

DRAFT

BAUGHURST PARISH COUNCIL Minutes of a meeting held on Thursday 17 January 2019 7.30 pm, Heath End Hall, Baughurst

PRESENT: Cllrs M G Slafford (Chairman), C Curtis, C Grenville, J Hewitt, F Langley, P R S Postance, S E Terrett, R T Ward
Also present: County Councillor D Mellor, Borough Councillor M Bound and 2 members of the public
Apologies for absence received from Cllr G Porter
In attendance: Mrs P J Waterfield, Clerk to the Council

199. **Minutes of the last meeting**

The Minutes of the meeting of 22 November 2018, copies of which had been circulated, were taken as read and approved.

200. **Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

201. **Matters arising from the Minutes**

a) Speedwatch

The SID machine had been rented for one occasion in December. A coordinator is needed, and it is hoped that one will soon come forward. Four further volunteers have also offered to help.

b) Closure, Wolverton gate

Vitaplay have been asked to provide a quotation for repair, but have asked for a site meeting prior to quoting.

c) land at junction of BR1 and Long Grove

Maintenance contractor had cleared the vegetation, but with difficulty, given the prickly nature of the shrubs planted there.

d) BR1

Fallen fence – possibility that this is a private fence fallen on County land. The situation to be monitored.

202. **County, Borough, BDAPTC and Police reports**

a) County Councillor Derek Mellor reported that:

- HCC had now finalised budgets
- Highways Engineer planning to inspect the area around Wolverton Common with a view to restoring the highway/signing, etc
- The above visit may not prove viable, because of the foreseen disruption to the area, when used as 'rat-runs', once the planned building of thousands of houses begins on the Manydown estate, at the southern end of the A339, and the Newtown/Thatcham/Sandleford development at the northern end
- No 14 bus will be cut to a 2 hourly service, with the exception of peak hours
- Tadley Library has been reopened after refurbishment, and all are urged to use it
- Council tax will be 2.99% from April 2019
- No social care provision funding from the Government will be available to HCC this year, but they have not yet eroded their reserves with regard to this outlay
- Devolved County Councillor grants – parties interested in grant aiding should apply before 28 February 2019

- Questions raised included a request for HCC to investigate drain blockages under the highway outside The Malthouse in Snakey Lane

b) Borough Councillor Michael Bound reported that:

- There had been several changes to senior offices at BDBC
- Elections will now take place in 2020 rather than 2019, with some exceptions
- Postbox at the shops in Bishopswood Road had been replaced
- Planning for 17 houses on land adjacent to Barclays Bank had been deferred
- Application at Bishopswood Golf course for 18 houses and a hotel had been refused
- Application for three agricultural dwellings at Church Lane, Wolverton, is going to Development Control committee as a retrospective planning application

c) Police

Incidents reported between 1st December and 31st December 2018 which now covers the whole of Rural West -

16	Suspicious incidents - (from suspicious people to vehicles).
25	Assault. (not necessarily physical, between partners)
9	Criminal damage
14	Road traffic incidents/driving complaints
13	Anti-social behaviour incidents (environmental, between people known to each other, vehicle, groups of youths)
2	Public order
4	Non dwelling breaks (shed, garage, business)
3	Dwelling break (home/residential)
7	Theft from vehicle
2	Drugs
8	Theft
4	Theft of vehicle

Residential dwelling/non dwelling burglary and business burglary

05/12/2018 – Little Knowl Hill, Ashford Hill, gained entry to stables in attempt to steal quad bike, no items stolen.

On the 16/01/19 between 20:30-21:00, person(s) unknown have stolen a quantity of 'guttering brush' from a number of properties in Heath Court, Baughurst. 3 persons have jumped the fence from Heath End Road in order to gain access to the properties roofs. If you saw or heard anything that could assist Police with their enquiries, please call 101 quoting 44190019733 or reply to this alert.

On the 16/01/19 between 21:55-22:05, person(s) unknown have attempted to gain entry to a secure garage at a property on Inhurst Lane, Baughurst. 2 persons were disturbed and left in an awaiting vehicle with no registration plates. If you saw or heard anything that could assist Police with their enquiries, please call 101 quoting 44190019418 or reply to this alert.

An assault took place outside the Cricketers Public House, Heath End Road, Tadley on 24th December 2018. Please find below a link to the press release which was issued on 04/01/19 regarding the incident.

<http://news.hampshire.police.uk/news/tribute-paid-to-a-man-who-died-following-an-assault-in-tadley-345751>

203. **Planning**

a) to receive and consider the latest planning applications

18/03404/HSE	Peterboro, Little Aldershot Lane	Two storey rear extension and single storey front extension	No objection
18/03682/FUL	Stratton Manor, Browning Hill	Proposed gate lodge style dwelling to replace the existing building for which there is an extant prior approval consent for conversion to a dwelling	No objection
18/03491/FUL	Coombe Farm, Church lane	New hay barn	No objection
19/00023/FUL	Heathrow, Heathrow Copse	5 bed detached dwelling with new driveway (amended plans)	No objection

b) Decisions by BDBC

18/02277/FUL	The Acorns, Bishopswood Lane	1 x 3 bed dwelling and creation of new access	Approved
18/03404/HSE	Peterboro, Little Aldershot Lane	Two storey rear extension and single storey front extension	Approved
18/03210/FUL	Gibbys Farm, Browning Hill	Proposed retention of existing temporary agricultural worker's dwelling as a permanent rural worker's dwelling and change of use of land from agricultural to mixed agricultural and equine use	Approved
18/03182/RET	Mulberry House, Inhurst Lane	Garage block with store and hobby room (retrospective)	Approved
T/00437/18/TPO	11 Heathrow Copse	Large oak tree – fell	Approved
T/00430/18/TPO	3 Oak Close	T1 oak – heigh reduce. Remove deadwood, crossing/rubbing branches. T2 oak – crown reduce, remove epicormic growth. Remove deadwood, rubbing/crossing branches. T3 oak – fell to ground level. T4 oak – height reduce, remove epicormic growth. Remove deadwood, rubbing/crossing branches	Part approved, part refused
18/03077/HSE	The Old Cottage, Wolverton Lane	Two storey rear extension and two storey front entrance extension. Erection of a double bay garage and store for garden equipment	Approved
18/03057/ROC	Land at West View Farm, Baughurst Road	Variation of condition 1 of 16/04701/FUL (erection of 2 dwellings with associated parking, turning, landscaping, private amenity space and creation of shared access point) to allow for minor material amendments	Approved
T/00385/18/TPO	6 The Hawthorns	Oak T1 – crown reduce for additional sunlight filtration into rear of property. Reduce lateral spread by approximately 1.5m and height by approximately 2m, maintaining a	Part approved, part refused

		natural shape and balance pruning to suitable growth pints. No more than 30% foliage shall be removed. Holly T2 – fell for additional light filtration into rear of property. Remove co-dominant stems to ground level, retaining lower growth for screening.	
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204. **General Purposes**

- a) Cleansing of files in storage facility – quotations to be received
b) Clerk's 2017/2018 appraisal had taken place, and a successful appraisal for 2018-2019 had taken place in early January 2019.

c) Statutory policies

The following were received and approved:

- Code of Conduct
- Health and Safety policy
- Safeguarding policy
- Complaints procedure
- Financial regulations
- Standing orders
- Financial risk assessment

d) Budget 2019-2020

The budget figures had been revised considerably since the General Purposes meeting in November, and the following revised figures were accepted by full Council:

2017/18	Items	2018/19 YTD Budget	2018/19 YTD Actual	2018/19 Predicted	2018/19 Variance	Predicted 2019/20
	INCOME					
44568.00	Precept	45683	45683	45683	0	47000
49.00	Bank interest	30	24	30	6	30
926.00	Pineapple field hire	1328	1324	1328	4	1328
	Grant – grass cutting					
5700.00	Grant WW1	5490	5490	5490		5274
	Booklets sale				0	
	Speedwatch hire	500	500	500		0
	Insurance claim	0	0	0	0	0
		0	0	0	0	100
					0	
		615	615	615		0
					0	
51243.00	Total receipts	53646	53636	53646	10	53732
	EXPENDITURE					
24888.00	General Administration	25725	22789	26000	275	26520
	Grants					
500.00	Free 2p	1000	500	1000	0	2000
700.00		500	1055	1055	555	2000
	<u>Playing fields and open spaces</u>	8000			3618	
3640.00	Grass cutting		4867	4867		5000
6132.00	Vitaplay inspection and maintenance		1732	1984		7000
42355.00	Trees		680	1000		4000
2933.00	A D Gibbs		2888	3000		3500
	Bench		767	767		

824.00	General maintenance		290	350		500
	Kissing gates	2000			2000	2000
497.00	Pineapple field	1000	898	1065	65	1250
	Highways and rights of way	1000	865	1000	0	0
80.00	Chairman's allowance	69	80	80	0	100
	Churchyards, War Memorial	500	500	500	0	
82549.00	Total payments	39794	37911	42668		56370
- 48912.00	Receipts less payments	12852				

d) Power of General Competence

Following the recent vacancy occasioned by Cllr Garrett's death, concern was raised over the possible loss of the above Power, as any replacement will be found by co-option. The Clerk confirmed that the regulation state that the Power remains intact until the next full election of Council, currently scheduled for 2020. The Chairman informed the meeting that, unlike other local district or borough councils, Basingstoke and Deane have decided not to charge parishes for elections which are not held at the same time as those for the Government or borough.

e) Interaction with the public

Agreed that training for all councillors should be sought in relation to exchange of emails, and the implication of GDPR in dealing with the public, and cascading information between councillors. The Chair advised that all correspondence with members of the public should be directed through the C

204. **Finance**

a) financial report

The latest financial report was received and noted.

b) Parish Grants and Precepts 2019/20

The Precept was agreed at £47,000.

c) Heath End hall

Annual rental of the storage facility was agreed.

d) Society of Local Council Clerks

Annual subscription of £156.00 was agreed.

e) Parish Online

Renewal of annual premium of £89.00 plus VAT was agreed.

f) Operation London Bridge

Consideration deferred to next meeting of General Purposes committee.

f) HCC Highways meeting

Approval given to attendance by the Clerk.

g) Toner cartridge

Approval given to purchase of new toner at £139.00 + VAT.

205. **Co-option, Baughurst Ward**

Two candidates were considered, and Mr Graham Hetherington was subsequently coopted and welcomed as a Councillor for Baughurst Ward.

206. **Playing fields and open spaces**

a) Grass cutting for financial year 2019-20

Agreed that quotations would be sought for the coming year, with the minimum and maximum number of cuts set between 5 and 7 per year, and invoicing on a monthly basis.

b) Greenham Common Trust

The Trust had indicated that they may look favourably upon a grant aid request for play areas, offering match funding. Agreed that this should be considered at the next Playing Fields and Open Spaces meeting.

207. **Highways and rights of way**

- a) Lack of ditching in Wolverton Lane to be reported to HCC
- b) blockage under highway at The Malthouse, Snakey Lane, to be reported to HCC
- c) Relevant problems with salt bins to be reported to HCC
- d) Clerk had undertaken a walk of the parish with friends, and reported as follows:

Footpath 11

No issues.

Footpath 13b

- Misleading signs on the gate leading past West View Farm, stating 'Private land – please keep dogs on a lead'. It looks as though the public should not go through the kissing gate, although this IS waymarked.
- Kissing gate at junction with field not waymarked.
- Stile at end of field before junction with Violet Lane completely collapsed, and very difficult to climb under or over.

Footpath 19

- Fingerpost wrecked at junction with Violet Lane
- No issues from Violet Lane, across Witches Gulley and to Baughurst Road.
- Fingerpost wrecked at junction with Baughurst Road.

Footpath 22

- Gate has dropped – contractor to be asked to take a look.
- Vegetation needs clearing back overhead.

Footpath 21

From junction with FP22 to FP16, no issues.

Bridleway 15

- Still very soggy, despite hardcore having been deposited.
- Fingerpost wrecked at junction with Baughurst Road.

208. **Annual Parish Meeting**

Agreed that the format would once again be low-key, in the absence of any dramatic areas of concern, and that Cllr Ward would write a small section about the role of Council for the parish newsletter and church magazine.

209. **Open forum**

Agreed that support should be given to the bid by The Hurst Leisure Centre for the establishment of a new All Weather Pitch.

209. **Accounts for payment**

Received: £78.00 Calleva; 2.56 bank interest

To pay:

Regency	Payroll January	14.50 + 2.90
Bank	Safe custody fee	7.50
Vitaplay	Inspection January	84.00 + 16.80
Heath End hall	Hirings	28.00
HCC	Pension January	347.95
SLCC	Annual renewal	156.00
Inland Revenue	Tax and NI January	251.97
A D Gibbs	Wolverton field hedge	190.00
Clerk	Salary and allowances January	1074.06
Tesco	Mobile contract January	7.50

Microsoft	Office 365 January	17.60 + 3.52
Business Stream	Pavilion January	7.00
Clerk	Postage 3 mos to 31.12.18	47.53
	Phone 3 mos to 31.12.18	52.00 + 5.92

210. **Date of next meeting**

The next meeting of BAUGHURST PARISH COUNCIL will take place on **Thursday 21 February 2019, 7.30 pm**, Heath End Hall, Baughurst.