

**BAUGHURST PARISH COUNCIL**  
**Minutes of a virtual meeting held by Zoom on Thursday 18 June 2020**  
**7.30 pm**

**PRESENT:** Cllrs M G Slafford (Chairman), C Curtis, C Grenville (fr 25), J Hewitt, G Porter, P Postance, M Russell, A Sciarretta, S E Terrett  
Also present: Hampshire County Councillor D Mellor, Borough Councillor W Lovegrove, and 3 members of the public  
Apologies for absence received from Cllrs G Hetherington, C Grenville, Borough Councillor M Bound  
In attendance: Mrs P J Waterfield, Clerk to the Council

17. **Minutes of the meeting of 14 May 2020** (copy herewith)  
The Minutes of the meeting of 14 May 2020, copies of which had been circulated, were taken as read and approved.

18. **Apologies for absence**  
Apologies were received from Cllrs G Hetherington and C Grenville, and Borough Councillor M Bound.

19. **Declarations of interest**  
Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

20. **Matters arising from the Minutes of 14 May 2020**  
(6) Defibrillator  
Calleva had confirmed that they will check the machine on a weekly basis. They are still undecided, however, whether they can afford to maintain it (ie pads, batteries, etc), and this will need to be debated at their next meeting, which is currently not scheduled because of Covid-19.

(6) Long Grove vandalism repairs  
Vitaplay had installed the new climbing wall on multiplay unit at Long Grove, and approval had previously been given to payment of £2261.90 + 452.38, much of which recoverable from insurance. The replacement gates and risers are still outstanding.

(12) Insurance  
Three quotations had been received, and the lowest accepted, at £767.44.

12) Safety surfacing and grants  
Two out of four quotations had arrived thus far, which are needed to make grant applications to the Good Exchange. Clerk had set up an account as a supplicant, but needed a letter of authority signed by Council, which was approved.

(12) Bollards  
Clerk had asked another local contractor to quote for the work, but no response received as yet.

(12) Vitaplay contract  
Clerk had met with Grounds Manager BDBC at the site, and had provided Council with a report of the meeting.

(12) Lantra Awards Basic Tree Survey  
Deferred to next meeting of the appropriate committee.

(12) Land at 59 Long Grove

Clerk had written to the residents, copying our solicitors, asking them to remove the fencing currently sited on our land within 3 months.

## 21. **County, Borough, BDAPTC and Police reports**

### a) Report by County Councillor D Mellor:

- Waste recycling centres opened in the middle of May with long queues. A ticketing system is now in place.
- Highways – most problems are under control now, with a lot of work having been carried out during the quieter period when few cars were on the roads. Traffic is now 60% busier than in the midst of lockdown
- Covid 19 has cost HCC approximately £20m thus far, in excess of that which the government proposes to grant to authorities
- Libraries hope to open again on 4 July, with appropriate social distancing and sanitisation methods
- No updates on the replacement fencing at Heath End Road
- He advised that the forthcoming planning application to be heard for the Manydown site will have a significant impact on traffic on the A339, coupled with further developments north on the A339 nearer to Newbury. Plans are in hand to help ease the situation.
- Covid 19 cases in Basingstoke Hospital are now down to a handful as HCC plan for the move back to normality, whilst still taking great care and well prepared should there be a second spike. This month HCC has opened another isolation care home - Woodcock Lodge - primarily to accommodate those Covid cases being released from Portsmouth QA Hospital. Homes are classified by colour code. Black and Red are high risk and categories from Green to Blue are 'Business as Usual'. Happily, all are in the latter category now. The joint HCC/Kent CC recruitment campaign for social workers and a project run in conjunction with Winchester University has realised some 200 additional social/care workers and HCC are coping well with the 15000 or so issues-many re vulnerable status and their needs- some of which are referred to local authorities.
- Schools: national average is about 12% having returned to school; in Hampshire we are at 35,000 - pushing 20%+ - for the selected years. HCC anticipate a full return in September; the children/students want to go back and their home-schooling parents back them.
- Finance: HCC closed last year with no overspend on the reduced budget. Regrettably, the overspend is currently over 10% per month and hence heading for £200m. However, much of this should be recovered from the budget announcements of the Government, although to date HCC are not compensated for all the additional expenditure. Having said that, they are assured that the additional budgets for potholes etc announced in March will be available.
- Hampshire Waste Recycling Centres: as forecast there was a massive 'return to the tips' after the two month closure. Green Waste and DIY to the fore, reflecting the activity of many homebound residents. The queues were running to two hours at many tips throughout the country and Wade Road was no exception. As such, a booking system has been introduced, and thereafter, based on experience, a colour coding highlighting best times to book will be in place. It is thought that Basingstoke and Deane will be re introducing their kerbside waste collection which should help, and, of course, the volumes per car will be reducing in turn, speeding up the process. Social distancing relief will also help. The Police have had to become involved due to the traffic build up on the adjacent industrial estate but with additional hours of opening and the new measures taken by HCC/Veolia a big improvement is expected.
- Highways: once social distancing problems had been overcome, some excellent work was undertaken whilst traffic levels were low. Dry weather assisted and whilst HCC took on sub contractors to get the work done, additional problems in securing some accommodation for the workmen hindered. Due to low traffic volumes some 166 pop up projects were quickly introduced to create better town centre including

Basingstoke cycling and pedestrian facilities. As Covid declines and more return to work and school, the local bus services will gradually return to a normal frequency.

- Libraries will reopen from 4 July; the digital library service has been a huge success. The library consultation which finished just before the virus set is now being reviewed and decisions will be taken on July 28th. The 'Ready Read programme will enhance the opening hours etc.
- Locally, he has been involved in a lot of planning issues. HCC, when consulted, always plays the facts and lodges objections where necessary; these often become part of a revised application with 'subject to' qualifications on certain local roads. We have to respect Rights of Way, safety is paramount and we advise BDBC accordingly. That is our role.

b) Report by Borough Councillor W Lovegrove:

- The Mayor will lead the usual celebration of Armed Forces Week
- The first full Council meeting of BDBC via Zoom will take place on 25 June 2020
- Green waste collection re-commenced this week
- The current CEO, Mel Barrett, will be leaving BDBC to take another position elsewhere
- Cllr Lovegrove is interested in knowing which local public facilities will be opening their doors from 4 July 2020, Government approval permitting. Heath End hall is hoping to open too
- BDBC meeting to consider the Manydown application takes place on 8 July 2020

c) Report by Borough Councillor M Bound:

- BDBC provides fairly regular briefings as to what is going on in the borough – things tick over with mainly officer decisions based on works they do to inform themselves and portfolio holder. Unfortunately, until now there have been no committee sittings to scrutinise areas of work within those committee remits. However, I do know that Communities, Environment and Partnerships have a meeting scheduled and Scrutiny Committee itself will be sitting fairly soon. There is a full council meeting, via Zoom on 25 June 2020.
- Bin collections continue on their two week rota, and, except for one household connecting me, I have not heard any comments for or against. I believe that Wade Road re-cycling centre is open now to registered households but you have to book a slot.
- In relation to Covid we have had email briefings – they are usually reinforcing what comes from national government as relating to borough matters specifically.
- Development Control has been meeting via Zoom and this has gone well. The meetings have been kept fairly short, but possibly, as we get used to using this way of decision making, the number of applications per session will increase.
- The outline Manydown application will be heard at the beginning of July, with a pre-application session leading up to it. On top of that single issue meeting there are another two meetings in the diary for July. Tomorrow morning, a pre-application Zoom session for Development Control committee concerning a large development proposal in Basingstoke will happen, so all in all Development Control keeps its members and substitutes busy, and this does not take into account local applications that have come through the pipeline.
- There have also been other matters to deal with along the usual lines – housing problems, trees, vegetation overgrowths onto footways, conditions relating to developments, fly-tipping, dead animals and potholes.

d) BDAPTC

The meeting destined for 25 June 2020 has been cancelled.

## 22. **Open forum**

Items raised by members of the public included concern over obstruction of Right of Way No 49, coupled with a disregard for public safety, and the ignoring of planning regulations. An agent gave a detailed background of the criteria which had prompted his planning application for additional dwellings in the countryside. A local landowner gave an overview

of his intention to provide a survey of all trees on his land which front local highways, and his intention to be resident in the parish on a regular basis, with a wish to be involved with local matters.

23. **Planning**

a) to receive and consider the latest planning applications

20/01319/LDPO	2 Inhurst Cottages, Inhurst Lane	Certificate of lawfulness for the proposed use of the erection of a two storey rear extension to a depth of 3m. The eaves and ridge will remain at the same height	No comment
20/01333/LDPO	1 Inhurst Cottages, Inhurst Lane	Certificate of lawfulness for the proposed use of the erection of a two storey rear extension to a depth of 3m. The eaves and ridge will remain at the same height	No comment
20/01130/FUL	Land at Inhurst Cottages, Inhurst Lane	14 x 3 bed dwellings and new access	Objection
20/01321/FUL	Mulberry Hill, Violet Lane	Demolition of existing outbuildings and stables. Erection of replacement storage barn	No objection
20/01336/FUL	Gibbys Farm, Browning Hill	1 new dwelling and associated parking (amended scheme to 20/00572/FUL)	Objection
20/01198/HSE	Hill House, Haughurst Hill	Single storey side extension to replace existing conservatory (no objection noted)	No objection
20/01434/FOPD	Birch Island Wood, Church Lane, Wolverton	Erection of a wooden storage shed for forestry equipment and firewood drying/storage	No objection
20/000874/HSE	Long Meadow, Axmansford	Replacement single storey detached triple garage with store and workshop following demolition of existing garage	No objection
T/00222/20/TPO	Meadow End, Baughurst Road	T1 oak – prune T2 Oak – prune	No objection
20/01369/HSE	Old Houses, Wolverton Road	Green oak double garage and store with studio over	No objection

b) Decisions by BDBC

20/00572/FUL	Gibbys Farm, Browning Hill	1 dwelling and associated parking	Approved
19/02936/LBC and 02935	Church Farm, Browning Hill	2 storey side extension, removal of tiling and	Approved

		application of external lime render to front elevation	
20/00666/LDPO	37 Portway	Certificate of lawfulness for the proposed erection of 2 outbuildings to form gym and games room	Approved
20/00908/HSE	Butlers Cottage, Baughurst Road	1 <sup>st</sup> floor rear and side extension	Approved
20/00551/HSE	Lyncroft, Wolverton Road	Replacement of flat roof with pitched roof	Approved

c) Matters arising  
18/02277/FUL – land at The Acorns, Bishopswood Lane – BDBC Enforcement, HCC and Police to be urged to take action regarding the ongoing building works on the site.

## 24. Finance

### a) Financial report

The latest financial report was received and noted.

### b) to sign Audit return for 2019/20

The latest financial report was received and noted, and the accounts agreed. The Chairman signed the Audit Return for 2019/20.

### c) To consider annual review of salaries, hourly rate and mileage rate

Salaries are deferred to the next meeting of the appropriate committee. Hourly rate raised to £9.75 per hour, and mileage to remain at 61p per mile.

### d) to receive information from HALC on website accessibility

NALC had advised the necessity for all Councils to ensure that their website is compliant with legislation which comes into force in September 2020. At the very least, a disclaimer must be recorded. Agreed further information to be sought on the subject.

## 25. Highways and Rights of Way

Crabs Hill – road markings had been observed, leading to hopes of its repair. Drains had been cleared through Wolverton Park estate, which should help drainage in the future.

## 26. Playing fields and Open Spaces

### a) Tree surveys

Parish Online had been asked to plot trees owned by this Council on the Parish Layer, which would reduce several of the areas required in the tendering quotation. Agreed no further action would be taken until this has been received.

### b) Open Spaces Review

Some clearance works had been carried out along Brimpton Road. Approval was given to two quotations for clearance of small, dead trees and branches in The Withies, Poplar Corner/Lakelands, and the corner of Heath End Road and Wellington Crescent, at a cost of £500.

### c) Risk assessment for play area re-opening following COVID 19

NALC had advised that all play areas should be covered by a risk assessment before opening. BDBC had advised that all play areas should be inspected by them prior to opening. Agreed that residents should be asked to bring sanitiser/hand gel/wipes with them to clean the equipment before and after use. Agreed that social distancing measures markings should be considered as necessary.

### d) Various:

- Dangerous pine at rear of Forest Close had been felled.
- Trees behind 79 Woodlands Road – to be deferred to the appropriate committee
- Land to rear of 99 Long Grove – contractor asked to investigate dead tree on our land
- Land to rear of 87 Long Grove – contractor asked to investigate leaning pine tree
- 39 Portway – tree debris dumped on our land had been removed

## 27. Accounts for payment

**Received:** Bank interest £3.24 ; Calleva £84.00; Footpaths booklets £5.00

**To pay:**

Balance per bank statements as at 18 June 2020

Regency	Payroll June	14.50 + 2.90
HCC	Pension June	338.42
Inland Revenue	Tax and NI May	264.44
Clerk	Salary and allowance June	1122.80
Tesco	Mobile contract June	7.50
Microsoft	Office 365 June	17.60 + 3.52
Business Stream	Pavilion June	6.00
Clerk	Cable and lock Wolverton field	15.00
Zoom	Social media provider May	11.99 + 2.40
	June	11.99 + 2.40
CSA	Insurance renewal	767.44
Nash Trees	Tree to rear Forest Close	210.00 + 42.00
Vitaplay	Long Grove repairs	2261.90 + 452.38

Current Account	1083
Premier Account	82207
Petty Cash	223
BDBC	<u>48618</u>
	132131
Less; unrepresented	<u>1686</u>
	130445
Add: balances R&P	<u>9184</u>
	<b><u>139629</u></b>

## 28. Date of next meeting

The date of the next virtual meeting is **Thursday 23 July 2020**, 7.30 pm.