



**MINUTES OF THE ORDINARY MEETING OF
BAUGHURST PARISH COUNCIL
HELD ON THURSDAY 22nd March 2024
AT HEATH END HALL AT 7.30PM**

BAUGHURST PARISH COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Cllr Charlton (Chairman)	RESIGNED		
Cllr Cockle	✓		
Cllr Clark	✓		
Cllr Cooper	✓		
Cllr Fletcher	✓		
Cllr Hewitt	✓		
Cllr Higson		✓	
Cllr Porter	✓		
Cllr Slatford	✓		
Cllr Terrett	✓		
Vacancy			

ALSO IN ATTENDANCE: Karen Ross– Locum Clerk, County Councillor Mellor and 1 member of the public

NOTED that Cllr Charlton has resigned as Chairman and a Parish Councillor

RESOLVED to appoint Cllr Russ Clark as Chairman.

RESOLVED to appoint Cllr Martin Slatford as Vice Chairman

155. To receive and accept apologies for absence.

RECEIVED from Cllr Maria Higson due to personal reasons.

156. To receive and note any declarations of pecuniary interest relevant to the agenda.

RECEIVED no declarations of pecuniary interest relevant to the agenda.

157. The approve as a correct record the minutes of the Baughurst Parish Council meeting held on 22nd February 2024.

APPROVED as a correct record the minutes of the Baughurst Parish Council meeting held on 22nd February 2024

158. To receive any reports and open the meeting to the public.

Borough Councillor Bound

NOTED his previously submitted report.



County Councillor Mellor

NOTED his previously submitted report.

Reports can be found as Appendix A

**159. To consider the recommendations from the following committee meetings:
GPC held on 4th March 2024**

RESOLVED that

the Clerk will write to the Police and Crime Commissioner regarding speeding on rural roads and how we might work together to use AutoSpeedWatch data.

that spending decisions will be delegated to the Playing Fields and Open Spaces Committee for each line item as detailed in the Council budget for FY24-25.

the Current Projects List will have additional columns (eg Target Completion Date) that the HR Committee be reminded to hold a Code of Conduct Review and report back to Full Council.

the content of the Newsletter, the printing and delivery at an approximate cost of £750

the agenda for the Annual Parish Meeting on 11th April 2024 be **APPROVED**.

RESOLVED to adopt the following policies on a 4-year rolling program

BPC Complaints Policy Version 2.2 dated March 2024

BPC Safeguarding Policy Version 2.1 dated March 2024

BPC Commemorative Trees and Benches Policy Version 3.1 dated March 2024

BPC Email Policy Version 1.2 dated March 2024

BPC Health and Safety at Work Policy Version 2.1 date March 2024

RESOLVED to adopt the following policies annually

BPC Code of Conduct Version 2.1 dated March 2024

BPC Finance Regulations Version 2.4 dated March 2024

BPC Standing Orders Version 2.4 dated March 2024

RESOLVED to adopt the following Policies.

Grants Policy Version 1.1 dated March 2024

Expenses Policy Version 1 dated March 2024

CIL Policy Version 1.1

ICWG held on 1st March 2024

RESOLVED not to adopt.

Social media Policy Version 1

Media and digital comms Policy version 1.1



PFOS held on 14th March 2024

RESOLVED to allow in principle the managing of Parish Council land (grass cutting area 19 Baughurst Common and 8 Land adjacent to Heath End Road) as an Orchard by sustainable Baughurst.

RESOLVED to devolve the awarding of the Grass cutting to the Playing Fields and open spaces committee with full ratification at the next available Parish Council meeting.

160. To note the current financial situation and the reconciliation of the Bank Balance

NOTED the current financial situation and the reconciliation of the Bank Balance. which can be found as Appendix B.

161. To approve the request for payments for March 2024

APPROVED the request for payments for March 2024 which can be found as Appendix C.

162 To approve

- the Asset Register
- the Risk Assessment and Financial controls
- the budget as on Alpha for 2024 -2025

APPROVED

- the Asset Register
- the Risk Assessment and Financial controls
- the budget as on Alpha for 2024 -2025 found as Appendix D

163. To consider the following planning Application

163.01 24/00454/ROC

Lovedays Farmhouse Baughurst Road

Variation of condition 1 of 23/01692/HSE to allow for change in material to the single-storey infill extension (north-west elevation) from brick to Corton cladding.

No Objection

163.02 24/00478/HSE

3 Heathlands Baughurst

Erection of a single storey front extension and canopy over window, part garage conversion to form additional accommodation.

No Objection

162.03 T/00132/24/TPO

21 Mornington Close Baughurst

T5 Oak: prune

No Objection

163.04 24/00191/FUL

Land At Wolverton Road Baughurst Hampshire



Erection of a self-build dwelling with associated landscaping and biodiversity enhancements

OBJECT

This application is contrary to SS6 and SS1 as well as CN9 as it compromises highway safety of the Basingstoke and Deane Borough Council and CN9 as it compromises highway safety.

163.05 24/00495/ROC

Lovedays Farmhouse Baughurst Road

Variation of condition 1 of 23/01716/HSE, to allow for minor material amendments to the approved scheme to include widening of existing window to gable end of north-east elevation and installation of fixed glazing, new garage style fixed timber glazing to north-east elevation (to store) in approved opening, new garage style fixed timber glazing to north-east elevation (to garage) in existing opening, new French doors to north-west gable end in approved opening

No objection

163.06 24/00191/FUL

Land At Wolverton Road Baughurst

Erection of a self-build dwelling with associated landscaping and biodiversity enhancements

This is a duplicate of 163.04

163.07 T/00099/24/TPO

9 Wellington Crescent Baughurst

Beech (T1): prune. Oaks (T2 & T3) : prune

No Objection

163.08 24/00528/HSE

Ivy Cottage Church Lane

Erection of new porch and alterations to front elevation. Erection of rear extension, internal alterations and demolition of conservatory and outbuilding. Provision for temporary mobile home in garden during build.

No Objection

163.09 24/00551/HSE

Araucana Wolverton Road

Proposed single story rear extension.

No Objection

164. To agree the date of the November meeting and the next Parish Council meeting
AGREED to hold the meeting at the Hurst Leisure on 28th November 2024 if available with the next Parish Council meeting on 25th April 2024.

165. Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the



remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.

165.01 To consider staffing matters

RESOLVED to appoint Michaela Coward as the new Clerk for Baughurst Parish Council with a start date of 25th March 2024.

AGREED the terms and conditions of her appointment

Appendix A

Cllr Mike Bound

I am sorry that I once again I can't be in attendance this evening, your meeting clashing with another BDBC council meeting. This meeting is mainly covering items left over from the last meeting that we didn't have time to finish because of the late hour (6:30 – 11:00). However, we do have an agenda item (12) that centres on amendments to the Constitution – Changes to the Overview & Scrutiny Committee structure following on from proposals agreed by Group (political) Leaders at Constitutional Working Grp meetings.

I attended Scrutiny Committee on Tuesday of this week where the main subject of the meeting was a Housing Association (Registered Providers) Review. It was an interesting session attended by two visiting speakers – one from Vivid and the other Sovereign. These speakers outlined the statutory and non-statutory work they do as 'not for profit' organisations (with charitable status) around providing housing for our residents in the Borough. They are the two biggest Registered Providers in the Borough and largely they agreed reworking practices. In the Borough of Basingstoke & Deane there are upwards of twenty Registered Providers with a housing stock of around 14,000 homes, some small and some much larger in terms of the homes under their control; it's worth noting that the Borough Council itself doesn't have any housing stock and so has to work very closely with all these different providers to satisfy the housing needs of those residents who require such accommodation.

I have of course been active regarding parishioner's enquiries to me, helping to resolve their problems where possible, trees, possible breaches of planning and the never-ending pothole problem. Since my last report I sent to the Clerk the result of the Inspectors decision concerning Doyne's yard at Inhurst Lane and the inspector's ruling in favour of the Borough Council decision to refuse. Finally, I thought this soon to be released press update below might be of interest to Parishioners.

Basingstoke Festival will return this summer giving residents and visitors to the borough the opportunity to explore art in unusual places.

Across three weekends between Friday 21 June and Sunday 7 July, audiences will be able to enjoy circus, dance, music and street theatre from a mix of national and local acts exploring themes such as history, time, the environment and science.

Funded and programmed by Basingstoke and Deane Borough Council, Basingstoke Festival will have something for everyone to enjoy in the town centre as well as other communities across the borough.



Topping the bill will be acts such as Pravaas by Akademi, which uses dance to show how human movement is prompted by climate change, and Teabreak by Trigger will offer audiences a cup of chai while they explore the history of tea.

For those who have wanted to try their hand at being a DJ, the Working Boys' Club Serving Sounds show will be found in a pop-up street sound bar.

Families can also enjoy local artist Becky Kitter's new performance, The Bonkers Balloon Science Show, which will bring science to life and inspire the next generation of Basingstoke scientists. They can also help the Orchestra of Objects build a temporary sound garden in Basingstoke or marvel at the giant Slinkies that Bedlam Oz bring to Basingstoke town centre as part of its dance show, FAMILIE.

Local artist Junk Jodie will return to the festival with a new environmental show, Tree-TASTIC, highlighting the importance of saving trees and protecting the rainforests from destruction. Hands Down Circus will also showcase TAPE THAT – an outdoor circus show where two performers create a visual world using colourful tape and acrobatics. Local street theatre artist Sarah Thomas Lane will present her new show in Overton, Whitchurch, Tadley and Basingstoke town centre, featuring a female superhero travelling back in time. Fit Up Productions will bring Covent Garden and Edinburgh Festival's best street performers to Basingstoke town centre with new street theatre and circus acts set to entertain audiences with daring performances featuring knife throwing and unicycles.

Cabinet Member for Sports, Leisure and Culture Cllr Kerry Morrow said: "This year's programme is already shaping up to bring fun to Basingstoke town centre and other areas across the borough this summer. The festival champions new work created specifically for new audiences and supports the development of new art. We want everyone to be able to enjoy arts and culture so with lots of opportunities to get involved, put the dates in your diaries so you don't miss out."

For updates visit www.BasingstokeFestival.co.uk and follow social media on Facebook @BasingstokeFestival, X and Instagram @bstokefestival.



County Councillors Mellor

1 Children's Services.

The month was busy with School place application results; last month I reported on the 98% choice placement achievement; this month I report that the applications were well down on last year...a four-figure amount surprised. School absence is still quite high vav pre pandemic, probably in line with the drop in parents going to work is one explanation, the other being the long-term mental health issues still hanging on from COVID. Our full school review is next month; a snippet of the results in detail actually showed some reading skills to have dropped. Still we continue to chase HMG for additional funding. The Household Support Fund created to offset real hardship post COVID is being extended, again with school advice.

This past month has seen a focus on Foster Care; the Govt 'league table' of all the 155 Local Authorities involved with good foster programmes reflects Hampshire at No.2. Yes, there are good financial rewards for the carers to look after the children but family care is always a better option than a care home. In respect of the latter, we do have an increase in children in care with some 1300 children in HCC homes and some in private care supported by HCC. A very expensive activity, but very worthwhile.

2 HCC property

The continuation of some staff still "working from home" on selected days has allowed HCC to realign the property portfolio specifically in Winchester. It may surprise some, but the County Council is not allowed to speculate on property – all the properties in question were acquired and have run as HCC office space but of course can sell the asset. Seems like three small buildings in Winchester will be available later in the year again the resultant money will offset the budget deficit.

3 Finance

As I am Chair of the HCC Audit Committee, am pleased at last to say that the Govt's aligned offices, namely the PSAA, the National Audit Office, the Chartered Institute of Public Finance associates (CIPFA) has now agreed on formats and deadlines such that the external auditors can now apply Disclaimers and 'sign off' the books. Some c800 LA's had been affected by the decisions of the Auditors and we can now work on the current year. The focus is now on Finances that give good "Value for Money"; no doubt the Consultation will give us a good indication on this. It is indeed a shame that the consultation has been presented as a fait accompli on many items of expenditure. It is not! It offers choices.

4 Transport

Again our relative success with bus transportation has led to another £8M+ coming our way; proceeds of the cancelled HS2 programme so I am told. It has restored the bus operators confidence with route expansion and investment in better fleets. A new marketing campaign will commence shortly to highlight the use of the buses.

5 Highways

Not much to report. I have started a campaign to get some focus on the edges of rural roads. Comments on A roads and many B roads are favourable and with more funding yielding more work and with more staff coming online in the early summer as we start getting the additional £13.2M pa Govt money in 2024, I expect the improvement to be maintained. Regrettably Highways has not performed well– in my opinion but prompted by residents– on the edges of rural roads. This is because the machinery we often use is not able to access the edges of the



roads; the water is not dissipating in the large holes and we do not repair on top of water ! and from the point of view of efficiency, the centralized allocation of work and resources has to focus on the numbers in specific areas. Travelling 10 miles to fix one online reported pothole is not efficient.

As I write the water is gradually dissipating everywhere; unfortunately the water table is still reflecting large scale flooding in certain areas.

On Highways , it is becoming a major issue with the utility companies who on an emergency basis arrive to sort out a 'leak', start the job, leave it unfinished or even worse undetermined surrounded by their own barriers and causing mayhem as usually on a main road. Our Streetworks Dept do a great job issuing some 40k permits pa throughout the County to try and exercise some control. However if it is an emergency the utility companies or their sub-contractors can seemingly start without a permit. The matter is at the top now and HCC can exercise sanctions under conditions. Difficulty is that the utility companies and the residents would shout even louder if their property was affected by the leaks. Apparently, it is not always the water company that causes the problem in the first place. Regrettably it is a two edged sword as the final patch up work is often not up to the standard they are supposed to adhere to.

6 Parking

I have several comments from purchasers of EV's complaining that they cannot access charging points due lack of proximity to their house. Most seek a parking bay somewhat like that granted to some Blue Badge holders. Apologies but it is a public highway and we cannot bring in some controlled parking. Of course the issue is one of cost too with a Super Charge on an M/A road service station costing 10 times as much as a domestic plug. Additionally, we now have issues on parking to contend with; some rather unneighbourly behaviour due lack of space, lack of use of garage blocks, inability to create more drop kerbs etc ; In areas where the housing has no off street parking, the alternatives are few with available parking a long distance away often negating the advantages of having a car. I would not like to be a County Councillor who promotes the use of paid for parking permits in residential areas. Nowadays, most housing developments are only permitted once there is a 2 car spaces per housing unit off street availability (about 1 per flat) but the vast swathes of housing in Stephens Road, South Tadley off Herriard and other isolated spots in Baughurst is the problem. The Govt has to speed up the decision re EV policy asap; if there is a parking on pavement restriction as in London etc I foresee many problems.

7 Speeding

A new programme of Auto Speed watch equipment combined with Community Speed watch paid for under the Community Funding Initiative is now being introduced. The first in the County is under development in East Hants. To be frank there are some restrictions and although a good deterrent, the follow up and eventual prosecution is long winded. The Police still continue to focus on really bad driving where prosecutions usually remove the car and often sanction the driver for variety of 'crimes' at the same time. Still , if you believe there is still good value in the deterrent then our Engineers in Safer Roads will be happy to brief further.

Appendix B



Baughurst Parish Council

Bank - Cash and Investment Reconciliation as at 26 February 2024

<u>Confirmed Bank & Investment Balances</u>			
<u>Bank Statement Balances</u>			
29/02/2024	Lloyds Bank - Treasurers Acc	1,117.24	
26/02/2024	Lloyds Bank Bus Instant	24,630.27	
26/02/2024	BDBC Savings	111,599.59	
29/02/2024	Petty Cash	0.00	
			137,347.10
<u>Receipts not on Bank Statement</u>			
			0.00
Closing Balance			137,347.10
<u>All Cash & Bank Accounts</u>			
1	Current Bank A/c	1,117.24	
2	Savings A/c	24,630.27	
3	BDBC A/c	111,599.59	
4	Petty Cash	0.00	
	Other Cash & Bank Balances	0.00	
	Total Cash & Bank Balances		137,347.10

Appendix C

From	Item	Invoice Number	Payment Method	Amount
Staff	Salary	March	Bank Transfer	893.39
HMRC	Tax and NI	March	Bank Transfer	284.14
Alan Gibbs	Feb Contract	3102	Bank Transfer	1,089.00
Richard Cockle	Microsoft reimbursement		Bank Transfer	12.36
Staff	Expenses	Feb	Bank Transfer	9.90
HCC legal Services	Legal work	3611769246	Bank Transfer	26.40
Heath End Village Hall	Storage fee	HEVH-2023-81	Bank Transfer	300.00
HCC legal Sevices	Legal work	3611769251	Bank Transfer	39.60
Total				£2,654.79

Appendix D



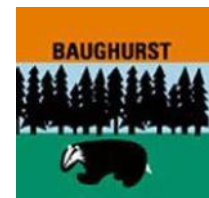
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Baughurst Parish Council
Annual Budget - By Centre

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		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	Income											
1076	Precept	0	0	0	0	54,000	0	54,000	54,000	56,000	0	0
1080	Bank Interest	0	0	0	0	20	0	20	2,706	3,329	0	0
1100	Grants & Donations	0	0	0	0	500	0	500	6,887	500	0	0
1110	CIL Income	0	0	0	0	5,000	0	5,000	13,734	0	0	0
1120	Other Income	0	0	0	0	0	0	0	1,078	0	0	0
	Total Income	0	0	0	0	59,520	0	59,520	78,405	59,829	0	0
	Movement to/(from) Gen Reserve	0	0			59,520		59,520	78,405	59,829		
200	Administration											
4000	Clerk Salary	0	0	0	0	32,000	0	32,000	15,793	16,640	0	0
4001	Pension	0	0	0	0	0	0	0	2,351	540	0	0
4002	PAYE/NI	0	0	0	0	0	0	0	3,498	3,900	0	0
4060	Clerks Expenses	0	0	0	0	0	0	0	375	200	0	0
4062	Payroll	0	0	0	0	0	0	0	150	300	0	0
4065	Training	0	0	0	0	0	0	0	635	500	0	0
4070	Stationery & Postage	0	0	0	0	0	0	0	643	200	0	0
4075	Insurance	0	0	0	0	0	0	0	711	750	0	0
4080	Telephone	0	0	0	0	0	0	0	95	500	0	0
4085	Room Hire	0	0	0	0	0	0	0	327	300	0	0
4090	Subscriptions	0	0	0	0	0	0	0	729	700	0	0
4095	IT	0	0	0	0	0	0	0	1,626	1,000	0	0
4100	Audit	0	0	0	0	0	0	0	815	800	0	0
4110	Newsletter	0	0	0	0	0	0	0	783	850	0	0

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Baughurst Parish Council
Annual Budget - By Centre

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		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4120	Councillor Expenses	0	0	0	0	200	0	200	0	100	0	0
4130	Sundries	0	0	0	0	0	0	0	809	1,000	0	0
4140	S137 Spend	0	0	0	0	2,000	0	2,000	897	2,000	0	0
4142	Grants and donations	0	0	0	0	0	0	0	759	5,000	0	0
4590	CIL Spend	0	0	0	0	5,000	0	5,000	0	12,503	0	0
4600	S106 Spend	0	0	0	0	2,000	0	2,000	0	0	0	0
Overhead Expenditure		0	0	0	0	41,200	0	41,200	30,995	47,783	0	0
Movement to/(from) Gen Reserve		0	0			(41,200)		(41,200)	(30,995)	(47,783)		
300	Open spaces											
1500	Pineapple Field income	0	0	0	0	1,400	0	1,400	979	1,140	0	0
1510	Grant - Grass Cutting	0	0	0	0	5,400	0	5,400	0	5,488	0	0
Total Income		0	0	0	0	6,800	0	6,800	979	6,628	0	0
4500	Grass Cutting	0	0	0	0	4,300	0	4,300	521	4,948	0	0
4510	Playground Inspection	0	0	0	0	5,000	0	5,000	422	5,146	0	0
4520	Tree Maintenance	0	0	0	0	5,000	0	5,000	6,370	4,000	0	0
4530	Tree Survey & Works	0	0	0	0	10,000	0	10,000	0	10,000	0	0
4540	Maintenance Contracts	0	0	0	0	5,000	0	5,000	4,571	4,000	0	0
4550	War Memorial	0	0	0	0	2,500	0	2,500	0	2,500	0	0
4555	Remembrance Sunday	0	0	0	0	0	0	0	0	500	0	0
4560	General Maintenance	0	0	0	0	5,000	0	5,000	13,406	5,230	0	0
4570	Pineapple Field	0	0	0	0	1,000	0	1,000	350	1,046	0	0
4580	Highways & Rights of Way	0	0	0	0	500	0	500	0	523	0	0
4585	The Withies	0	0	0	0	500	0	500	0	4,864	0	0

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Baughurst Parish Council

Annual Budget - By Centre

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		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	0	0	0	0	38,800	0	38,800	25,640	42,757	0	0
	Movement to/(from) Gen Reserve	0	0			(32,000)		(32,000)	(24,661)	(36,129)		
999	VAT Data											
115	VAT on Receipts	0	0	0	0	0	0	0	5,582	0	0	0
	Total Income	0	0	0	0	0	0	0	5,582	0	0	0
515	VAT on Payments	0	0	0	0	0	0	0	4,848	0	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	4,848	0	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	734	0		
	Total Budget Income	0	0	0	0	66,320	0	66,320	84,966	66,457	0	0
	Expenditure	0	0	0	0	80,000	0	80,000	61,483	90,540	0	0
	Movement to/(from) Gen Reserve	0	0			(13,680)		(13,680)	23,483	(24,083)		