

DRAFT

BAUGHURST PARISH COUNCIL
Minutes of a meeting held on Thursday 22 September 2022
Wolverton Hall, Baughurst
7.30 pm

PRESENT: Cllrs J Hewitt, (Chair), M Charlton, R J Clark, R Cockle, C G Cooper, G Porter, S E Terrett
In attendance: Mrs P J Waterfield, Clerk to the Council
Also present: County Councillor D Mellor, Borough Councillor K Morrow, and 4 members of the public

210. Minutes of the meeting of 28 July 2022 (copy herewith)

The Minutes of the meeting of 28 July 2022, copies of which had been circulated, were taken as read, and approved.

211. Death of Her Majesty Queen Elizabeth II

A minute's silence was held, to commemorate her Late Majesty, and a letter of condolence had been sent to Buckingham Palace. During the period of mourning, this Council's website had carried a black-edged page, and the flag at Heath End hall had been hoisted at half mast.

212. Declarations of Acceptance of Office

Declarations of Acceptance of Office were made by Cllrs Charlton, Clark and Cooper.

213. Apologies for absence

Apologies for absence received from Cllr M G Slafford.

214. Declarations of interest

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Parish Council Register of Interest forms had been sent to all councillors for completion and return.

215. Matters arising from the Minutes of 28 July 2022

- Deeds – Clerk in process of garnering supporting information for each individual claim case
- SLR – see Open Spaces
- Tree survey – see Open Spaces
- Tarmac paths – see Open Spaces
- Wolverton field works – see Open Spaces
- Pavilion and Calleva – see Open Spaces
- Laurel – see Open Spaces
- Jubilee – £1000 had been sent to the official Disaster Emergency Fund for Ukraine, and the remainder split between the local charities involved
- Defibrillator – still on order, and date for arrival mid September. A slightly different model is being supplied to that ordered.
- Email provision – not all Councillors are using the new email system. Agreed that all should be encouraged to do so. Ex Councillor email accounts had been deleted.
- Training – appropriate training for new councillors had been organised for November.

216. County, Borough, BDAPTC and Police reports

Reports noted in the appendix.

217. Open forum

A resident gave a brief update to works being carried out in Great Haughurst woods. Another resident protested against prospective building works in Stoney Heath.

218. Planning

a) to receive and consider the latest planning applications

22/02637/RET	6 Fair oak Way	Single storey garden room to rear corner of the garden of the property	Objection
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22/02623/HSE	St Ann's Cottage, Bishopswood Lane	Conversion of conservatory to sun room	No objection
22/002490/FUL	Bullers Farm, Baughurst Road	Construction of new access to highway and brick up existing access	No objection, but concern noted over length of brick frontage
22/02597/ROC	Land south of Elangeni, Baughurst Road	Variation of condition 1 of 21/03148/FUL to allow minor changes to fenestration, design of porch, addition of porch to side, wood burner flues. Creation of additional bay to garage and change roof configuration	No objection (Cllr Hewitt declared an interest)
22/02613/FUL	Land at Inhurst Lane	Single storey dwelling	Objection
22/02501/HSE	68 Long Grove	Single storey side extension. Amended scheme granted under 22/01337/HSE	No objection
22/02481/FUL	Land off Baughurst Road, Stoney Heath	4 semi detached dwellinghouses, amended existing access and landscaping	Objection
22/02451/HSE	54 Long Grove	Single storey rear kitchen extension with parapet walls, flat roof and pitched roof with 2 rooflights	No objection
22/02450/AGPD	Elm Cottage, Baughurst Road	New agricultural dwelling	No comment
T/00325/22/TPO	Wilderness Lodge, 5 Heathrow Copse	T1 oak prune, T2 oak, prune, T3 oak prune, T4 leylandii prune, T5 oak prune	No objection (Cllr Cooper registered an interest)
22/023338/LDEU	Malthouse Farm, Pound Green	Certificate of lawfulness for existing and continued occupation of the dwelling without compliance with agricultural occupancy condition 4 of planning permission KWR 8385, and the existing and continued use of associated land as residential	No comment
22/02293/FUL	Stratton Manor, Browning Hill	Extension and alterations and variations of planning conditions	No objection
22/02045/HSE	Beavers, Baughurst Road	Internal alterations involving new doors and windows and part conversion of existing garage	No objection
T00305/22/TPO	23 Mornington Close	Sweet chestnut T1 fell; oak T2 prune, oak T3 no action	Objection to felling of sweet chestnut
22/02691/FUL	Papine, Baughurst Road	1 two storey dwelling with integral garage within part of the garden of the existing property	Objection

b) Decisions by BDBC

22/01837/LBC and 22/01836/HSE	Wolverton Cottage, Ramsdell Road	Proposed replacement of existing dormer with gable feature, providing larger ensuite facility	Approved
22/02045/HSE	Beavers, Baughurst Road	Internal alterations involving new doors and windows and part conversion of existing garage	Approved
T/00263/22/TPO	14 Hazel Green	T12 oak prune	Approved
22/01990/HSE	The Chat 5A Heath End Road	First floor side extension	Approved

21/03720/FUL	Land at Violet Lane	Erection of family dwellinghouse, garage and associated amenity space	Withdrawn
T/00251/22/TPO	1 Mornington Close	1 oak prune	Approved
21/03677/FUL	The Cottage, Browning Hill	Replacement dwelling and garage following demolition of existing building and creation of new access	Approved
22/01513/LDEU	Malthouse Farm, Pound Green	Certificate of lawfulness for continued occupation of Malthouse Farm, without compliance with agricultural occupancy condition as an independent dwelling	Withdrawn
21/03610/FUL	The Old Schoolhouse, Baughurst Road	New dwelling with associated parking and landscaping	Approved
21/02161/HSE and 21/02160/HSE	1 and 2 Inhurst Cottages, Inhurst Lane	Part two storey/part single storey rear extension	Approved
20/02762/RET and 20/02763/LBC	Wolverton Park, Ramsdell	Conversion of an office to residential (retrospective)	Approved
21/01116/FUL	Land at Ewhurst Park estate	Change of use of land from agricultural to glamping	Refused
T/00208/TPO	2 Heath End Cottage, Bishopswood Lane	T1 oak fell	Approved
T/00203/TPO	Lyndale, Wolverton Road	T1 oak prune	Approved
22/00917/FUL	Land adjacent to the George and Dragon	2 affordable dwellings and 3 market dwellings with associated parking, turning, private amenity space, landscaping and creation of new access on Wolverton Townsend	Withdrawn
22/00831/HSE	Ewhurst House, Ewhurst Park	Construction of glass roof and alterations to existing sunken garden terrace and stairways, with associated soft landscaping	Approved

c) 22/01491/PIP- land east of 2 Heathrow Copse – appeal made

219. Finance

- Financial statement -the latest statement was received and noted.
- Approval given to the production of the newsletter
- Approval given to annual renewal of Data Protection licence
- Approval given to continued use of existing External Auditor
- Approval given to grant aid of £200.00, under Section 137 of the LGA 1972, for the benefit of the area and its inhabitants
- Heath End hall increasing room hire to £9 per hour

220. Playing fields and Open Spaces

a) Pineapple pavilion and field

The damaged floor had been removed successfully. This was followed by remedial plumbing works, and some electrical work followed by testing, a replacement floor, and free flooring provided by a contractor. Approval given to additional necessary works to be carried out, including re-siting of an electrical socket and cabling, with a ceiling of £500 for the works. Further quotations required for gully cleansing. Lowest quotation accepted for remedial pruning of trees, at £320.00 + VAT.

b) Wolverton field

- Quotation accepted for reinstallation of hardwood chips in bark pits, removal and relocation of approximately 60cu m existing bark; levelling of ground, installation of weed suppressing membrane at a cost of £14,487.80.
- Quotations for repairs to the closer for the gate were not accepted due to cost. Agreed that Cllr Cockle would investigate alternative.

- Small items of repair raised on the status inventory carried out by councillors had been notified to Vitaplay. Other items deferred to Open Spaces committee.

c) Tarmac paths

Repair works had been carried out in September, together with those areas outstanding. Councillors had inspected and were happy with the works – one small weed to be addressed.

d) Community Infrastructure Levy

No response received as yet from Landscape Architect BDBC.

e) Mowing of open areas

Agreed that one further mow of open areas was required this season.

f) S106 areas for submission to BDBC

No submission had yet been made, which will include renewal of safety surfacing at Wolverton field, and a Jubilee bench for the Portway/Woodlands Road westerly junction.

g) Tree Survey

The original contractor had made an offer of £385.00 + VAT as recompense for those trees which he had been unable to survey. It was suggested that, by transferring the Parish Online tree mapping system via .DXF to Contractor A's mapping system, this would help with more easily identifying those outstanding trees. The system could be reversed once the mapping is up to date. Any anomalies on the existing system could then be identified and corrected, and returned to Parish Online. Contractor A would provide a yearly update on those trees requiring attention. Cllr Slatford is to liaise with Parish Online to see whether such a transfer is possible, and if so, it was agreed that a trial run of perhaps 20 trees should be undertaken, to identify if the system works. Approval given to initial £200 to carry out the works. Deferred to Open Spaces committee.

h) SLR update

The Autospeedwatch machine purchased earlier in the year has been returned 4 times for repair, and will be sited elsewhere to see whether its capture of number plates can be improved upon.

i) Long Grove inspections

Small items of repair raised on the status inventory carried out by councillors had been notified to Vitaplay. Other items deferred to Open Spaces committee.

j) Land opposite Hurst Leisure Centre

Agreed that the area of laurel and trees on land opposite the Hurst Leisure Centre is include as a scheme for removal of laurel, and enhancement of the resulting open area. Landscape architect at BDBC to be asked to assist with scheme. In the meantime, quotation for cutting back overhanging vegetation accepted.

l) Defibrillator

The date for its arrival has been pushed back to mid September.

m) Open area in immediate vicinity of War Memorial

Suggested artwork received, and deferred to Open Spaces.

n) Trees

- Lowest quotation accepted for remedial works to tree at rear of 95 Long Grove - £895 + VAT
- Agreed no works to be carried out on dead tree and ivy rear of 3 Portway
- Vegetation clearance opposite Hurst Leisure Centre – lowest quotation accepted - £1650 + VAT
- Lowest quotation accepted for cutting back overhanging trees, Pineapple field - £320.00 + VAT
- Overhanging vegetation near tumuli, Long Grove – contractor asked to cut back
- BDBC had reported overhanging vegetation at Fir Tree Corner – contractor asked to cut back

o) Bus shelters

Quotation for cleaning of 7 polycarbonate bus shelters accepted at £462.00.

221. **Highways and Rights of Way**

Bridleway 5 – owners of adjacent property have erected safety fencing too far into the bridleway, and BDBC have been notified. Debris is also being left alongside.

222. **Open Forum**

No comments.

223. **Accounts for payment**

Income

£

Expenditure

£

Precept	25000	Administration	16878.89
Grant – grass cutting	5433.80	Grants	5000
Interest	4.65	Free 2p	650
Pineapple field	802.07	Chairman's allowance	40
Grants – Jubilee Newsletter	1500 100 4.00 ticket	Pineapple field	3683.26
Grant – Remembrance Day	360.00	Grass cutting	3678.20
Jubilee income	915.40	Fencing	3276
		Trees	6114
		Defibrillator	1260
		General	2246.90
		Jubilee	2350
	34119.92		
Profit/loss on 3 month	-11057		45177

Balance Sheet as at 22 September 2022

	£		£
Balance b/fwd	126449	Current Account	3976.47
		Less: unrepresented	7280
Profit/Loss on 3 month	- 11057	Premier Account	58984.67
		Petty Cash	154.97
		Reserve Account	59556
	115392		115392

To pay:

Balance per bank statements as at 29.9.22

Regency	Payroll September	17.00+ 3.40
HCC	Pension September	393.76
Clerk	Salary and allowance September	1175.37
Tesco	Mobile contract September	7.50
Microsoft	Office 365 September	17.60 + 3.52
Business Stream	Pavilion September	8.00
Autospeedwatch	Solar boost option	87.50 + 9.80
S Holder	Pavilion floor lifting	1422.50 + 204.00
Turbary Trust	Room hire	7.00
Inland Revenue	Tax and NI September	300.79
Nash trees	Adj 66 Woodlands	1020.00 + 102.17
Idverde	Grass cutting x 2	510.87 + 102.17 510.87 + 102.17
Hugofox	Silver September	16.66 + 3.33
PDQ	Plumbing, pavilion	1117.00 + 223.40
SSE	Pavilion, August	51.90 + 2.59

Baughurst Scouts	Jubilee donation	100.00
Ukraine Appeal	Jubilee donation	1000.00
Vitaplay	Long Grove benches	760.00 + 152
HCC Banner approval	Remembrance Sunday	40.00
Tree Surveys	Site meeting and 1 tree inspection	560.00 + 112.00
Externiture	Bus shelter repair	183.60 + 36.70
Angela Moore	War Memorial area design	200.00
A D Gibbs	Workbook 03-09 2022	1810.00

224. **Date of next meeting**

The date of the next meeting will be held on **Thursday 27 October 2022, 7.30 pm**, Heath End Hall.

225. **Appendix 1**

County, Borough, DAPTC and Police reports

a) County Councillor D Mellor reported:

Hampshire was the first to impose a hosepipe ban in the past month after 6+weeks without rain. There were a few heath fires at the peak of the temperature, all put out without any loss of life or injury. The Hampshire IOW Fire and Rescue Service/ Authority is simply one of the best.

There are several 'work in progress' /consultations ongoing, many just being finalised;

a/ 'Bus Back Better' slogan designed to get people to leave their vehicles at home has been incorporated into the Local Transport Plan 4. As we stand, with County wide bus load factors over 25% below what they were pre pandemic, a revision of all the bus programme is underway. Many bus routes in the County are subsidised by HCC- the local No 2 is not and reflects a good high frequency operation, maximizing use of driver/bus to keep costs low and the need for a direct service to the hospital. However, be it "working from home"; lower throughput at the hospital limiting demand, lower footfall in Basingstoke etc, the loads are down but rest assured we expect the usual service to be maintained.

The time approaches for the Council to review the current Highways Contract with our partners, Milestone. They do what their finances allow and more and, notwithstanding the perceptions people have nationwide, get more road maintenance done within the timeframe set. Again, with a focus on the strategic roads, work has been ongoing on the A339 for 7 weeks and still some more to be done at the northern end. The B road through Wolverton has been completed under the Operation Resilience programme which should mean a relatively trouble free 15 years and Highways have been undertaking a reasonable amount of pothole work. There may well be some drainage issues following the summer weather and with Autumn upon us along with the revised grass cutting/hedgerow schedules.

20mph review. I understand as of last week there were some 7000 responses to the online survey which has been extended to 12 September. There was a lower figure to the Local Travel Plan 4 which preceded the 20mph Review; as with Borough/District Local Plans, a Local Transport Plan is an essential document and often used to secure additional Government funding. Police input, Updates from the likes of Wales that has introduced a programme, comparisons with other Counties and analysis of the 14 areas /zones within Hampshire where we have been trialling are part of the review. As it is evidence based as opposed to 'perception', no surprise how many Towns/Parishes have been investing in SIDs etc to support any input. Of course, there is the standard comment from many that without enforcement, little point in changing. Review goes through to end November.

'County Deal'; this is a proposal involving all the local districts/unitaries/ Isle of Wight and indeed the likes of Bournemouth/Poole in Dorset under a Combined Authority to maximize benefits under the various Governmentprogrammes...Levelling Up; Transforming Cities; Freeport development; major road infrastructure. Second proposal was due to go into Government in July; held up by the election "problems " within my political party. The County Deal incorporates administrations under different political banners within Hampshire, does not impinge on the actions of the individual Boroughs and brings economic development to the fore with additional Govt funding. With inflation , we do have

some serious expenditure constraints and cooperation on many issues is the only way to get Government support.

Climate Change Impact Assessment is undertaken on all activity within HCC; the need for more alternative fuel/energy and the need for provision of this from many suppliers has had an effect on the negative comment from the so called eco warriors. With the oil companies now generating a lot of revenue for new energy; with oil producing countries not being as badly affected by the current Russian boycott, compare this with Greens now supporting the re opening of coal mines in Germany and 'nuclear' now providing a vast amount of France energy, then there is a local acceptance that we need to ensure renewables as part of keeping the energy inflation down. Similarly, HCC management of the Hampshire Pension Fund Board has had to resist campaigns aimed at trying to stop all investment in energy companies. The £9Bn fund has just c.2% in the likes of oil/oil related business and although we recognise the need to keep this low, it will continue with the support of the members and Board.

Schools. As I go to print, the GCSE results have just been announced following the A levels two weeks ago. Detail will be discussed with Councillors next month although present indication from the Executive Lead of Children's Services is one of time for congratulation. Of course, comparison against last year's teacher assessments and resultant university placements is difficult. Children's Services has some tremendous challenges with the growth in Hampshire of SEN students from 8 to 11000 during the pandemic, that retaining the impeccable 'Outstanding' in all categories will be difficult. The Hampshire CC 'Home to School Transport service with costs increasing during the pandemic from £27M to £32M+ did consult on some car sharing for SEN children last month to try and save c£1M and work like other counties.

During August, the 'Pantries ' were continued, Fuel Poverty vouchers issued via Citizens Advice, HAF Holiday assistance granted to deprived kids etc in an effort to reduce the effects of the Energy induced Cost of Living crisis. The Government action plan on Energy/COL is eagerly sought and hopefully with us next month.

Finally , as a comment, mainly in Tadley Central/North. I do receive several comments re the state of some garage blocks ; non occupied, of course, either because they were difficult to approach in larger vehicles, but with some trees/bushes growing in front of eyesore doors and thus not even allowing the areas to be used for parking, then there could be mileage in the Town or Parish persuading the private owners to do something about it.

p) Borough Councillor K Morrow reported:

q) Local Housing Plan:

On the 6th September, at a Cabinet Meeting Simon Bound advised that the consultation on a Local Housing Plan has been delayed as the council is rejecting the target for 17,000 new homes proposed by the Government. He has asked officers to identify the true housing needs of the borough and to produce a report ready for a further meeting on the 27th September. Mr Bound said that, 'Councillors and MPs up and down the country agree that the current planning system is fundamentally broken and needs a significant overhaul to put local decision making back at its heart.'

r) 10th Basingstoke Green Week and 3rd Anniversary of B&D's Climate Emergency Declaration:

This week the Council Leader reported that the Council is planning a budget increase to support climate action including encouraging the use of electric cars and working with local businesses to reduce carbon emissions. Further information will be provided at the Communities Environment and Partnerships meeting in November.

Grants:

The Councillor Community Grant scheme provides flexible funding for purchases of physical items (and any costs associated with their installation or set-up) that will make a difference to people's lives and help bring communities together. It is open to a wide variety of organisations that are active in their local communities.

Each borough councillor will have £2,000 per year to allocate in single grants of between £250 and £1,000. You cannot apply for more than £1,000 but individual councillors in the same ward may combine part of their allocations to provide a grant up to the maximum limit of £1,000. You can apply for a maximum of one grant per financial year (April to March). We would encourage applicants to speak with their nominated funding councillor before making an application to discuss whether they would support the funding in principle.

Who can apply?

Any not-for-profit organisation that represents or works with a specific community or group of people within a Basingstoke and Deane ward can apply. (It will need its own bank account in the organisation's name and be able to demonstrate that it is an organised group with stated objectives that are for the benefit of the community and has an agreed way of working. This could be demonstrated by a constitution, statement of purpose, annual report, notes from meetings, information on your website or other organisational documentation. This documentation should be recent or recently reviewed.)

This includes:

Voluntary or community groups that represent a specific location or group of people.

Not-for-profit organisations such as registered charities, CIOs, CICs, uniformed youth groups and community benefit societies.

Schools and churches providing there is a wider community benefit not limited to the student body or congregation.

As part of the application process, applicants will need to provide quotes to evidence costs that are of a reasonable value. These will be held digitally along with all documentation submitted. The funded item/s must benefit those who live within a specific ward in Basingstoke and Deane and councillors from different wards cannot combine their allocations.

You must ensure that any necessary **permissions** related to the purchase, installation, use and storage of the item/s are obtained to carry out the funded work including such things as planning consents, or landowner's approval. These must be in writing and submitted with the application form.

You must be **able to maintain** the funded item/s without relying on future grants.

You must **acknowledge the council's support** if a grant is provided and we will tell you how to do this.

We don't want to be prescriptive about what the grants can be used for, as there are likely to be many different ideas, but we would expect to fund things like purchasing tools or equipment for community groups, health and wellbeing activities, lunch clubs or play groups. We will also ask you to consider how a wide range of groups, including minority and marginalised groups, may benefit.

More information and relevant forms can be found at:

www.basingstoke.gov.uk/cllr-community-grants

Green Homes Grant- funds of up to £25,000 to reduce energy bills and carbon footprint.

Eligibility- £30,000 maximum income or on Means Tested benefits with a low energy efficient home.

Contact: www.basingstoke.gov.uk/energy-efficiency-loans-and-grants

Application: Warmer Homes 0800 0385737 or www.warmerhomes.org.uk

Cost of Living Assistance Fund-

will help households in the borough struggling to pay bills, with grants available to help pay for food and energy costs.

Under the new scheme, one-off grants are available for the following amounts:

up to £1,000 for those on a household income of between £0 and £15,000

up to £500 for those on a household income of between £15,001 and £20,000

up to £200 for those on a household income of between £20,001 and £25,000.

A maximum of 25% of the grant can be used to buy food, with payments made through vouchers or a Post Office payout code which allows cash to be withdrawn at a Post Office branch. The remaining funding is allocated for support with rising energy costs. These payments can be made directly to the supplier or paid through a Post Office payout code.

Application: www.basingstoke.gov.uk/costofliving or call 01256 844844