

DRAFT

BAUGHURST PARISH COUNCIL
Minutes of a meeting held on Thursday 23 September 2021
Heath End Hall, Baughurst
7.30 pm

PRESENT: Cllrs M G Slafford (Chairman), R Cockle, J Hewitt, G Porter, S E Terrett
Also present: County Councillor D Mellor (fr5), Borough Councillor G Poland,
and 8 members of the public
In attendance: Mrs P J Waterfield, Clerk to the Council

54. Minutes of the meeting of 29 July 2021 (copy herewith)

The Minutes of the meeting of 29 July 2021, copies of which had been circulated, were taken as read and APPROVED.

55. Apologies for absence

Received from Cllr P R S Postance.

56. Declarations of interest

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they are required to complete with any declarations of interest on an annual basis.

57. Matters arising from the Minutes of 29 July 2021

- land at 105 Long Grove – see Open Spaces report
- Deeds – no further action taken
- S106 monies – see Open Spaces report
- Bench – see Open Spaces report
- Land rear of 101 Long Grove – no further information received
- Domain name and email provision – domain changed, website and email provision now operational, but with ongoing issues which still need resolving
- Council tax charge – BDBC had asked for extension of time in which to present a Teams meeting to Council
- SLR – agreed that a clamp is required and a ceiling of £150 given
- Replacement posts, land adjacent Hurst Leisure Centre – see Open Spaces report

58. County, Borough, BDAPTC and Police reports

All reports are to be found as appendices to these Minutes.

59. Open forum

A developer gave an overview of a proposed application for 8 houses, including 4 affordable, at Wolverton Townsend, and various questions ensued. Clerk and Borough Councillor had attended AWE Liaison meeting, and advised that responsibility had passed back to the MoD from a private operator. Agreed that Greenham Trust should be invited to speak at 2022 Annual Parish Meeting.

60. Planning

- a) to receive and consider the latest planning applications

21/02694/HSE	Goodwood, Wolverton Road	Rear extension to bungalow	No objection
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21/02518/LBC	Townsend Cottage, Wolverton Townsend	Installation of clean burn chesterfield 5 woodburner	No objection
21/02477/LDPO	Lyndale, Wolverton Common (Cllr Slafford declared an interest)	Certificate of lawfulness for proposed formation of habitable rooms in roofspace with rooflights	Comment made
T/00389/21/TPO	20 Hazel Green	Areas 1, 2 and 3 prune	No objection
21/02416/LDEU	Browns Farm, Pound Green	Certificate of lawfulness for existing use of cottage as independent dwelling	Comment made
21/01886/HSE	7 Wildwood Drive	Double garage and single storey extension	No objection

b) Decisions by BDBC

T/00272/21/TPO	Rear of The Hawthorns	3 oak trees, prune	Approved
21/01486/LDPO	50 Portway	Certificate of lawfulness for proposed erection of single storey rear extension	Approved
T/00199/21/TPO	Little Acorns, Baughurst Road	Oak tree – prune	Refused
T/00149/21/TPO	12 Wellington Crescent	Cherry tree – fell	Approved
21/00164/FUL	Mulberry House, Inhurst Lane	Extension to existing garage and conversion to three bedroom single storey dwelling house	Approved
21/00811/TDC	Land north east of Wildermere, Haughurst Hill	Application for technical details consent for 1 detached dwelling with associated parking, turning, landscaping, private amenity space and access following approval of 20/00607/PIP	Refused
21/00761/FUL	The Cottage, Browning Hill Green	Replacement dwelling and detached double garage	Withdrawn
T/00119/21/TPO	Summerwood Cottage, 14A Wellington Crescent	Scots pine – fell	Approved

b) Matters arising

- BDBC had hosted a Teams meeting to discuss the latest situation with the Local Plan, and relevant strategies.

61. **Finance**

- Latest financial statement was approved
- Distribution and production of the newsletter was approved
- Annual renewal of Data Protection licence was approved
- Continuing Gold cover with Hugofox for the website was approved, and the content of the Silver package investigated
- Renewal of SSE three yearly contract was not accepted. Further explanations required regarding the price banding, and their latest invoice, were required.

62. **Playing fields and Open Spaces**

a) Report from Open Spaces Committee, 23 August 2021

- \$106 monies

Borough Councillor Poland had investigated the situation, and discovered that the format for application is:

- a suitable project should be identified (new play equipment, for example)
- Project discussed with BDBC regarding suitability
- 3 quotations received, with costings
- Application made to BDBC

Noted that:

- Projects do not have to match value
- The application must be of service to the area

AGREED that a list of suitable projects must be submitted for consideration and inclusion.

- 105 Long Grove path

AGREED that approximately a dozen tree roots to be ground down, and the pathway then graded and compacted with a mini excavator. The path will have to have a slight lean towards the newly installed post and rail fencing, as this is at a slightly lower level. This will be carried out for the entire length of the fencing. Agreed a cost of £65 an hour, which would cover both the labour and plant required, with an estimated working day of 8 hours to complete the work required.

- Path adj 14 Wellington Crescent

Works completed satisfactorily, and revised invoice accepted by full Council.

- Railings, adj Hurst Leisure Centre

AGREED that the quotation for 9 posts at £965 + VAT should be accepted, with the only difference being that the posts would be a 4way weather top finish. This is where the finished cut on the top of the post goes to a point rather than a chisel finish which is in situ at present.

- Bench, Heath End Road

AGREED that, as no suitable site can be found, the project is aborted.

- Clearance of pavement, Brimpton Road

HCC had, some 8 months after the request had been made, cleared the pavement of vegetation. Clerk has now requested further clearance on other stretches of Brimpton Road, and also Heath End Road.

- Planning group

Report from walkabout as follows:

1.	<u>Area from bus stop, Heath End Road, to Poplar Corner</u>
	<ul style="list-style-type: none"> • Cut back laurel bush to left of bus shelter by 1 metre • Fell two small dead trees to rear of bus shelter • Completely clear holly to right and left of intersecting path between Heath End Road and Brimpton Road • Fell all trees and bushes within the railed area around chestnut tree, with the exception of the oak tree
2.	<u>Open area to right of pavement, Brimpton Road</u>
	<ul style="list-style-type: none"> • Cut back all vegetation by 1m. HCC have already cleared the pavement as far as Wellington Crescent, and Clerk has asked them to do so for the remainder of the pavement as far as Woodlands Road. • Cut back overhanging vegetation • On the inner grassed area, cut back vegetation by 1m to stop encroachment of bramble and nettle into grassed area. • Consider re-planting in some areas – trees or bushes
3.	<u>The Withies and War Memorial</u>
	<ul style="list-style-type: none"> • Cut back vegetation along pavement edge • Fell holly to left hand side of hedge by Memorial • Consider felling or remedial pruning of holly to right hand side of hedge by Memorial • Small dead tree behind holly on left side to be removed
4.	<u>Paths lying across parish owned land</u>
	<ul style="list-style-type: none"> • Rear of houses at Lakeland, and small area in cul de sac – already agreed that this should be offered to HCC. No further action to be taken.

- Adjacent to 14 Wellington Crescent – whole path recently re-surfaced – no further action to be taken
- Adjacent to 68 Portway, leading to Fair oak Way – AGREED that quotations should be received for its repair along its length, and, if tree roots present a problem, to allow a deviation to avoid them (level 1 priority). Left hand spur to Woodlands Road to be left in situ
- Long Grove play area – AGREED that quotations should be received for patching repairs if appropriate, along its length, and, if tree roots present a problem, to allow a deviation to avoid them (level 1 priority)
- Path between Long Grove and Long Grove spur Nos 14 to 72 – no further action to be taken
- Path between 56 Long Grove and garaged block – no further action to be taken
- Path between Portway spur No 36 and garaged block – AGREED that quotations be received for patching repairs if appropriate (level 2 priority)
- Path between garaged block and Woodlands Road No 33 – AGREED that quotations be received for patching repairs if appropriate (level 1 priority)
- Path between garaged block and 6 Fair oak Way – no further action to be taken as yet

5. Wildwood

AGREED that bushes on edge of pavement should be cut back both horizontally and vertically.

- Deeds

Awaiting response from solicitor.

- Wolverton field lease

Full Council had approved renewal of the lease for a further 5 years to December 2026, at a cost of £350 per year.

- Tree Surveys

Due to commence by the end of August. AGREED that tags numbered above 1000 (as per existing trees) are purchased at an approximate cost of £170 + VAT.

- Licence, The Withies

A third email to the BDBC officer involved had elicited a response. Agreed that a formal letter should be sent in reply.

- Small parcels of land

Clerk to investigate past history and any decisions made regarding these small areas.

- Weekly inspections, play areas

AGREED that the following should be carried out:

1. Visual checks of both Long Grove and Wolverton field should be carried out on a weekly basis by both maintenance contractor (on hourly rate) and Cllr Cockle respectively, reported back to this committee on a quarterly basis, and actions taken as necessary on the findings.
2. Quarterly inspections to continue to be made by Vitaplay, and reports made back to Council for actions to be taken as necessary on the findings.
3. Annual inspection to be carried out by ROSPA qualified inspectors, reported back to Council, and actions to be taken as necessary on the findings.
4. Clerk had obtained a print copy of the last inspections carried out by BDBC, and this is to be used as the base for ongoing items of concern for the future.

- Wolverton field

- fence to left of site to be cleared of bramble, nettle etc
- Clerk to obtain quotations for all outstanding items at the field which are in need of restoration or repair – bouncy pig; gate closers; fences and posts, and bark chippings. All these had awaited confirmation of the continuation of the lease at Wolverton field.
- Car park area – HCC to be asked to carry out resurfacing following their recent unauthorised use of the area for parking of heavy industrial vehicles.

- Area to right of Hurst Community college rear gate

Contractor to be asked to clear immediately of bramble and nettle, and to regularly clear towards the end of June, and the end of October, on an ongoing basis.

- Parish Online

All Councillors to be encouraged to have and use access to Parish Online.

b) Long Grove play area

Recent vandalism had resulted in the cutting away of the safety surfacing at the foot of the large slide. AGREED that emergency repair works, to a total of £750, should be carried out, and quotations received for the resurfacing of the whole area. Police had been notified of the crime, but no insurance claim made as yet.

c) adj 10 Mornington Close

Quotation agreed for tree works at £140.00 + VAT.

d) Fir Tree Corner

Undergrowth to be cleared.

e) Greenham Trust

Application for up to 25 trees to be made.

63. **Platinum Jubilee of Her Majesty Queen Elizabeth II working party report**

It was noted that the Bank Holiday weekend for June 2022 will be held from Thursday 3 June until Sunday 6 June inclusive. Baughurst PC has booked Heath End Hall for Saturday 5 June 2022. A working party has been formed to undertake some sort of entertainment for the day.

64. **Highways and rights of way**

- Agreed that a meeting of Footpaths Committee should be convened in order to set up a plan for the identification of 'missing' rights of way before the deadline of 2026.
- Meeting of Footpaths Committee to be made to consider unregistered paths to be recorded.

65. **Accounts for payment**

Received: BDBC half yearly precept £24492.50

Income		Expenditure	
£		£	
Precept	24492.50	Administration	14146.84
Grant – grass cutting	5380	Grants	
Interest	2.52	Free 2p	150.00
Pineapple field	808.82	Chairman's allowance	
Grants		Pineapple field	91.88
Insurance claim		Grass cutting	0
Footpaths booklets		Vitaplay	84
VAT claim		Trees	1170
	30683.34	Contractor	0
		General	506
		Highways SLR	0
Profit/loss on 1 month	14870.62		
			15812.72

Balance Sheet as at 23 September 2021

	£		£	
Balance b/fwd	118880.00	Current Account	2518.22	
		Unpresented	2097.94	
Profit on month	14870.62	Premier Account	80204.32	
		Petty Cash	312.09	
		Reserve Account	48618	
	133750.62		133750.62	

Balance per bank statements as at 23 September 2021

Regency	Payroll September	14.84 + 3.70
HCC	Pension - September	369.32
Clerk	Salary and allowance September	1152.59
Tesco	Mobile contract September	7.50
Microsoft	Office 365 September	17.60 + 3.52
Business Stream	Pavilion September	5.00
Inland Revenue	Tax and NI September	278.87
Clerk	Padlock, SLR	11.00

66. Date of next meeting

The date of the next meeting will be held on **21 October 2021**, 7.30 pm, Heath End Hall.

67. Appendix 1County, Borough, DAPTC and Police reportsa) County Councillor D Mellor reported:

- Finances – the budget is tight this year, but HCC are managing to organise their resources, and have been successful with their bids for funding, with £30m being granted for schools by the Government.
- Hurst Leisure Centre – the financial situation is in a bad state, which HCC can no longer afford to subsidise. Areas within the centre are being utilised for use by the school as a gymnasium, and some daytime use is still being carried out.
- Public transport – there will be some bus service improvements, and community buses are once again being investigated for more rural areas.
- Climate change – all decision making processes are being measured against climate change criteria.
- Cycling/walking lanes – not many proposed in this area, but a route from the Hurst Community College to Tadley is under consideration.
- He sits on HCC Fire Authority; HCC Pension Board and is Vice Chair of Economy and Transport

b) Borough Councillor G Poland reported:**BINS**

Councillors will be aware of the difficulties BDBC are having in collection of garden waste primarily due to driver shortages. A letter had been sent to the lead manager at BDBC, specifically regarding a complaint from a resident in Wolverton. Although collections are apparently being made later during the day and at the weekend, this is likely to be a continuing problem.

LIDL – TADLEY

Council Leader Ken Rhatigan attended the Planning Inspectors' hearing, with the latter overruling West Berkshire Council's planning refusal, and granting permission for the Lidl application.

AWE

No response has been received from either AWE or the CAA regarding the concerns of a Tadley resident at potential overflying of AWE. The subsequent additional matter raised relates to an ordnance spillage in January from a vehicle under the control of MoD police between the Aldermaston and Burghfield sites. AWE confirmed that as the incident was outside of the site, contact/response would have to come from MoD. Concern is valid given the potential danger, but having contacted MoD Press Office, a response was received from them and a call from the Senior Police officer at AWE. He confirmed that the road was immediately closed, that at no stage was there any danger to the public, and they were satisfied at the recovery of any ordnance which was verified by a further check of the area in March.

Hurst Leisure Centre

No further updates are available. There is significant adverse reaction on social media to the Head's new proposals.

Other matters

- He had been contacted by a resident in Heath End Road relating to the Anti-Social behaviour, and the visit was appreciated.
- He had called on a resident concerned that a Planning application for a barn on his farm (supported by BPC), may be refused by BDBC based on the Environmental Officers' comments. It is likely that the application will be refused.
- He had attended a Development Control Committee meeting at BDBC to oppose two applications, both of which BPC objected to. The first is an application to a development in Inhurst Lane which, despite significant opposition and breaches to the original planning application, was notwithstanding passed unanimously.
- The second application in Haughurst Hill was deferred for a Site visit on 3rd September and was unanimously refused at the DCC meeting on 10th September.

S106 Monies

In order to request additional provision or funding for enhancements to existing provision, we must be able to demonstrate that any request is:

- a) Necessary in planning terms
- b) Directly related to the development and
- c) Fairly and reasonably related in scale and kind to the development

Point a) covers whether there is an existing deficiency in the area or capacity at existing sites to accommodate the needs of additional residents, point b) determines where the provision is required.

Ward and parish boundaries have no bearing in this assessment, as it is essential to be able to justify that the additional facility is relevant to the new residents – and generally that would be the nearest multi-functional green space, regardless of whether that is in the same or neighbouring ward/parish. The additional provision or funding has to be for the benefit of the new residents, and therefore at the site they are most likely to use. Having said that, BDBC do try to justify the need in the same parish if possible.

As part of the Council's Green Infrastructure Strategy, BDBC hold information on the borough's existing provision, and any identified ward deficiency is the starting point for justifying need. Each development would also be looked at for existing provision that falls within the distance thresholds to ensure they are directly related to the development (distance thresholds are set out in the Green Space Standards an appendix of the Local Plan), the quality of any existing space within the distance thresholds where known, and whether there are any identified projects to enhance any of those spaces.

All parishes are asked every year for an update on any potential enhancements they would like to carry out on open spaces should funding be available, in order to again justify the need. Therefore, if a ward had an existing deficiency of open space, the development would need to make provision to ensure the needs of the new residents were met.

The development itself may have a number of existing open spaces within the distance thresholds around it. An off-site contribution would be requested to enhance one of these sites when the quantity of open space required is smaller than the minimum size (2000m²) for a new facility.

Initially, BDBC would look to collect this off-site contribution for the closest existing site. However, the closest may already be high quality or have no capacity for enhancement, and the next nearest may be low quality and upgrading would be beneficial to all.

The introduction of CIL means that parishes who have development, will get funding to be spent on whatever they see as high priority, rather than what is collected through S106 which has to be spent on facilities that will benefit the new residents regardless of where that falls in relation to parish or ward boundaries.

c) Police reports

Clerk had received a visit from the new CPSO officer from BDBC, together with his mentor, a former policeman. His role will be to deal with anti social behaviour in the area, and to liaise with the Police.

d) BDAPTC

- Consideration of a new hospital for Basingstoke is still ongoing, with the choice of a new building at junction 7 of the M3, or on the site of the current building. There are currently 40 proposed new hospitals in the queue. Building is expected to start in the financial year 2028/29.