

DRAFT

BAUGHURST PARISH COUNCIL
Minutes of a virtual meeting held by Zoom on Thursday 18 March 2021
7.30 pm

PRESENT: Cllrs M G Slafford (Chairman), C Curtis, C Grenville, J Hewitt, G Hetherington, P R S Postance, M Russell, S E Terrett
Also present: Hampshire County Councillor D Mellor, and 6 members of the public
In attendance: Mrs P J Waterfield, Clerk to the Council

114. **Minutes of the meeting of 25 February 2021** (copy herewith)
The Minutes of the meeting of 25 February 2021, copies of which had been circulated, were taken as read and APPROVED.

115. **Apologies for absence**
Received from Cllrs G Porter and A Sciarretta, Borough Councillors M Bound and W Lovegrove.

116. **Declarations of interest**
Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

117. **Matters arising from the Minutes of 25 February 2021**
All matters arising relating to Open Spaces and General Purposes are detailed within relevant reports within these Minutes.
(98) Website/email/domain
Detailed within General Purposes Committee Minutes.
(98) Elections
Reminder given regarding nominations.
(103) Aviation noise levels
Civil Aviation Authority and BDBC had been contacted.
(106) 2 Portway
Resident advised of type of replacement tree to be planted, and put in contact with Council tree contractor to carry out the work. No further information received.

118. **County, Borough, BDAPTC and Police reports**
All reports are to be found as appendices to these Minutes.

119. **Open forum**
The applicant and agent for a proposed new development for 4 affordable homes and 4 market dwellings in Wolverton Townsend gave a brief presentation. (Cllr Slafford left the room as a Parish Councillor, and returned in a private capacity to be available for questions). A resident again raised the issue of aviation noise levels, and it was agreed to consider it within the meeting. Also raised was the issue of accessibility of declarations of interest, and the requirement for councillors disclose interests where they may conflict. A resident advised the forthcoming fencing and demarcation of Right of Way No 35.

120. **Planning**
a) to receive and consider the latest planning applications

21/00887/TWRN	7 The Hawthorns	T1 – T3 prune	No objection
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21/00811/TDC	Land north east of Wildermere, Haughurst Hill	Technical Details Consent application for 1 detached dwelling with associated parking, turning, landscaping, private amenity space and access (following approval of PIP 20/00607)	Objection
21/00761/FUL	The Cottage, Browning Hill	Replacement dwelling and detached double garage	No objection
21/00629/HSE	61 Woodlands Road	Single storey front extension to provide utility room and small hallway	No objection
21/00626/ROC	The Acorns, Bishopswood Lane	Variation of condition 1 of 18/02277/FUL to change the width of the vehicular access	No objection
21/00791/AGPD	Land at Holly Field, Ewhurst Park	Siting of rainwater harvesting tank with hardstanding base	Noted
21/00796/AGPD	Land at Holly Field, Ewhurst Park	Construction of glasshouse	Noted
21/00790/AGPD	Land at Holly Field, Ewhurst Park	Construction of polytunnel	Noted
21/00797/AGPD	Land at Holly Field, Ewhurst Park	Construction of timber clad store	Noted
21/00792/AGPD	Land at Holly Field, Ewhurst Park	Construction of timber clad store	Noted
21/00516/HSE	1 Highworth Cottages, Stokes Lane	Single storey rear garden room extension and new vehicular access drive and parking area	No objection, concern over access and land ownership
20/03584/FUL	Mulberry Hill, Violet Lane	Amendments to original application	No objection
21/00810/00BC	AWE (out of area)	Replacement facility for storage and handling of materials (West Berkshire, out of area)	No objection
21/00506/ROC	Little Brook House, Stoney Heath	Variation of condition 1 of 19/03403/FUL to allow for installation of 5 dormer windows and 4 rooflights, alterations to fenestration and alterations to porch and front door on north west elevation	No objection
21/00496/HSE	31 Mornington Close	Part two storey, part single storey rear extension and internal alterations	No objection
20/02527/OUTMJ	Paices Hill, Aldermaston (out of area)	Outline Planning Application for the construction of an industrial estate to comprise up to 15,917 sqm of flexible	Objection

		commercial floorspace for B8 (Storage or distribution), Former B1 (c) now Class E (Commercial, Business and Service Use) and B2 (General Industry) with associated access, parking, infrastructure and landscaping.	
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b) Decisions by BDBC

T/00545/20/TPO	5 Mornington Close	T13 beech prune	Approved
21/00037/LDPO	Moyglare Farm, Stoney Heath	Certificate of lawfulness for proposed erection of 2 x side extensions and 2 storey rear extension extending out 3m from original rear wall	Approved
T/00570/20/TPO	2 Heathrow Copse	Fell 2 oak trees	Refused
20/02629/FUL	Land at Baughurst Road	3 dwellings and associated access and parking	Withdrawn
20/00632/FUL	Springfields, Baughurst Road	2 dwellings with associated parking and access	Approved

b) Any other matters (Cllr Slafford declared an interest and left the room)

- Pre-presentation of proposed planning application for 4 affordable homes and 4 market dwellings, Wolverton Townsend – following a number of questions, no items of particular concern were raised at this very initial stage, other than noting that the proposed site lay outside the Settlement Policy boundary and represented additional dwellings in the countryside.

120. **Finance**

- The latest financial statement was received and noted.
- Tadley Elderly Care – more information required (accounts)(Cllr Slafford declared an interest)
- Vision ICT – payment for the current year of £407.40 was approved
- Maintenance contractor – payment of workbook was approved
- War Memorial – approval of payment for cleaning made

121. **Playing fields and Open Spaces – report of committee meeting 11 March 2021**

- Pavement clearance, Brimpton Road
HCC had been requested to clear vegetation from the pavement edge, but had not yet done so. If necessary, quotations to be received for the work, despite the fact it lies within HCC responsibility and ownership.
- Planning Group for use and improvement of open spaces
A meeting of the group is to be arranged.
- land adjoining 9 Pinewood
Rough measurements had been taken. Clerk to advise name on deeds to Cllr Terrett for further investigation.
- 103/105 Long Grove
Noted that Council land does not reach the highway, and that a right of way falls from the north west of the plan to the highway, crossing privately owned land. AGREED that application is made to the Land Registry/land owners for this Council to purchase the small area to the left of the pink curved line of 105, and the small square bounded by red and pink markings to the top left of the hammerhead,

currently within 103 curtilage. Also AGREED that maintenance contractor be asked to a) remove fence and concrete post to the southern boundary of the rectangle of land marked in pink, opening up the gap to Wasing Estate beyond; cut back vegetation along that stretch and to the edge of the right of way from Forest Close. Clearance should be undertaken on a regular basis.

- Deeds
Had been agreed at full Council that the deeds should be physically stored in this Council's storage facility, and the digitalised versions stored both in the Cloud and on hard drive. Application is being made to Land Registry for several areas, either owned by this Council and not registered, or already registered elsewhere and a claim to be made.
- Wolverton field lease (Cllr Slafford left the meeting)
AGREED that no further action is taken until a formal asking price has been received from the Sir George Brown Trust. Quotations to be received for restoration of the field and car park.
- 59 Long Grove
No update received on Cllr Hetherington's visit to the site. Deadline for restoration of the fence is 30 April 2021.
- 2 Portway
Residents had been advised of Council choice of replacement tree, and put in touch with recommended tree contractor for the works to be carried out at their cost. No further information received.
- Pineapple field
Exploration of potential buyer for the field deferred pending further investigations.
- Tree surveys
Two of a possible three contractors had responded thus far, and it is hoped all the information will be available for full Council on 18 March 2021.
- Request for areas for planting of trees
Full Council had approved several areas and Clerk had notified the volunteers carrying out the works accordingly. Confirmation needed that the charity will continue to care for the trees, and replace if dying.
- £106 monies
Clerk had asked for confirmation of monies available from BDBC, but no response received as yet.
- Speed Limit Reminder sign
Payment had been made to BDBC for use of their signs during 20/21. AGREED that this Council's SLR machine is used on existing metal poles on designated areas around the parish, affixed by padlock and chain. Further AGREED that the licence with HCC for such use is approved, at no cost.
- Fallen branch, The Withies
Clerk had contacted BDBC with a view to a more formal licence drawn up for our care of the area, which they own, and had been advised it could be several months before our petition is investigated. Therefore AGREED that the branch is removed by this Council at a cost of £294.
- BDBC Local Plan Issues and Options – Green Local Space
Chairman and two others had virtually met with two members of Tadley TC, and notes from the meeting are attached (Appendix A). AGREED that this Council write to BDBC in strong support of the ongoing retention of the Strategic Gap, and Tadley TC have been urged to do likewise. Also AGREED that Clerk write to BDBC before the deadline of 15 March, advising that we continue to investigate the situation regarding a proposed Green Local Space, and sending further comments arising from the meeting.
- Path adjoining 14 Wellington Crescent
AGREED that:
 - The two cherry trees are removed, including roots, and reduction of the oak
Cost: £780.00 + VAT (Contractor 1)

- Removal of stump of one cherry, requiring removal and replacement of one fence panel, and Ecoplug used on the other, which will require breaking of the concrete
Cost: £354.00 (Contractor 1)
- Area 8 linear metres wide x full width of the path resurfacing, at the lowest quotation of £2140.00 + VAT (Contractor 2)
TOTAL COST: £3274
Agreed that both contractors should work together, especially when closure of the path is necessary for a) tree works followed by b) surfacing.
- Path fronting 6 Wildwood
Resident is concerned about condition of tree leaning towards and over her property. Tree contractor had inspected the entire stretch, and had confirmed no immediate safety issue, but recommended remedial works to several of the trees. AGREED that this whole area is inspected within the forthcoming tree survey, and further consideration given after the findings are received.
- Pineapple field
AGREED that tariffs remain the same for 2021, at £84 per month for Calleva Football Club, and £20 for occasional use.
- small parcels of land at Heath End Road
- Long triangle of land to rear of Kingweston. AGREED that this is offered to the adjacent landowners at Kingweston and 4 Lakelands, paying the legal costs, with the exception of the lower end at the rear of the bus shelter, and the area to the right of the highway outside No 4 Lakelands.
- Small area of land to right of 6 Douro Close
AGREED that the area should be offered to HCC.
- Benches on parish land
A request was received for provision of a bench along Heath End Road. Clerk noted that two benches exist in Heath End hall grounds; one at The Withies, and one in the land at the junction of Woodlands Road and Heath End Road. Suggested that one could be installed on land we own opposite the old Cricketers pub, but Clerk advised that a wide ditch (HCC land) would need to be negotiated first. Further investigation to be made. Clerk to provide a list of benches owned by this Council and their provenance.
- Litter bin
In answer to a query, Clerk advised that BDBC had twice been contacted regarding replacement of the litter bin by the bus shelter, Heath End Road, and had been promised a replacement once their manufacturers had supplied same. This was equally true of street name plates. Hurst School is to be asked to replace the bin at their rear entrance.
- Rear of Hurst School
Contractor to be asked to clear bramble and nettle from the area.
- Land adj 84 Woodlands Road
Flytipping has taken place, and the resident had been asked to remove the debris.
- Strategic Gap
 - One of the purposes of the meeting with Tadley TC was to identify whether both Councils wished to reiterate and reinforce their support and determination to uphold the current Strategic Gap, as outlined in the current and proposed Local Plan. It was agreed that both Councils would formally review this statement at their next meetings, and that, if in joint agreement, would then individually notify Basingstoke and Deane Borough Council accordingly.
 - **Local Green Space**
The latest Local Plan Update had included an Issues and Options Consultation, and a response from Baughurst PC to this had triggered an invitation from BDBC to put forward an application for a Local Green Space area within the Strategic Gap. The deadline permitted is 15 March 2021, and it was agreed that insufficient time remained in which to make any

application, given that both Councils would need to hold a formal meeting to consider the topic.

- **Outcome**
- Suggested that a further joint meeting is held once both Councils have responded regarding the Strategic Gap to discuss this further.
- Baughurst PC will send plans and documents to be sent to all representatives of the meeting.
- Baughurst PC to contact the Planning officer at BDBC for further information and advice regarding the Local Green Space issue.

a) to receive quotations, tree survey

Three quotations had been received. A small working party is to be set up to investigate comparisons between them, and report back to next full Council meeting.

122. General Purposes Committee 15 March 2021

- Budget Update 20/21

Items	2020/21 Budget	2020/21 YTD Actual end feb	2020/21 Predicted March	20/21 Predicted year end	20/21 Budget-Actual
INCOME					
Precept	48500	48500	0	48500	0
Bank interest	35	22	2	24	11
Pineapple field	1340	1196	84	1280	60
Grant – grass cutting	5200	5327	0	5327	-127
Grants	500	0	0	0	500
Booklets sale	0	5	0	5	-5
Speedwatch hire	0	0	0	0	0
Insurance claim	0	4885	0	4885	-4885
					0
					0
					0
Total receipts	55575	59935	86	60021	-4446
EXPENDITURE					
General Administration	28000	23712	3000	26712	1288
Grants	4000	1250	1250	2500	1500
Grass cutting	4000	3486		3486	514
Vitaplay inspection and maintenance	5000	4006	0	4006	994
BDBC weekly maintenance	1000			0	1000
Trees	15000	4908	2000	6908	8092
A D Gibbs	5000	4335	1800	6135	-1135
General maintenance	4000	2212	500	2712	1288
Pineapple field	300	225	200	425	-125
Highways and rights of way	2000	225	300	525	1475

Chairman's allowance	80	40	0	40	40
Churchyards, War Memorial	0	0	0	0	0
WW1 payments	0	0	0	0	0
Defibrillator	1800	925	0	925	875
	0				0
					0
Total expenditure	70180	45324	9050	54374	15806
Receipts less expenditure	-14605	14611	-8964	5647	

Comments:

Income from insurance claim was not included in the budget

Grants underspent

Tree survey deferred to next year

Highways underspent

defibrillator was cheaper than budgeted

Surplus for the year is mainly the insurance claim (4.8k)

- War Memorial restoration

Contractors had cleaned the Memorial today. They had, as part of the process, noted damage to the 'tower' section of the Memorial, where they had found a hairline horizontal crack towards the base, and a vertical damaged section nearer the top, with limestone repair, which had obviously been the subject of repairs over the years. In his opinion, the life of the 'tower' is no more than five years.

- Local Plan Issues and Options Consultation (Green Local Space)

This had been taken over by Open Spaces Committee, and was noted.

- Asset Register

The newly revamped Asset Register, which included acreage, reference numbers attached to each asset, and pricing, had been circulated to all members late in 2020.

- Deeds

Had also been taken over by Open Spaces Committee, and was noted.

- Website/domain/email

a) Website

Use of the HugoFox website provision had already been approved. However, AGREED that Silver grade is purchased, at a cost of £330 for the changeover, and £19.99 per month for as long as is needed. This provides online support.

b) Email provision

This had proved challenging, with several options explored and discarded for various reasons, including size of email capacity. Cost also comes into it, with many councillors still preferring to use their personal email accounts rather than checking the Council email. AGREED that all Councillors are asked a) whether they use the .gov.uk account, and b) whether they will still wish to use it, which will determine how many boxes are purchased. Further AGREED that a ceiling of £100 is agreed to allow Chairman and Clerk to have an online discussion with our IT consultant to determine the suitability of various types of email provision.

c) Domain name

The domain name is linked with the email provision. The next date of renewal of the domain name with Vision ICT is 4 June.

d) Vision ICT

AGREED that an outstanding invoice for:

Website hosting and support to November 2022	£125.00
Email hosting for one year	£214.50
Total	£407.40

- Newsletter

AGREED that the revised format provided by the Clerk for the February meeting is approved, and that website and email provision should be in similar style to provide a corporate identity. The newsletter will be loaded onto Facebook and our website, although the need for physical distribution remains once coronavirus issues ease. AGREED that, within the next newsletter, residents to be asked whether they wish to receive the newsletter by email, and to provide their email address direct if they so wish. Further AGREED that a vehicle such as Mailchimp may be needed to handle this.

- Platinum Jubilee of Her Majesty Queen Elizabeth II

Clerk had booked Heath End hall and grounds for Saturday 4 June 2022, and had contacted various organisations in Baughurst with a view to having a physical meeting to discuss the subject in July 2021.

- Date of full Council meeting June 2021

NALC has advised that the use of Zoom for virtual meetings may not be allowed beyond May 2021. Our June meeting is scheduled for 17 June, four days before regulations on group gatherings indoors may be relaxed. Therefore AGREED that the June meeting is deferred to Thursday 24 June 2021.

- Aviation noise levels

Following issues raised about noise levels and public safety, it was AGREED that no further action would be taken, on the grounds that the issue does not fall within the remit and powers of this Council; the current lack of General Power of Competence, and the fact that only 1 member of the public has complained about these issues.

122. Highways and Rights of Way

No current issues.

123. Open forum

Resident objected to the decision of Council regarding aviation noise levels. Investigation is also to be made into a possible discrepancy in the Council tax charge for Baughurst residents.

124. Accounts for payment

Received: Bank interest .63p, Calleva £84.00

Income

£

Expenditure

£

Precept	48500	Administration	27072
Grant – grass cutting	5327	Grants	750
Interest	22	Free 2p	1500
Pineapple field	1280	Chairman's allowance	40
Grants	0	Pineapple field	231
Insurance claim	4885	Grass cutting	4006
Footpaths booklets	5	Vitaplay	6462
VAT claim	2857	Trees	4908
	62876	Contractor	4355
		General	2212
		Highways SLR	225
Profit on 12 months	11115		
			51761

Balance Sheet as at 18.3.21

	£		£	
Balance b/fwd	109795	Current Account	1136	
		Less: unrepresented	3240	
Profit on 12 months	11115	Premier Account	74328	
		Petty Cash	68	
		Reserve Account	48618	
	120910		120910	

To pay:

Balance per bank statements as at 18.3.21

Regency	Payroll March	14.84 + 3.70
HCC	Pension March	348.71
Clerk	Salary and allowance March	1154.19
Tesco	Mobile contract March	7.50
Microsoft	Office 365 March	17.60 + 3.52
Business Stream	Pavilion March	6.00
Zoom	Social media provider March	11.99 + 2.40
SEB	Pavilion	52.63 + 2.63
Vision ICT	Website and email provision	339.50 + 67.9
Inland Revenue	Tax and NI March	255.45
IMI	War Memorial cleaning	1425.00+ 285.0
A D Gibbs	113 hrs + tip visits	1101.00 + 260.00

112. Date of next meeting

The date of the next virtual meeting is **Thursday 18 March 2021**, 7.30 pm. Agreed that the date of the meeting in July should be moved from 22 to 29 July 2021. Noted that, unless notified otherwise by the Government, face to face meetings will be held from May 2021, following the local elections.

113. Appendix 1County, Borough, DAPTC and Police reportsa) County Councillor D Mellor reported:

- o Test and trace is being put into action at The Hurst Community College, where 2 positive tests of COVID have been found.
- o £2.1 bn budget had been agreed at HCC, which is inadequate
- o Council tax will be rising by 4.99%
- o Highways waste recycling centre- feasibility study on two sites – decision later in the year
- o £100m to be spent on waste, recycling and mineral waste
- o COVID – grants being issued, primarily for youth, school meals, etc. Supporting charities through Connect4Communities

- Creation of Solent Freeport, which will create several thousand jobs, around Southampton, which should help to get the local economy started
- Climate change – sits on Audit Committee with £2bn pa, employing 5000, and everything on audit is now subject to an environmental check
- Local correspondence issues include broadband, planning applications in rural areas, grants, and the information that 1300 trees planted around the Borough
- Flytipping – 100 prosecutions taken place, but issue continues

b) Police report

Police report from PCSO Ireland

Baughurst

The priority currently is The Hurst. Multiple reports have been received of children on the roof, and people coming onto school grounds after hours. Also, people using the school field for parties and off road motorbikes. All the team is aware and work closely with another CSPO on this to target patrols in the area. Engagement has been made recently with a group of youths located in the area after a report was made, and since then no one has been on the roof. Hopefully this has deterred them from coming back. However, whilst the cases are fresh lots of patrols are still being conducted.

Secondly to that would be Heath End road, specifically Tesco and Jas Restaurant. This is around hate crime and therefore there are more patrols in the area and reassurance for the staff. After a weekend when off duty, all the shop keepers are checked, making sure nothing has happened and they are all okay. However, AWE units and the CSPOS as well as Hampshire Police conduct patrols in any absence, and they are advised targeted patrol areas. Obee Gardens remains a priority for patrols and engagement.

Tadley

The patch of priority in Tadley is Bishopswood Shops, Wigmore Park, Hangar Road, Ambassadors Club. This is where majority of ASB takes place. Many partner agency patrols are conducted, and there are individual Operations running in this location to target knife crime and ASB. This will be continued. Following on from this location is Priors Road/Almswood Road which is subject to criminal damage reports. Faulker Link Garage blocks for ASB & Franklin Avenue. Bishospwood road/Lane as items thrown at vehicles.

Other locations are always parks and open spaces, Southdown park and Tadley Common.

When not patrolling the identified patch of priority, focus is made on other growing areas of ASB. For example, there has been a spike in incidents take place down the bottom of Tadley near to the swimming pool, and specifically Ramsdell Close and the green area around there.

Also, schools are patrolled, including The Hurst, Tadley Court, Tadley Primary School, Bishopswood Junior/infant school, Burnham Copse.

There are a few nominals who are at high risk of child criminal exploitation so a lot of time also goes into safeguarding them and the public.