, in the next week or so.
- **Children's Services;** Schools review - attended re a Basingstoke and Deane schools performance, roll calls, future coverage etc reflected that all schools in my ward are Good rated by Ofsted; attendance is in the area of 96% at Primary and 92% at Senior level. The adjusted exam results, as with most of the country, treated the pupils in line with their teachers' assessments and there is no record of some 'losing out' on either 6th

form entry or College/University placement. As always , HCC schools performed around 4-5% above the national average.

- In respect of Children's Services, on a County basis, there has been an increase in Children in Care (Looked After) during the pandemic that causes concern. Fostering in particular is on a big demand curve.
- Only local problem, now sorted, has been the additional Home to School Transport requirement caused by HMG in mid August introducing a policy that children should avoid using public transport when travelling to/from school; net result has been a massive hike in cost and also the accident in Winchester when a supplementary bus drove into a bridge when on the wrong road. The privilege travel that some enjoy should be confirmed by the school half term. I am mindful of the distance that some children travel in my ward; equally aware that a few choose to go to schools in Berkshire which adds to the school run problems parents endure with different start times etc.
- **Highways:** There is now a major study (Thames Valley/North Hampshire Connectivity) incorporating participation of BDBC Reading BC, West Berks DC, Wokingham etc which is looking to improve traffic conditions on the North/South roads in the area. Primarily focussed on the problems of the A33, the first draft did not cover any area west of the A340. I lodged a long letter, attended the first meeting and a subsequent one with the Director and am pleased to say that the study will now incorporate the area from the A339 east. This is of relevance to Baughurst, as undoubtedly the knock-on effect of more traffic on the A roads - be it through Manydown and other developments, normal growth (reducing in Climate Change) and the link between the M4/M3 and key A roads will dramatically affect the traffic on e.g B3051 and this problem has to be incorporated. There is now a TfSE group of home counties coordinating all major transport improvements.
- **Highways Maintenance:** as this note is written just after several days of amber warnings caused by Storm Alex and a wet October to date, there is always a hike in drainage issues and damage to the road, but the 'flags' on Highways map are still few and far between. Locally the issues on the A339 by Crabbs Hill caused problems with TTRO's and of course whereas the routings caused problems for Wolverton and Baughurst residents on this occasion, to the future new projects may cause problems for other Parish residents. The shortest route suitable for all vehicles is generally adopted. Diversion signage is being looked at. On Highways, the A339 will soon be the site for a quarry by the Ramsdell turn off; this follows the exhaustion of the current site at Monk Sherborne which will return to agriculture.
- **Active Spaces;** the HCC brand name for the big **Cycling and Walking** programme is being launched on October 19th with a full strategy document. Parish Councils with an interest have been invited through HALC and of course the likes of Cycling Basingstoke. Too early for details of all the proposed changes, many of which would be restricted by road, pavement width but clearly Cycling and Walking will dominate all future plans. examples in BDBC are the new roads under construction on the Ring Road. At the same time there is a full Rural programme; details of this follow by a separate email. Despite our financial woes at present, the full Capital programme is not affected.
- In late August/ September, HCC developed on a temporary basis, some 40 'pop up' bike and walking areas by reducing car space ; primarily at high street or retail areas .Some lasted a few days before objections by car users, disabled persons no longer getting a Blue badge benefit and of course retailers forced a rethink or dismantling of the temporary structure. Basingstoke was one example; Southampton too, and the Fleet Town Centre project which is continuing also received coverage on BBC South. Still HMG has come out with a second tranche of money to be used on the project.
- **Household Waste Recycling Centres;** the issues of Wade Road have been abated to a certain extent with a better slot system and as BDBC has now re introduced a full kerbside collection programme, residents having offloaded their eight to ten weeks backlog, then booking a slot is facilitated. Notwithstanding the issues relating to those

who live more than 10 miles from Wade Road using the Newtown Road tip, HCC continues to offer cross border reciprocity- regrettably of no interest to Berkshire UA's- or a simple charge of £5 per visit to non County residents. The real issue on Waste is the difficulty HCC is having in finalising additional material recycling facilities; perhaps worth a reminder that what is collected roadside or dropped at Wade Road and 25 other tips has to be processed; local authorities have been against such as an incinerator at Barton Stacy; a similar development nearer Winchester and HCC still looking at extending the current area at Alton to accommodate 300 tons of recycling. Understandable that people do not want such in their area but environmentally we have to do something.

- **Planning:** The Parishes, the local authorities with planning responsibility are all preparing responses to the Government White Paper Consultation. The ETE Committee has sent in their comments/ contribution to the Leaders response, not only on what was in the paper but what alarmingly was left out of it. The loss of any input by local residents is undemocratic; the loss of \$106/CIL etc not all well compensated by the Infrastructure Levy proposals and all in all, general response is 'Think Again'. It is of interest - just west of the ward is a proposal to build 850 homes by the AONB and the local villages of Headley and Bishops Green are the target of developers for building c 50 to 80 homes. What is 'Growth, Development and Protection'? There are currently permissions for almost 50000 homes in Hampshire, many long outstanding on land grab sites. Conversely, good to see that J7 of the M3 is the site for the next new hospital.
- **Climate Change:** We now have a comprehensive 237 page document covering all aspects of Climate Change in the County. We continue to meet the net zero carbon objective by 2050.
- **The Local Economy:** Of course, a major concern, as we move out of furlough this month (Hampshire had c 300k residents on such schemes;) is the growth in unemployment. The Claimant count has locally grown to c.5% and HCC is now investing in training programmes to counter this. Regrettably, the COVID rules prevent a resurgence of any activity in the important tourism sector. Cruise ships parked off the Isle of Wight, 50% drop in freight tonnage through the County and other factors do not give optimism. The roads are c80% of the same period in 2019.
- **Crabs Hill:** recent heavy rainfall had delayed the completion of the resurfacing works, which is now scheduled for early November. Woodlands Road had been resurfaced: Heath End Road fencing completed. Cllr Mellor asked to investigate ownership of woodland adjacent.

b) Borough Councillor W Lovegrove reported:

- BDBC have made their response to the Government White paper
- BDBC are not holding their usual Remembrance Sunday commemorations. They are encouraging residents to stay at home and remember the 2 minute silence, or follow a virtual service by BDBC either on Facebook or Twitter.
- He had participated in an online Licensing sub committee in connection with 2 licensed drivers.
- He had responded to residents in connection with non-collection of grey bins; and helping to produce an Advent calendar of notable spots within Tadley and Baughurst. Lattice House was nominated to be put forward as a possible entry.
- Russell O'Keefe had been approved as the new CEO for BDBC

c) Borough Councillor M Bound reported:

- As reported at the last meeting, BDBC is suffering financially from exposure to the effects of the COVID crisis, which has meant unexpected outlays, eg providing accommodation for the homeless but at the same time having to cope with a reduction in income. The government has assisted with around £2 million+ against a COVID deficit of £5 million+ that has to be covered by reserves and measures such as a halt in recruitment. The main areas which have caused a fall-off in income are a

collapse in car parking receipts, and a sharp reductions in receipts from much lower numbers of planning application coming forward.

- The financial projection of BDBC, as set out in financial papers presented to Members, was queried in relation to proposed payments to be made to compensate contractors in relation to their contracts to run leisure facilities in the Borough, facilities which were not operational during 'lockdown' - negotiations are ongoing.
- Questions came from members of the public relating to biodiversity in the Borough (its importance is confirmed in the NPPF) and the necessity of measures to improve biodiversity being built onto the revised Local Plan which is now being worked on.
- A motion was put forward (and approved) relating to citizenship being awarded to members of the Gurkha regiment, so that when they complete their signed-up period of service and having served this country they should be eligible to apply for and be accepted for citizenship.
- There have been further member briefings, for instance on Vivid's (Housing Association) plan for the transformation of the old Fort Hill school site, another on the Planning White paper consultation and on Smarter Working at BDBC.
- He had taken part in a Development Control meeting where, because of the extensive agenda and despite an early start (5:30pm), items which were meant to be discussed and decided upon were not even brought forward before proceedings were closed (11:00 pm) and so they will have to be discussed at a future date.
- He had been involved with residents relating to their queries and problems

d) Basingstoke and Deane Association of Parish and Town Councils

- Next meeting scheduled 26 November 2020
- Items on the agenda will include the proposal to charge Parish Councils for inspection of their play areas on a safety basis
- Discussions have taken place regarding the Accessibility Act and its impact on parish council websites.



