

DRAFT

BAUGHURST PARISH COUNCIL

Minutes of a virtual meeting held by Zoom on Thursday 25 February 2021

7.30 pm

PRESENT: Cllrs M G Slatford (Chairman), C Curtis (fr8), C Grenville, J Hewitt, G Hetherington, G Porter, P R S Postance, M Russell, A Sciarretta, S E Terrett
Also present: Hampshire County Councillor D Mellor, and 4 members of the public
In attendance: Mrs P J Waterfield, Clerk to the Council

98. **Minutes of the meeting of 14 January 2021** (copy herewith)

The Minutes of the meeting of 14 January 2021, copies of which had been circulated, were taken as read and APPROVED.

99. **Apologies for absence**

Received from Borough Councillors M Bound and W Lovegrove.

100. **Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

101. **Matters arising from the Minutes of 14 January 2021**

All matters arising relating to Open Spaces are detailed within the Open Spaces Committee report within these Minutes.

(88) Website/email/domain

BDBC are unable to support administration of the domain name. Alternative email hosts cannot supply large enough mail boxes. Deferred to General Purposes.

102. **County, Borough, BDAPTC and Police reports**

All reports are to be found as appendices to these Minutes.

103. **Open forum**

A member of the public complained about noise levels arising from aircraft from a neighbouring airfield, and the Civil Aviation Authority and BDBC Environmental Health are to be contacted. Another resident advised the need to fence a public right of way in his grounds, and also notified further remedial tree surgery (felling of 2 ash trees) at Wolverton Common.

104. **Planning**

a) to receive and consider the latest planning applications

21/00597/HSE	Goodwood, Wolverton Road	Detached double garage	No objection
21/00600/HSE	Kingswood Cottage, Wolverton Common (Cllr Slatford declared an interest and made no comment)	Single storey rear extension	
21/00164/FUL	Mulberry House, Inhurst	Extension to existing	Objection

	Lane	garage and conversion to 3 bed single storey dwelling house	
20/00632/FUL	Springfields, Baughurst Road	2 dwellings with associated parking and access	Objection
21/00331/HSE	29 Long Grove	Single storey rear extension and conversion of garage to living accommodation	No objection
21/0081/HSE	101 Long Grove	Single storey front extension, replacing front bay window	No objection
20/03607/HSE	Holtfield House, Wolverton Common	Installation of external render, replacement windows, and adjustments to fenestration. Erection of rear first floor infill extension and adjustment to roof line	No objection
20/03584/FUL	Mulberry Hill, Violet Lane	Replacement dwelling with ancillary building, construction of swimming pool, with driveway and associated landscaping works following demolition of existing dwelling	No objection, but concern noted over access
20/03238/FUL	The Rectory, Crabs Hill	Change of use of land to car park to expand the existing car park to the north east	No objection
21/00125/ROC	Land south of Church Lane, Wolverton	Variation of conditions 1 and 4 of 18/03276/ROC to amend then plan numbers and landscaping	No objection
21/00266/AGPD	Inhurst Farm, Inhurst Lane	Agricultural barn for storage of hay, machinery and secure store	Noted

b) Decisions by BDBC

20/03607/HSE	Holtfield House, Wolverton Common	Installation of external render, replacement windows, and adjustments to fenestration. Erection of rear first floor infill extension and adjustment to roof line	Approved
21/00266/AGPD	Inhurst Farm, Inhurst Lane	Agricultural barn for storage of hay, machinery and secure store	No objection
20/03621/HSE	16 Portway	Single storey side/rear extension following demolition of existing	Approved
20/03514/HSE	28 Woodlands Road	Single storey rear	Approved

		extension following demolition of existing conservatory	
20/03310/HSE	Hill House, Haughurst Hill	Single storey rear extension	Approved
20/03099/LDPO	Moyglare Farm, Stoney Heath	Certificate of lawfulness for proposed erection of outbuilding for ancillary use as a music/hobby room	Approved
20/03297/GPDAA	Moyglare Farm, Stoney Heath	Erection of an additional storey to a dwelling house with a maximum roof height of 9.5m	Withdrawn
20/03242/HSE	Apple Tree Cottage, Snakey Lane	Infill link between existing outbuildings	Approved
T/00502/20/TPO	1 Oak Close	T1 and T2 oak prune	Approved
T/00458/20/TPO	Wilderness Lodge, 5 Heathrow Copse	T1 oak fell, T2 silver birch, fell; T3 silver birch, fell, T4 oak, fell, T5 oak fell	Part approved, part refused
19/02329/FUL	Elangeni, Baughurst Road	1 dwelling, detached garage and new access and extension of garden to existing dwelling	Approved

c) Any other planning issues

- 20/00578/FUL – West View Farm, Baughurst Road- appeal lodged

105. **Finance**

- The latest financial statement was received and noted, and a general discussion ensued regarding reserves.
- A grant of £1000 was given to Tadley Citizens Advice, under S137 of the LGA 1972, for the benefit of the area and its inhabitants. (Cllr Hewitt declared an interest and left the room).

106. **Playing fields and Open Spaces – report of committee meeting 9 February 2021**

- Open Spaces/Land ownership
 - Clerk has requested pavement clearance of HCC
 - Master tree schedule revised and added as supplementary papers
 - Land responsibility and ownership papers sent to Councillors
 - Adj 9 Pinewood – measurements to be taken to identify ownership of land to left of property
- Land between 105 and 103 Long Grove
 - Clerk had asked councillors for specific measurements on land to determine our boundary, before requesting quotations.
 - HCC rights of way had been notified
- Playground inspections
Quotation AGREED at £170 for two playgrounds. Vitaplay to continue with quarterly inspections. Maintenance contractor to be asked to carry out regular inspections of both play areas for this year, and councillors also asked to do so, reporting back to Clerk with relevant form and information following training.
- Deeds
Solicitors had advised £100 per year for storage, plus £25 + VAT whenever redeemed. HCC Records Office, Barclays Bank, Lloyds Bank and HSBC are not prepared to store the documents. AGREED documents should be kept in storage facility, as originals

have been uploaded to the cloud. Cllr Sciarretta to help Clerk to make the relevant applications for registration of land for areas where this Council has ownership.

- Wolverton field lease (Cllr Slatford declared an interest and left the meeting)
The Trust which owns the field have decided not to renew the lease, which has been running concurrently for decades, with effect from 31 December 2021, but have indicated the land may be available for sale to this Council. Further information requested.
- Wolverton field
Bark chipping prices received. No response yet to quotations for post and rail fencing. AGREED no further action to be taken at this time.
- 59 Long Grove
Clerk had given Cllr Hetherington contact details for the owners.
- 2 Portway
AGREED that a 'Tilia cordata' – lime – should replace the Scots pine to be felled.
- Pineapple field
AGREED that no further search of Irama should take place currently.
- **Tree Survey**
AGREED that the tree survey includes all trees on land currently owned by this Council. The specification should therefore read as follows:
 - Conduct a simple visual tree assessment, using this Council's Tree Register
 - Plot all new trees not on the Register (species, height, condition) over 350 mm diameter, tag and label, and add to Register
 - Check condition of all existing labelled trees on Register
 - Recommendation
 - Priority for action
- **To consider request for areas of land for tree planting**
AGREED permission should be given to the planting of 420 trees divided between the following:
 - Pineapple playing field
 - Land adjacent Brimpton Road (where gaps)
 - Wildwood (where gaps)
- **S106 contributions – enhancement of open spaces**
AGREED that the following requests, previously submitted in 2020, should remain, with the removal of the litter bin. Also agreed that Clerk would investigate the monies accrued for S106 purposes with BDBC, after which costings for the items required would be added.

Brimpton Road	Planting of trees and bushes	Recent major remedial felling has left gaps in a piece of woodland fronting a major road in the parish, and which is mentioned in our VDS as a means of protecting those who live behind the rows of trees. We need to fill the gaps before they become filled with nettle and bramble
Rural Baughurst	Kissing gates	Several of our rights of way either have no kissing gates, or have only one along the length of the path, where we need to add additional gates
Long Grove and Wolverton field play areas	New play equipment	We would like to add equipment which could be more easily accessible for disadvantaged children

- **Speed Limit Reminder**

AGREED that payment of the outstanding invoice for £225 for use of the SLR during the financial year 2020/21 should be paid. Further consideration to be given to use of the existing SID machine independently, and information sought for permission to site the SID on existing poles, and its movement to be managed by this Council. New brackets/padlock may need to be purchased. Also AGREED that use of BDBC's SLR machine is discontinued for this financial year.

- **Other items**

- Land adj 14 Wellington Crescent

Quotations received for removal of 2 x cherry trees and crown reduction of oak tree. Further advice and quotation to be received for grinding out of cherry stumps before decision taken.

- Fallen branch, The Withies

BDBC to be asked to remove branch. AGREED that a licence to manage the land should be requested of BDBC.

- Letter from resident regarding Long Grove play area dog-safe area

AGREED that no further action should be taken.

- Basingstoke and Deane Borough Council Local Plan Issues and Options consultations – Green Local Space

BDBC had invited this Council to make an application for a section of the Strategic Gap to become a formal Green Local Space. AGREED that Tadley TC are invited to liaise with this Council to formulate a response, as the land lies predominantly within Tadley.

107. **Highways and Rights of Way**

- Possibility that rights of way 14.23, 17 18 and 19 could become fenced to deter trespassers.
- HCC notified road closure of Wolverton Road on both 8 March (five days) and 22 March.

108. **Newsletter**

Deferred to General Purposes.

109. **HM Queen Elizabeth II Platinum Jubilee 2022**

The setting up of arrangements to celebrate the forthcoming event was approved.

110. **Open forum**

Clerk reminded those who wished to be candidates for the Parish Council in the forthcoming elections that the application date opened on 26 March until 12 April.

111. **Accounts for payment**

Received: Bank interest .63p, Calleva £84.00; VAT Refund £2857.65

Income

£

Expenditure

£

Precept	48500	Administration	23705
Grant – grass cutting	5327	Grants	750
Interest	22	Free 2p	500
Pineapple field	1196	Chairman's allowance	40
Grants	0	Pineapple field	226
Insurance claim	4885	Grass cutting	4006
Footpaths booklets	5	Vitaplay	6462
	59935	Trees	4908
		Contractor	4355
		General	2212
		Highways SLR	225
Profit on 11 months	12546		

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Balance Sheet as at 25.2.21

	£		£	
Balance b/fwd	109795	Current Account	4343	
		Less: unrepresented	1987	
Profit on 11 months	12546	Premier Account	74327	
		Petty Cash	68	
		Reserve Account	48618	
	125369		125369	

To pay:

Balance per bank statements as at 25.2.21

Regency	Payroll February	14.84 + 3.70
HCC	Pension January	31142
Clerk	Salary and allowance January	1154.19
Tesco	Mobile contract January	7.50
Microsoft	Office 365 February	17.60 + 3.52
Business Stream	Pavilion February	6.00
Zoom	Social media provider February	11.99 + 2.40
SEB	Pavilion	52.63 + 2.63
CAB	Grant	
BDBC	SLR Rental	225.00
Candover Solutions	IT Services	110.00
Parish Online	Mapping	90.00 + 18.00
Nash Trees	59 Long Grove	265.00 + 53.00

112. Date of next meeting

The date of the next virtual meeting is **Thursday 18 March 2021**, 7.30 pm. Agreed that the date of the meeting in July should be moved from 22 to 29 July 2021. Noted that, unless notified otherwise by the Government, face to face meetings will be held from May 2021, following the local elections.

113. Appendix 1

County, Borough, DAPTC and Police reports

a) County Councillor D Mellor reported:

- o full Council meeting had taken place, and budget of £1.2 billion approved
- o Monies had been received from the Government relating to Covid payments
- o Little monies are available for highway maintenance in this budget, although extra grants are available for Operation Resilience

- Climate change is a large issue on the current agenda, with 50 EV points being installed in Winchester and Eastleigh, with Basingstoke to follow
- 350 schools in Hampshire, 269 of which have solar panel roofs
- £18m is to be spent on cycle lanes
- Local issues – resurfacing of roads carried out by Operation Resilience; antisocial behaviour in Tadley being addressed with local Police; appeal by LIDL against refusal of planning for store in Tadley; 30% of children are still attending primary school locally, with 9-10% of Hurst children attending.
- Coronavirus updates are available via HCC website
- Speeding – local testing sessions had been deferred because of Covid 19, but will soon re-start.

b) Borough Councillor M Bound reported:

- As usual he had attended to residents needs as and when requested over the course of the past month dealing with a variety of issues.
- He had attended a Development Control meeting in February, with another coming up on 10 March – nothing pertinent to Baughurst in February.
- As BDBC representative on Citizens Advice Tadley, he had also attended a Trustees meeting via Zoom and can report that they continue to offer a wide ranging service to Tadley and area residents, albeit the advice is given usually by phone or perhaps online.
- He had also taken part in an AWE Local Liaison Committee 'Teams' training session –
- He had notified a number of potholes on the Hampshire County Council site of late, and was also pleased to see an improvement to Wolverton Road, and also Almswood Road and Shaw Lane. It is understood that HCC will be returning to Crabs Hill, which is on a schedule to be repaired in March.
- He had been advised by a resident that there was some fly tipped material in the church car park. After visiting the site, he had asked the Borough whether they would remove it but they were unable to do so as the material was on private property. He had also reported , general household rubbish including mattresses dumped in Inhurst Lane, which had been removed by the next day.
- West Berkshire DC had been asked to remove a large number of wine bottles that had been liberally deposited in the ditch adjoining the field between the Hurst School direction to the Brimpton crossroads, which was dealt with very quickly.
- Lastly, there will be a candidates and agents briefing with the Borough on March 2nd relating to the May elections. Borough Council candidates will only need two people to nominate them rather than the ten as in the past, and that to accommodate Covid 19 there will be a relaxation on regulations around proxy voting.

c) Borough Councillor W Lovegrove reported:

- He had attended the Licensing Committee meeting on Monday 22nd February We noted the Hackney Carriage and Private Hire Licensing Policy which then be valid for the next five years. (127 pages). The increases in Licences fees was approved, the average being 3%, except for Hackney and Private Hire which is on its second year of no increase.
- A new policy was approved, regarding Animal Welfare. Areas of consideration:
 - Riding Establishments, Boarding Kennels, cats and dogs pets, selling dangerous wild animals and zoo licences etc.
- Tadley Town council has asked for a meeting with the Police regarding recent knife Incidents in Tadley. However, the meeting has been arranged for the 5th March by MP Kit Malthouse's Chief of Staff.
- Have had reported to me kerbs and verges mounted by heavy vehicles causing damage In the Tadley area. Action has now, however, been taken.