

BAUGHURST PARISH COUNCIL
Minutes of a meeting held on Thursday 22 September 2016, 7.30 pm
Heath End Hall, Baughurst

PRESENT: Cllrs M G Slafford (Chairman), C I Curtis, C Grenville (fr10), J Hewitt, A Narracott, G Porter, P R S Postance S E Terrett
Also present: County Councillor W Lovegrove, and 1 member of the public
Apologies received from Cllrs P E Garrett, F Langley, R T Ward, Borough Councillor M Bound
In attendance: Mrs P J Waterfield, Clerk

49. Minutes of the last meeting

The Minutes of the last meeting, copies of which had been circulated, were taken as read.

50. Apologies for absence

As above.

51. Declarations of interest

Councillors were reminded that for those with any interest to be disclosed in relation to any item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001).

52. Matters arising from the Minutes of the meeting of 28 July 2016

(40) Speedwatch

A recent meeting held with Basingstoke Police had resulted in greater enthusiasm for the project, with 19 out of 40 parishes in the borough participating in or enquiring about implementation of the scheme. Enquiry had been received from new coordinator at Hartley Wespall PC regarding continuing hire of our SID machine.

(40) EJS Services

No statement had been received from the company.

(40) School under the Pines

No further information, or complaints, had been received.

(45) Waste bin, Pavilion

Waste bin had arrived and been installed.

(45) Tree survey

In the process of being undertaken.

53. County, Borough, Police and BDAPTC reports

a) County Councillor Lovegrove reported:

- On the recent decision by West Berkshire to close use of their refuse facilities to all bar their own residents with effect from 1 October 2016. Entry to the sites will be by a car permit which has been sent to all households in West Berkshire. Local parishioners will now have no option but to use Wade Road in Basingstoke, whose hours will shorten with effect from 1 January 2017 (Thursday closing). HCC and BDBC leaders are talking in an effort to find an alternative solution to the problem.
- Recent death of Rob Musson, Tadley South councillor
- Mornington Close footway restoration completion
- The recurring lack of a Highways Engineer designated to this area
- The problem of Japanese knotweed at Little Aldershot, which is being addressed by BDBC officers

b) Borough Councillor Tate reported:

- Budget consultations will soon commence
- He added further information regarding the forthcoming issues with household waste centres in West Berkshire

c) BDAPTC

Had recently held a meeting with the CEO of BDBC, Mel Barrett, and Leader of HCC, John Coughlan, regarding proposed devolution within the county. The consultation end date has now passed, but parish councils are being urged to raise any issues arising from any of the workshops which have been taking place during September. Cllr Curtis had attended and provided a briefing note; Cllr Hewitt and Clerk are to attend during the next few days. Agreed that this should be an agenda item for the next full meeting of Council.

d) Police

Reported incidents between 1st August to 31st August 2016

- 12 Suspicious incidents - (from suspicious people to vehicles).
- 2 Assault (not necessarily physical, mostly between partners)
- 2 Criminal damage incidents
- 4 Road traffic incidents
- 20 Anti-social behaviour incidents (environmental, between people known to each other, vehicle, groups of youths)
- 1 Public order
- 1 Dwelling breaks
- 1 Non dwelling breaks
- 1 Theft from vehicle
- 2 Theft of vehicle
- 3 Theft
- 1 Drugs

Dwelling burglaries

On 04/08/2016 between 12.30 and 13.40 hours – Cranes Road, Sherborne St John – Unknown persons have forced open the front door to the property, entry has been gained, but no items reported missing.

Non dwelling burglaries

Between 08/08/16 - 17.30hrs and 09/08/16 - 07.45hrs – Ibworth Lane, Wootton St Lawrence – Sometime overnight unknown person/s have broken into a detached garage and stolen a number of power tools and a quad bike – some of the property was later recovered - this incident is still under investigation.

Traffic related offences

Between 1st August and the 31st August 6 drivers were arrested for drink drive offences in the rural area.

Between 1st August and the 31st August 6 vehicles were seized from the road side.

3 vehicles showing no insurance.

1 vehicle no insurance, tax or MOT.

1 vehicle no tax.

1 vehicle no insurance and driver shown as a disqualified driver.

Incidents of note

White Ford Escort van 51 plate – vehicle seen acting suspiciously around a church car park late at night, early hours of the morning along Wolverton Road, Wolverton.

Between 17/08/16 and 18/08/16 – Baughurst Road, Baughurst – A black Ford Mondeo 57 plate was stolen from the driveway, the vehicle is still showing as stolen.

A silver Subaru Legacy NJ03 ZDD has been seen a number of times in the rural area on the other side of the A339 between Kingsclere and Basingstoke, the vehicle is suspected of committing poaching offences.

On 30/08/16 between 13.50hrs and 14.30hrs – Cranes Road, Sherborne St John – An unknown male has entered the rear of an unsecure and unattended work van on the driveway while

the owner was completing garden work. A number of work tools were stolen from the back of the van.

54. **Open forum**

Residents gave a brief explanation of a forthcoming planning application for rural tourism. Clerk advised recent information from AWE, advising changes to the existing 3km ONR exclusion zone. This has been amended to follow the natural curtilages of settlement boundaries, roads and rights of way.

55. **Planning**

a) to receive and consider the latest planning applications

16/03025/HSE	8 Little Aldershot Lane	Erection of canopy/covered way	No objection
16/02920/HSE	Corner Cottage, Haughurst Hill	Alterations to vehicular access and driveway	No objection
16/028336/LDEU	20B Hazel Green	Continued use of outbuilding as a separate, self contained dwelling to include garden and parking areas	No comment
16/02704/FUL	The Cricketers, Heath End Road	Change of use of 5 parking spaces to hand car wash	No objection
16/02904/HSE	10 Woodlands Road	Single storey side/rear and first floor extension	No objection
16/02680/ROC	Stone House, Wolverton Common	Relief of condition 5 of BDB 75265 to allow installation of replacement window with clear glass and openings	No objection
T/00273/16/TPO	2 Heathrow Copse	Fell 1 oak	Objection

b) Decisions by BDBC

16/02397/HSE	14 Portway	Single storey rear extension and alterations	Approved
16/01929/RET	Browning Hill Cottage, Browning Hill	Single storey rear extension to garage	Approved
16/01804/RET	Berry Grange, Inhurst Lane	First floor window in west elevation	Approved

c) any other matters

Information had been received about recent tree surgery in Heathrow Copse, thought to be covered by an existing Tree Preservation Order. The trees in question were planted after the TPO had been put in place. A new Tree Preservation Order has now been implemented by BDBC. (Cllr Postance declared an interest and left the room).

56. **Finance**

a) Financial statement

The latest financial statement was noted.

b) Newsletter

Approval was given to the production of the next newsletter.

c) Data Protection

Approval was given to the renewal of the licence.

d) Audit

Clerk advised successful completion of external audit.

57. **General Purposes Committee**

a) High speed rural broadband

The Chairman gave an update of the current situation. BDBC had paid for a survey to be carried out, covering some 700 properties between Monk Sherborne and Wolverton, but which did not encompass all affected areas. The government has now increased the percentage of those who will not receive high speed broadband from 4 to 5%. Fibre optic cable appears to be the way to go for these areas, with a good download and upload speed, but at a cost. County Councillor Lovegrove is looking at possible grants from HCC. Openreach have £140m for use in this situation, but only where BT is installing the new cabling. Contact has been made with those responsible for fibre optic provision.

b) Clerk's Appraisal and holiday cover arrangements

The Clerk's appraisal had been carried out in January, and had been good. Informal holiday cover arrangements had been organised with clerks to Tadley and Silchester.

c) Remembrance Sunday arrangements

Arrangements for this year's service had been put in hand with BDBC, HCC and the Police. AGREED that the security company employed in 2015 should be re-employed this year, and a quotation had been received for the supply, at a cost of £273.60 + VAT. Clerk to investigate possible grants to cover the cost.

d) Sequence of planning applications

AGREED that the situation currently in use should continue, where the Clerk notifies all councillors of applications, and gives a timescale in which to comment, should the deadline fall before a full meeting of Council. The decision (based on the majority of responses received) will be ratified at the next full Council meeting, and recorded. Where possible, and if necessary, Clerk will, as happens currently, request an extension of time in which to comment. In extreme circumstances (ie a tied vote, or where the deadline looms and the application is controversial) an Extraordinary meeting of Council will be called.

e) Use of private email accounts

AGREED that the current scenario, where councillors use their private email accounts to receive Council notifications, should continue. Further AGREED that Councillors are reminded that no 'round robin' email discussions which may impact upon decisions to be made by Council should take place. AGREED that all email correspondence by Councillors should be directed solely to the Clerk, and not include other Councillors.

f) IT

All working satisfactorily following purchase of new printer, but agreed that an agreed contractor would be useful for emergencies. AGREED that the lowest quotation received from providers (at a general rate of £50 per hour) should be accepted. The important factor will be the ability to provide solution by remote access and outside normal working hours. Noted that Clerk currently backs up Council data on a zip drive, weekly, and stored at Heath End hall facility.

g) **Mandatory documentation**

- Code of Conduct for Councillors 2016-2017

Approved, after change of review date to July each year.

- Health and Safety Policy 2016

Approved after change of review date to July each year.

- Safeguarding Policy 2016

Deferred to next meeting of Council. Minor changes, and change of review date as above.

- Update to model financial regulations

Deferred to next meeting of Council. Minor changes, and change of review date as above.

- Strategic goals

Agreed should be an agenda item for next General Purposes meeting. Other committees invited to put forward their thoughts and suggestions.

58. **Playing fields and Open Spaces**

a) Long Grove play equipment

Complaint had been received from resident regarding the cleanliness of the equipment. Cllr Terrett to investigate.

b) Smoke-free zones, play areas

Situation still ongoing but reaching a conclusion in the near future.

c) Clearance, land to rear of Long Grove

The successful contractor had advised that it would be impossible to completely eradicate the root system of some of the brambles/nettle etc on the land, and this was accepted. Agreed that maintenance contractor should be asked to spray industrial 'Round-up' on the vegetation in the immediate future, and before the scheduled works take place in October.

d) Pineapple field

Thatcham Tornadoes had requested use of the field one evening per week. Awaiting Calleva's response regarding availability.

e) Preventative maintenance of play areas

Agreed that a trial 6 month contract with Vitaplay should be carried out, at a cost of £42.00 + VAT for each play area.

59. Highways and Rights of Way

a) Footpath 11

Planking had been delivered to landowner for installation. Weldnet has still to be purchased to cover the planking.

b) Footpaths Walk 19 August 2016

Footpath 27

No fingerpost at northern cul de sac end of the path. Also no place to put a waymarker unless on adjacent resident's fence. Agreed that a post with waymarker would be a sensible solution – HCC to be asked.

Bridleway 5

No problems.

Footpath 9

No problems until reaching the planking at the bottom, crossing the stream. Needs to be covered in netting as slippery.

Footpath 7

At kissing gate at first field from bridge (opposite garden of Wildermere), post rocking in ground and may need replacement. Heavily overgrown on wooded path leading to Haughurst Hill, and Nigel to clear back at his convenience.

Footpath 47

Waymarker added to post by entrance from Haughurst Hill. No problems encountered until going uphill towards the woodyard at Little Aldershot, where new vegetation is narrowing the path – Nigel agreed to clear. At the northern end, by woodyard, coming from the other direction there is no indicator towards the path, and nowhere to place a waymarker unless on pole owned by residents of Oaktree Cottage. HCC to be asked whether fingerpost can be installed there, or possibly a post with waymarker.

Footpath 46

Foolishly we did not try to open the metal five bar gate into the field, but walked on. However, no fingerpost or waymarker in place. HCC to be asked whether fingerpost appropriate. No other problems on the path, but no fingerpost on the northern end of Little Aldershot Lane.

Ashford Hill 719 and 716

HCC had asked to look at these paths on our walk. We did not walk the length of 719, but it appeared clear from a distance, but the triple fingerpost which used to exist at this junction of the three paths (47, 716 and 719) is missing. HCC to be asked to install. 716 is in need of some clearance towards BR48, where new vegetation is reducing the path. No waymarker or post from BR48.

Bridleway 48

Overgrown at northern end – Nigel agreed to clear.

c) General

- A further outing took place the following week to install many of the missing posts and waymarkers identified from the July walk.
- Various missing or damaged street signs had been placed on order with either BDBC or HCC as appropriate
- Bridleway 49 – following claim of adverse possession over the land by an adjacent resident, this Council had lodged an objection with the Land Registry. Further information in the form of the names of those who opposed the claim, and their valid reasons for doing so, was agreed.

60. Open forum

Further information had been requested of BDBC regarding recent planning applications, including the proposed siting of traveller homes in Violet Lane, and the care home facility in Bishopswood Lane. No further information had been received, although a test case for the former, in another area of the Borough, had recently been decided.

A cheque for £200 had been received from AWE, as a contribution towards the tea party hosted by this Council for Her Majesty's 90th birthday celebrations. Thanks were duly made.

61. Accounts for payment

Received: Calleva £73; Premier interest £3.69; footpaths booklets £11.27; AWE contribution £200; BDBC half year precept £21,223

To pay:

Inland Revenue	Tax and NI September	BACS	211.78
Clerk	Salary and allowances September	BACS	938.30
HALC	Councillor training	BACS	108.00
Regency	Payroll – September	d/d	14.00 + 2.80
Southern Water	Pavilion	d/d	3.80
A D Gibbs mowing	St Catherine's	BACS	25.00
	Wolverton field		50.00
	Pineapple field		58.14
Clerk	Postage 3 mos to 30.9.16	p/c	53.20
	Phone 3 mos to 30.9.16	p/c	62.76 + 6.80
	Land Registry searches	p/c	6.00
BDO	External audit	BACS	300.00 + 60.00
HCC	Pension – September	BACS	282.72
A D Gibbs mowing	St Catherine's	BACS	25.00
	Wolverton field		50.00
	Pineapple field		58.14
	Baughurst Common		398.05
	Hrs + materials		

62. Date of next meeting

The next meeting of **BAUGHURST PARISH COUNCIL** will be held on THURSDAY 20 October 2016, 7.30 pm, Heath End Hall.

