



Community Emergency Plan

**Parish:** Baughurst  
**Borough:** Basingstoke and Deane  
**Co-ordinator:** Parish Clerk

Effective date: 01/11/2021

**Distribution List**

1. County Emergency Planning Officer
2. Borough Emergency Planning Liaison Officer
3. Parish Councillors
4. Tadley Police Station
5. Tadley Fire Station
6. AWE
7. Tadley Town Council
8. Pamber Heath Parish Council
9. Aldermaston Parish Council
10. Brimpton Parish Council

11. Ashford Hill and Headley Parish Council
12. Tadley & District Community Centre
13. Hurst Leisure Centre
14. Library
15. Swimming Pool
16. Holmwood & Morland Health Centres
17. First Responders

### Aim and Objectives

#### Aim of the plan:

To enable community support, self-help and resilience when faced with an emergency situation.

#### Objectives of the plan:

1. Conduct a risk assessment, identify hazards and possible mitigation
2. Identify vulnerable groups within the community
3. Identify key contacts
4. Identify a community emergency management team
5. Identify resources available to the community in the event of an emergency

### Risk Assessment Analysis

Risk Matrix Score:     **A** = HIGH Likelihood and HIGH Impact  
                               **B** = LOW Likelihood and HIGH Impact  
                               **C** = HIGH Likelihood and LOW Impact  
                               **D** = LOW Likelihood and LOW Impact

Hazard	Impact	Mitigation in Place	Mitigation possible	Risk Matrix Score
Flooding	<ul style="list-style-type: none"> <li>• Loss of access</li> <li>• Loss of utilities</li> <li>• Water damage</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor flood warnings issued by the Environment Agency</li> <li>• Sandbags stored at Rowan Road</li> <li>• Monitoring equipment installed at Bishopswood Stream</li> <li>• Identify any residents that require shelter</li> </ul>	<ul style="list-style-type: none"> <li>• Police traffic diversions in place</li> <li>• Emergency rest centre activated</li> <li>• Residents install floodgates</li> <li>• Residents store sandbags</li> </ul>	<b>B</b>
Total or partial loss of gas, electricity, water or telephone	<ul style="list-style-type: none"> <li>• Loss of heating and or cooking facilities</li> <li>• Loss of lighting</li> <li>• Loss of sanitary facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Notify utility provider</li> </ul>	<ul style="list-style-type: none"> <li>• Identify any residents that require rest centre</li> <li>• Emergency rest centre activated</li> </ul>	<b>C</b>

	<ul style="list-style-type: none"> <li>• Loss of communication</li> </ul>			
Severe weather	<ul style="list-style-type: none"> <li>• Fallen trees</li> <li>• HCC unable to clear roads</li> <li>• Building damage</li> </ul>	<ul style="list-style-type: none"> <li>• Identify roads that need immediate clearance</li> <li>• Identify dangerous trees</li> </ul>	<ul style="list-style-type: none"> <li>• Identify any residents that require shelter</li> <li>• Emergency rest centre activated</li> <li>• Enlist volunteers/maintenance contractor with chainsaws or tractors with chains</li> </ul>	B
Major fire	<ul style="list-style-type: none"> <li>• Building damage</li> <li>• Threat to life</li> </ul>		<ul style="list-style-type: none"> <li>• Evacuate area</li> <li>• Emergency rest centre activated</li> </ul>	B
Heavy snow	<ul style="list-style-type: none"> <li>• Access in and out and within the town difficult</li> <li>• Loss of utilities</li> <li>• Care providers unable to meet their commitments</li> <li>• Disruption for pedestrians and possible physical injury</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor weather warnings issued by the Met Office</li> <li>• Ensure all grit bins are full</li> </ul>	<ul style="list-style-type: none"> <li>• Contact care providers to ensure they can meet their commitments</li> <li>• Contact neighbourhood watch coordinators so they can check on vulnerable people in the area</li> <li>• Contact Hampshire &amp; Berkshire 4*4 Responders</li> <li>• Emergency rest centre activated</li> </ul>	B
Major road accident	<ul style="list-style-type: none"> <li>• Many injured people</li> <li>• Emergency services require assistance</li> </ul>		<ul style="list-style-type: none"> <li>• Contact First Aiders, Padres, St Johns Ambulance, Community Responders, AWE emergency services</li> </ul>	B
Gas leak or explosion	<ul style="list-style-type: none"> <li>• Building damage</li> <li>• Threat to life</li> </ul>		<ul style="list-style-type: none"> <li>• Evacuate area</li> <li>• Emergency rest centre activated</li> </ul>	B
Terrorism or violence	<ul style="list-style-type: none"> <li>• Building damage</li> <li>• Threat to life</li> <li>• Many injured people</li> <li>• Emergency services require assistance</li> </ul>		<ul style="list-style-type: none"> <li>• Evacuate area</li> <li>• Emergency rest centre activated</li> <li>• Contact First Aiders, Padres, St Johns Ambulance, Community Responders, AWE emergency services</li> </ul>	B
Aircraft accident	<ul style="list-style-type: none"> <li>• Building damage</li> <li>• Threat to life</li> <li>• Many injured people</li> <li>• Emergency services require assistance</li> </ul>		<ul style="list-style-type: none"> <li>• Evacuate area</li> <li>• Emergency rest centre activated</li> <li>• Contact First Aiders, Padres, St Johns Ambulance, Community Responders, AWE emergency services</li> </ul>	B
Hazardous	<ul style="list-style-type: none"> <li>• Threat to life</li> </ul>		<ul style="list-style-type: none"> <li>• Evacuation area</li> </ul>	B

vapour			downwind	
Incident at AWE	• Threat to life	• AWE emergency plan in place		B

## Community Resources

### Contact Details:

### Emergency Rest Centres

Premises	Key Holder	Contact No
Heath End Hall, Baughurst	Sue Gale	0118 981 2155/07765 221234
	Brenda Woods	0118 981 4346
	Janette Hewitt	0118 981 4858
Wolverton Village Hall	Mrs Langley	01635 297125
Hurst Leisure Centre	Lee Beetham	07743442999

### Medical / First Aid

In the event of injury or illness within the community the assistance of professional medical support should be sought e.g. Ambulance, Doctor, Paramedic, First Responder, Qualified First Aiders. List details of the medical support available in your area.

Name	Contact No
Holmwood Health Centre	0118 9814166
Morland Surgery	0118 9816661
Hantsdoc	111
Basingstoke Hospital	01256 473202
Holmwood Pharmacy	0118 9811984
Morland Pharmacy	0118 9820157

### Transport

The following local transport businesses can be called upon to transport people, essential equipment or provisions in the event of an Emergency.

Buses / Taxis / 4x4s/ Tractors Name	Contact Details	Capacity
Hampshire & Berkshire 4*4 Responders	<a href="http://www.hampshire4x4response.co.uk/">http://www.hampshire4x4response.co.uk/</a>  07010033301	

Note that the Parish Council cannot provide any insurance cover for vehicles it requests to be used. Vehicles are used at the owners' own risk and discretion and should be taxed and insured.

## Vulnerable Groups in the Community

Name of Group	Address	Special needs
Miss Polly's Kindergarten, Hurst Community College	Brimpton Road	Young children
Jiminy Crickets Pre School	Ashford Hill	Young children
Little Stars Pre School	Heath End Hall	Young children
Heath Court	Heath End Road	Elderly
Choice Ltd	Fairview, Pinks Lane	Adults with learning difficulties

## Additional Community Resources

Organisation	Name	Contact No.
Tadley Town Council	Nicki Barry	0118 981 3360
Pamber Parish Council	Leonie Brown	07920 787170
Aldermaston Parish Council	Christine McGarvie	0118 970 1576
Ashford Hill and Headley Parish Council	Steven Marshall	07714 001778
Brimpton Parish Council	Christine McGarvie	0118 970 1576

## Communications

Communication System	Contact / Responsibility	Comments
Notice Boards: Wolverton Hall, Wolverton Common, The Wellington Arms, Baughurst Road, Heath End Hall, Baughurst Common	Parish Clerk	
Parish Council Meeting	Parish Clerk	
Council Newsletter	Parish Clerk	
Cascade phone system	Parish Clerk Councillors	
Email / Website	<a href="mailto:clerk@baughurst-pc.gov.uk">clerk@baughurst-pc.gov.uk</a> <a href="http://www.baughurst-pc.gov.uk">www.baughurst-pc.gov.uk</a>	
Local media	See Contact list below	

## Emergency Action Check List

### Activation and Call out

- Dial **999** if Life or Property are threatened in your community by an incident or emergency
- Contact Borough Council (see contact sheet)
- Use the suggested log sheet at the back of the plan to record:

- Any decisions you have made
- Who you spoke to and what you said
- Contact other members of the Community that need to be alerted:
  - Those specifically under threat
  - The Parish Council via the Parish Clerk
  - Volunteers and key holders that may be needed

Contact initially may be to inform them of the emergency or inform them of current Emergency Service advice regarding any action to be taken.

### Community Emergency Meeting

- Is a Community Emergency Meeting necessary?
- Is the venue safe to hold the meeting and can people get there safely?
- Has the Borough Council been informed you are holding a Community Emergency Meeting?
- Has the community been informed there will be a meeting?
- Take a copy of the first Agenda to the meeting.

**Under no circumstance should you put yourself or others at risk to fulfil these tasks**

### Contacts

Service / Role	Telephone Number	Website/email
<b>Emergency Services</b>	<b>999</b>	<b>N/A</b>
Emergency Co-ordinator	0118 981 2944	clerk@baughurst-pc.gov.uk
Basingstoke & Deane Borough Council	01256 844844	www.basingstoke.gov.uk
Hampshire County Council	0300 555 1375	www.hants.gov.uk
Emergency Planning Unit HCC	01962 846846 07957 932584	epoffice@hants.gov.uk
Police HQ	08450454545	www.hampshire.police.uk
Fire Service HQ	02380 644000	www.hantsfire.gov.uk
NHS direct	0845-4647	www.nhsdirect.nhs.uk
Environment Agency	0800 807060	www.environment-agency.gov.uk
EA Floodline	0345 988 1188	www.environment-agency.gov.uk
Hampshire Highways	0300 555 1388	<a href="http://www.hants.gov.uk">www.hants.gov.uk</a>
Thames Water	0800 316 9800	<a href="http://www.thameswater.co.uk">www.thameswater.co.uk</a> Leaks Sewer flooding/loss of supply
Southern Water	03303030368	<a href="http://www.southernwater.co.uk">www.southernwater.co.uk</a>

Electricity	0345 026 26580	<a href="http://www.sse.co.uk">www.sse.co.uk</a> Power cut or gas emergency
Gas	0800 111999	Ditto
AWE	0118 9814111	<a href="http://www.awe.co.uk">www.awe.co.uk</a>
Parish Clerk	07746 756007	<a href="http://www.baughurst-pc.gov.uk">www.baughurst-pc.gov.uk</a>
St Stephen's Church	0118 981 3528	Churchwarden: Mr L Hensman
St Catherine's Church	0118 981 1364	Churchwarden: Mr S de Boinville
Salvation Army	0118 9815013	
Burnham Copse School	0118 9814498	
Hurst Community College	0118 9817474	
The Breeze Radio	01256 694000	
Heart Radio	03332002000 0118 928 8800	
Newbury Weekly News	01635 886632	
Basingstoke Observer	01256 952180	
BBC Radio Berkshire	09023956801	
Basingstoke Gazette	01256 337444	
BBC South Today	023 80226201	
ITV Meridian	0844 881 2000	

### Log Sheet

Date	Time	Information / Decisions / Actions	Initials
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