

DRAFT

BAUGHURST PARISH COUNCIL
Minutes of a meeting held on Thursday 23 June 2022
Wolverton Hall, Baughurst
7.30 pm

PRESENT: Cllrs M G Slafford (Chair), R Cockle, J Hewitt, P Markwick, E Page, P R S Postance
In attendance: Mrs P J Waterfield, Clerk to the Council
Also present: County Councillor D Mellor, Borough Councillors S Frost and K Morrow,
and 7 members of the public

179. **Minutes of the meeting of 12 May 2022** (copy herewith)

The Minutes of the meeting of 12 May 2022, copies of which had been circulated, were taken as read, and approved.

180. **Apologies for absence**

Apologies for absence received from Cllrs G Porter and S E Terrett.

181. **Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Parish Council Register of Interest forms had been sent to all councillors for completion and return.

182. **Matters arising from the Minutes of 12 May 2022**

- Deeds – a initial response had been received from HCC. Further investigation is to take place in three areas, providing additional costs are notified first by HCC.
- Tree survey – see Open Spaces report
- Tarmac paths – see Open Spaces report
- Wolverton field works – see Open Spaces report
- CIL banking – monies moved to BDBC account
- Pavilion and Calleva – see Open Spaces report
- War Memorial – see Open Spaces report
- Laurel – see Open Spaces report
- Jubilee – see agenda item
- Defibrillator – still on order, and no date for arrival as yet
- Fingerposts – had been collected from resident, and are to be delivered to Cllr Page

182. **County, Borough, BDAPTC and Police reports**

The Chairman welcomed Borough Councillor K Morrow to the meeting. Borough Councillor Frost gave a comprehensive overview of the current planning system for both Basingstoke and Deane and central Government. Reports noted in the appendix.

183. **Open forum**

Members of the public gave their views on several forthcoming planning applications.

184. **Planning**

a) to receive and consider the latest planning applications

22/01513/LDEU	Malthouse Farm, Pound Green	Certificate of lawfulness for the continued occupation of Malthouse Farm without compliance with agricultural occupancy condition as an independent dwelling	No comment
T/00208/TPO/22	2 Heath End Cottage	Fell 1 oak tree	No objection
22/091493/OUT	Land adj Copse Close, Baughurst Road	6 dwellings to include new access to highway (Cllr Markwick declared an interest and left the room)	Objection

T/00203/22/TPO	Lyndale, Wolverton Common	1 oak – prune	No objection
22/01491/PIP	Land east of 2 Heathrow Copse	Permission in principle for 1 residential dwelling with garages Cllr Postance declared an interest and left the room	Objection
22/01489/HSE	Gibbys Farm, Browning Hill	2 x detached open sided car ports with integrated ancillary storage	No objection
22/01337/HSE	68 Long Grove	Single storey side extension and front porch following demolition of existing	No objection
22/01585/00BC	AWE Aldermaston	Replacement facility known as the JUB extending to approx 42,785m ² which comprises a covered street providing access to laboratories, offices, storage, workshops and training together with a separate calibration building and associated infrastructure including ancillary buildings, landscaping, SuDs, external lighting, roads and access ways	No objection

b) Decisions by BDBC

22/00793/FUL	Springfields, Baughurst Road	Replacement dwelling and detached garage	Approved
22/00578/HSE	2 Heath End Cottage, Bishopswood Lane	Single storey side extension and new side utility room within existing covered enclosure, internal alterations and detached garage	Approved
22/00110/HSE	Ivy Cottage, Church Lane, Wolverton	New porch and alterations to front elevation. Rear extension, internal alterations and demolition of conservatory and outbuilding	Approved
22/00627/FUL	Home Farm, Ewhurst	Conversion, alteration and extension of farm buildings to 8 holiday lets with associated landscaping and parking, following demolition of barn	Approved
22/--227/HSE	North Rose Cottage, Baughurst Road	2 storey rear extension, front porch and lychgate. Raising of roof to garage to incorporate home office, including new dormer windows and recladding external walls	Approved
20/02728/LDEO	Wolverton Park, Ramsdell	Certificate of lawfulness for existing erection of a building	Approved
22/01066/LDEO	The Malthouse, Pound Green	Certificate of lawfulness for existing operation for construction of a swimming pool	Approved
22/00589/HSE	The Well House, Violet Lane	Single storey side extension	Approved
22/01035/HSE	22 Fair oak Way	Two storey side extension	Approved
22/00833/FUL	Gibbys Farm, Browning Hill	1 detached garage and room over	Approved
22/00701/FUL	The Beeches, Baughurst Road	A dwelling and associated works	Approved
21/03421/LBC	St Mary's Church, Ewhurst Park	Various internal alterations and external repairs to facilitate use as a yoga studio	Approved
22/01000/HSE	75 Portway	Front porch and single storey side	Approved

		extension	
22/00725/ROC	Gibbys Farm, Browning Hill	Variation of condition 1 to amend plan numbers to allow an alternative dwelling design with 5 bedrooms	Approved
22/00699/HSE	18 Fair oak Way	Two storey side extension	Approved

c) Any matters arising

- Pre-planning application for mobile phone base station installation at The Barn, Wolverton Road – comment to be made regarding the height and breadth of the base unit and mast. (Cllr Stalford declared an interest).

184. **Finance**

- Financial statement -the latest statement was received and noted.
- Annual Review of salaries, hourly rate, mileage rate – deferred to General Purposes. Mileage rate to remain at 60.1p per mile
- Payment of additional works, tree survey – agreed
- Payment of tree works, adj 79 Woodlands Road – agreed
- Payment for grass cutting, April and May – agreed
- Payment of Vitaplay works, Wolverton field – agreed

185. **Sir George Brown Charity**

Cllr M Stalford was reappointed as one of the trustees for a 4 year period to June 2026.

186. **Playing fields and Open Spaces**

- Land adjoining Hurst Leisure Centre

Reinstatement of railings had taken place.

- Section 106 contributions

No schemes had been put forward by Councillors following a request for information at the March meeting of full Council. Agreed that a new bench to commemorate the Platinum Jubilee is submitted, to be placed on the open area at the junction of Portway and Woodlands Road at its most southerly junction. In Open Forum, Borough Councillor Frost explained the differences between S106 and the Community Infrastructure Levy.

- Tree survey

The current survey is not yet complete, with approximately 25% of the trees still not surveyed. It is agreed that the surveyor who carried out the surveys in 2016 and 2017 is asked to look at what is required and provide a quotation for the completion of the works, including the handling and organisation of the remainder of the project (tenders to contractors, management of their works, etc). Also agreed that a meeting should be organised with the current surveyor.

Once completed, consideration to be given to a replanting scheme. Also noted that encroachment by bramble and nettle is increasing in our open areas.

- Speed Limit Reminder

Thanks had been made to the resident who had helped with the provision of the mounting plates for the Speed Indicator Device, and a 'Good Citizen' certificate provided, in black and white. This machine has been in use, mainly on Baughurst Road. A request had been made for coverage along Wolverton Road, in the urban area. The Autospeedwatch machine had also been in use, although has intermittent problems with internet coverage which needs to be resolved. Repeat offenders exceeding 60mph in a 30mph limit will be notified and reported to the Police.

Weekly inspections

Weekly inspections are carried out by Cllr Cockle for Wolverton field, and the maintenance contractor for Long Grove, and are recorded.

- Tarmac paths

Agreed that the lowest quotation of £2,980.00 + VAT is accepted. The contractor has agreed to cut out and replace an offending area of path where a small section of weeds are coming through.

- Wolverton field and Long Grove

- Inspection works updates June 2022

Wolverton field	Risk Level	Item of equipment	Works required	Outcome March 2022	Outcome June 2022	Status
	Low	Bark chippings	Add to required level	Quotations requested		
	Low	Gate	Closers, buffers,	Quotations	In	Order

			hinges, bolt holder	accepted	progress	placed
	Low	Pedestrian gate	Adjustment	Quotation accepted	In progress	Order placed
	Low	Bench	Lower seat level	Quotation accepted	In progress	Order placed
	Low	Swings	Monitor for repair	Ongoing		
	Low	Slide unit	Remove rough wood and splinters;	Enquiry to be made		
	Low	Pedestrian gate	Level ground under gate	Quotations awaited until gate repair carried out		
Long Grove	Low	Safety surfacing	Gaps between surfacing and kerbing – repair	Ongoing		
	Low	Sign	Surface corrosion	Ongoing		
	Low	Litter bin	Monitor for decay	Ongoing		
	Low	Self closing gate	Closing too swiftly	Ongoing		
	HIGH	Bench	Smooth rough wood	Enquiry to be made		
	Low	Cradle swings	Smooth rough wood	Ongoing		
	Low	Small springer	Rusting	Ongoing		
	Low	Small slide	Bolt covers	Ongoing		
	MEDIUM	3 way springer	Reinstate matting	Quotations to be requested		
	MEDIUM	Supernova	Reinstate matting	Quotations to be requested		
	Low	Multiplay	Missing fixings	Ongoing		
	Low	Large slide	Dents	Ongoing		
	Low	Large swings	Replace chains	Quotation to be requested		

- Wolverton field
 - Fencing between car park and field completed
 - Fencing to rear of play area completed
 - Wooden bench lowered
 - Rotting springer 'pig' removed and replaced with new Brum Bridge

- Bark chippings

Further quotations to be received, with a view to a decision to be made between:

- Replacing the safety surfacing with rubber crumb (one contract for removal of old bark, digging out base and renewing)
- Replacing the safety surfacing with fresh bark (one contract for removal of old bark, digging out base and renewing)
- Replacing the safety surfacing with fresh bark (one contract for removing old bark, one contract for ordering new bark, and spreading thereof to be carried out for free

Deferred to next meeting of Open Spaces.

- Pineapple pavilion

- Contractor to remove pavilion floor to liaise with surveyor who will inspect the damage at a date in the near future, to be advised.
- SSE had agreed that Calleva FC may take over the electricity contract, and they are happy to do so. However, agreed that this should be deferred until renewal of new SSE contract in September 2023.

- Revised contract including this amendment, and others, to be brought to next meeting of Open Spaces.
- Community Infrastructure Levy

Amount from BDBC	Amount spent	Recipient	Amount remaining	Possible projects
£15,938.69	£5000.00	Heath End Hall - roof	£10,938.69	<ul style="list-style-type: none"> • Safety surfacing, Wolverton Field £5000_ (match funding Greenham Trust possible) • Long Grove – possibly safety surfacing

- It was agreed that a scheme involving replacement/renewal of safety surfacing at Wolverton field is submitted to BDBC, following their advice as to whether this will fit their criteria.
- War Memorial

Clerk had requested advice for its repair (failing limestone mortar crack) from the War Memorials Trust, who have advised that the Memorial does need monitoring, and that repairs will eventually need to be carried out. The Clerk has further asked whom should carry out the monitoring, but no response received as yet. As the land on which it sits belongs to this Council, but is not registered, it is agreed that this is added to the list for HCC to investigate, at a top cost of £200.

- Defibrillator

This still on order, but no sign of delivery of it, or the cabinet, as yet. Wolverton Hall have approved the quotation for electrical works to be carried out in connection with the machine, but have indicated they do not wish to proceed further until the unit has arrived.

- Platinum Jubilee bench

Agreed that a new bench should be purchased, and preferably under \$106 contribution once application made. Approximate cost circa £900.00.

- Any other business

- 66 Woodlands tree – potentially dangerous tree on Council land identified by both resident and tree contractor. Tree surveyor to be asked to investigate it, as it does not show as having done so on the tree schedule.
- Laurels opposite Hurst Leisure Centre – no quotations for cutting back received as yet
- 77 Long Grove – overhanging branch to be investigated
- 14 Forest Close – overhanging branch to be investigated
- Memorial bench to commemorate Cllr C Curtis – suggested that the public could be asked to contribute and pay for this

187. **Highways and Rights of Way**

- Potholes to be reported: adjacent Browns Farm Hillside, Baughurst Road
- White lines need reinstating near 'Wolverton Plants'

188. **Open Forum**

No further matters.

189. **Hampshire Passenger Transport Consultation**

Devolved to Cllr Postance and Clerk.

190. **Platinum Jubilee of Her Majesty Queen Elizabeth II**

The weekend was a success, with 70 walkers, runners and horse riders setting off on a jaunt around the parish, rewarded with a Jubilee rosette. On their return at lunch time, curries were provided by Tadley Muslims Service Society. We were fortunate in receiving grants from Bewley Homes plc, and Basingstoke and Deane Borough Council, which enabled the provision of a Puppetree Punch and Judy show; First Responders for the walk; rosettes for those who participated, the remainder of which were given to children at the event; Rock Choir Newbury, and the U3A Ukelele and Guitar groups.

Excellent cakes, with tea and coffee, were provided by the WI, Trefoil Guild and Heath End Hall committee, whilst watching the entertainment provided throughout the afternoon. This included Dancephaze, U3A Guitar and Ukele groups, and Rock Choir Newbury. There were also stalls by Baughurst Scout and Guide Group, and Messy Play with Jo Rhoades-Walkley. All profits will go to charity.

In the evening, the Hall provided free screening of the 'Party at the Palace' on the big screen, with a hog roast as part of the proceedings, and Sunday saw a Service of Thanksgiving at St Stephen's church in Baughurst, in the presence of the Deputy Mayor and Mayoress of Basingstoke and Deane, Cllr David Leeks and his wife, Amanda. The church have held a Flower Festival over the weekend, with a theme of Save the Planet, which had attracted many visitors.

Income provider		Expenditure recipient	
Bewley Homes	1000.00	Puppetree Punch and Judy	380.00
BDBC grant	500.00	Rock Choir	100.00
Parish Council float	100.00	LS Medical Cover	250.00 + 50.00 VAT
Gross Income from day (banked)	915.40	Rosettes (Brenda Woods)	327.00
		Expenses teas and coffees	35.00
		Parish Council float	100.00
		Printing	58.92
TOTALS	£2515.40		£1250.92

TOTAL PROFIT: £1264.48

It was **RECOMMENDED** that £1000 should be given to the Ukraine appeal, and the remainder divided between Heath End WI; Trefoil Guild; St Stephen's church, and Baughurst Scout and Guide Group. It was hoped that Baughurst Parish Council would waive the £100 float payment, releasing this for the Ukraine appeal.

191. Accounts for payment

Income	£	Expenditure	£
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Precept	25000	Administration	10178
Grant – grass cutting	5433.80	Grants	5000
Interest	1.92	Free 2p	0
Pineapple field	252.00	Chairman's allowance	0
Grants – Jubilee Newsletter	1500 100 4.00 ticket	Pineapple field	111
		Grass cutting	1226.04
		Fencing, leisure centre	1180
		Trees	5148
		Defibrillator	1260
		General	1669
		Jubilee	1250
	32990		
Profit/loss on 3 month	5968		27022

Balance Sheet as at 13.5.22

	£		£
Balance b/fwd	126449	Current Account	3258
		Less: unrepresented	4475
Profit/Loss on 3 month	5968	Premier Account	73979
		Petty Cash	99
		Reserve Account	59556
	132417		132417

To pay:

Balance per bank statements as at 23.6.22

Regency	Payroll June	15.50 + 3.40
HCC	Pension June	393.76

Clerk	Salary and allowance June	1175.37
Tesco	Mobile contract June	7.50
Microsoft	Office 365 June	17.60 + 3.52
Business Stream	Pavilion June	8.00
Jubilee expenses		1250.92
Vitaplay	Remove bench, replace timber pig with bridge	1474.03 + 294.80
Sapling	Survey works, plotting	568,90 + 113,78
Inland Revenue	Tax and NI June	300.79
Nash trees	79 Woodlands Road adjacent	230.00 + 46.00
Idverde	Grass cutting	510.87 + 102.17 510.87 + 102.17
Hugofox	Silver June	16.66 + 3.33

192. **Date of next meeting**

The date of the next meeting will be held on **Thursday 28 July 2022, 7.30 pm**, Wolverton Hall.

193. **Confidential Minutes** (Clerk's Appraisal)

194. **Appendix 1**

County, Borough, DAPTC and Police reports

a) County Councillor D Mellor reported:

- Although the County Council has no elections until 2025, the decision of the long time leader, Keith Mans, to step down has led to some Cabinet restructuring and subsequent changes. I still have 3 years to go until the next election and in addition to being the Councillor, I also have the Chair of the Economy, Transport and Environment Select Committee and Chair of Governance on the HLOW Fire Authority to attend to. Tom Thacker and self also sit on the Hampshire Pension Fund Board.
- Ukrainian Update - the VISA problems have largely dissipated and arrivals continue-c.2500 of the c63000 arrivals in the UK have headed to Hampshire at a time when we have not yet dispatched some of the Afghans who arrived last Autumn. Still, the Ukrainians are settling quickly, well financed etc and pleased to report that we have already some working in the hospitality sector at a nearby golf course. No problems with schooling although this being monitored closely with the new school year entrants in September. Additional facilities such as free School Meals, settlement grants, even short term bus travel being made to ensure they settle in. should the Parish feel they have enough Ukraine visitors to warrant some dedicated local authority expenditure as we have now in a few areas, then HCC does have funds to disperse to develop the local community.
- Grants - the County Councillor Grant Scheme is now open and already approvals pending in the Parish. I have to say that this is not just to assist in the operating costs of say a Village Hall; it is paramount for new projects and I make no apology for focussing on the youth with my funds. Purchase of sports kit etc being one example of supporting a charitable cause. On a bigger scale and considering that there are many less fortunate suffering in the current financial situation, HCC is party to the Household Support Fund to assist those with real problems on energy bills – although to date this does not include Liquid Gas or Oil. HCC is working with Citizens Advice in respect of hardship monies and also with the schools directly.
- On the subject of Energy, if there are any community projects developing energy, then there are now Grants for this under the Climate Change banner.
- Consultations; I would repeat the invitation for the Parish Council to respond to the consultations on "HCC's Local transport Plan 4 " currently on the website through June/July as

this set out the plans for the 2029 to 2050 period. The eco warriors dominate. One area I continue to be annoyed about is the slow progress in respect of the North South Road Connectivity programme which started over two years ago with input from West Berks, Reading BC, HCC and Basingstoke. Of course, COVID has not helped, but the lack of certainty over housing plans- be they e.g at Manydown off the A339 or on the A33 at Sherfield on Loddon, at M3/J7 what with new hospital plans , at West Berks with Sandford and the moves along the A33 into Reading has stalled any effort. Of course draft ideas for a station in Oakley which would prevent road construction to a certain extent, the current developments on the A34 etc mean a lot has to be considered. I had to fight hard to get the A339 area included in the programme and hope to resume battle shortly.

- Hampshire Libraries has been celebrated for all its efforts during COVID- phenomenal response to the E Library operation and its other innovations.
 - The usual big ticket items- Adult Social Care and Children's services continue to perform and be rated very highly nationally.
 - Attending a Fire Authority training night at Kingsclere I was taken to task by the North Hampshire Commander re the lack of checking undertaken by the public in respect of smoke alarms. A good deal of what the Fire and Rescue Service undertakes is fire prevention- a solid investment with a good return- and the public should use it accordingly.
 - The speeding review continues with data capture; input from other authorities; evidence gathering and now an online consultation. Expect some recommendation in September/October.
 - Jubilee weekend appears to have been a great success across the County; nothing tastes better than Government funded food and wine!
 - An update at the meeting: new roof at Bishopswood School; recruitment continues for social workers; No 2 bus route likely to survive recent review; working towards electrification of small buses; updating website; road repair budget exhausted; and County Deal (between Portsmouth and Southampton) inching forwards.
- b) Borough Councillor K Morrow
- Introduced himself, and advised that he will be sitting on the Community and Environment Partnerships Committee and a sub on the Development Control Committee
- c) Borough Councillor S Frost
- Gave a comprehensive overview of Draft Local Plan, and the impact it has on local planning issues. The Draft Plan is nearing completion, and will soon be out for consultation. The guidelines from central government currently ask for 17,820 new houses over a 5 year period, which will need to be met. Once the Local Plan is ratified, there is a process to go through, but BDBC officers may use the Plan and its contents with regard to planning applications.