

DRAFT

BAUGHURST PARISH COUNCIL Minutes of a meeting held on Thursday 19 March 2020 7.30 pm, Heath End Village Hall

PRESENT: Cllrs M G Slatford(Chairman), C Grenville, J Hewitt, G Porter, A Sciarretta, R T Ward
Also present: County Councillor D Mellor
Apologies for absence received from Cllrs S E Terrett ,and P R S Postance, and Borough Councillors W Lovegrove and M Bound
In attendance: Mrs P J Waterfield, Clerk to the Council

109. **Minutes of the last meeting**

The Minutes of the meeting of 27 February 2020, copies of which had been circulated, were taken as read and approved.

110. **Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

111. **Matters arising from the Minutes of the last meeting**

Matters arising were not discussed, due to the brevity of the meeting. However, updated notes from the Clerk are attached as an appendix to these Minutes.

112. **County, Borough, BDAPTC and Police reports**

a) Report by County Councillor D Mellor:

- Coronavirus has replaced the dominance of Climate Change at HCC -local impact
- Good news for the future reflected in Transport/Highways Decision Days
- Flooding/ effects of 3 storms has taken up man hours in this division
- Upgrading of The Hurst building.
- Budgets all approved
- Borough Elections deferred to May 2021
- Others - bus budgets, LTP. Lighting etc, Cycling
- Coronavirus ; Daily updates but undoubtedly the focus will be on Adult Social Care and Children Services as the effect on the inevitable school closure will be seen in the local community, along with problems arising from any shortage of care workers, with hospitals discharging the elderly to create bed space for those suffering from the virus. Situation is dynamic with daily changes to strategy; HCC is following Government guidelines implicitly.
- Highways and Transport; last 3 months Storms Dennis, Caria and Jorge have focussed resources on flooding. Fortunately, there were no resultant road closures or damage to residential property in Baughurst. There were in the area a few minor/cul de sac roads where the dissipation of the water was slow and continuous rainfall added to the problem. A couple of these are not clearing and require camera/jetter work and /or pipe adjustment. Rainfall was twice that in the same period in 18/19. Road repair was therefore minimal with in this division; only emergencies being undertaken and, sadly, from a reasonable surface condition in Autumn 19, we now have more potholes with which to deal.
- Budget for 20/21 has been strengthened with Central Government responding to national plea for more pothole money. With 5200 miles of highway in Hampshire, we expect a fair share of these funds and have planned accordingly . Hence, with effect May 2020;

- Call Centre for Highways will be dedicated in Winchester to improve service; Highways Ops Centre expanded and will focus on assessing and allocating work.
- Some 50 road repair work teams will now be deployed through the county
- 2 more 'Dragon Blasters' have been acquired; total 4.
- More budget . Take the opportunity for a representative of the Parish Council to join one of the tours to HOC being arranged by HCC and HALC.
- Although the focus on Capital Expenditure in Children Services will be on the new schools e.g for SEN at Chineham to serve Basingstoke and Deane effective 20/21, there will also be some upgrading/updating of The Hurst.
- Budgets were all approved at the February Full Council meeting with no objections or amendments sought. HCC is now operating at a budget some £480M lower than in 2014.
- Due to the virus, the Borough elections have been postponed for 1 year and. (presumably), will now be held simultaneously to the County Council, Parish and Police Commissioner elections in May2021.
- LTP; Time for the LTP last drawn up in 2011 to be updated. In respect of Basingstoke and Deane, this will incorporate change to reflect the growth of the Basing View area; Festival Place and The Mall, cycling lanes becoming a focus of the road infrastructure in the centre etc. Cycling will be prominent in many areas - all new developments will have their own cycling infrastructure; more cycle lanes developed around schools - notably in this division.
- Bus Services; Hampshire as one of the few – probably the only one- counties to register an increase in bus service uplift in past years, and has secured an additional £700k for public transport. Baughurst happy with the improved equipment and operation of the 2 service but highlighted still some dissatisfaction with the service through Pamber. He will seek review IF there is some money for the service, although elimination of many subsidies on low usage services remains the objective of the review.
- Street Lighting; Additional to the current system of lights in residential areas being switched off from 0100 to 0430 , there will now be a gradual replacement of some 12000 street lights throughout the County with low emission LED equipment aimed at further reduction in emissions.
- Parking; some charges for on street parking will be introduced in the likes of Lymington and a few other small high street centric towns; nothing planned for Tadley & Baughurst. The problem in Tadley is the very high cars per household ratio with insufficient off street parking- a result of planning in the 60s when car ownership was low. Thus we have cars parked on verges, pavements etc and that is what needs addressing locally.
- Police; appears to be a more Police activity in Tadley following the recent return to Tadley Police Station along with gradual recruitment of PCSO.
- Fence at Heath End Road – this Council has offered to remove it, and the timber, and this is to be considered
- Discussion is ensuing about spreading the siting of electric charging points throughout the county
- Floods noted locally as Snakey Lane; Shaw Lane; Stokes Lane and Crabs Hill, Wolverton

113. **Covid-19 coronavirus – contingency measures.**

It was agreed that, due to the recent outbreak of Covid-19 coronavirus, future meetings should be cancelled for the foreseeable future. Further agreed that a system should be implemented as follows to enable Council work to continue as practically as possible:

- When a decision is to be made, an email will be sent to Councillors (both home and Council email addresses) requesting a vote, and given 5 days in which to do so. Each Councillor must respond in either the affirmative or negative, or abstain. The Clerk will

then count the votes, advise full Council of the outcome, and carry out the work as required. All such decisions will be fully ratified at the next full meeting of Council. It was noted that virtual meetings have not been approved by Government, but, should this happen, it may be a scenario to consider.

- As advised by the National Association of Local Councils, it was agreed that invoices/payments should follow the same pattern, but, in urgent circumstances, may be paid by the Clerk after consultation with the Chairman and Vice Chairman.

Several organisations locally had contacted the Clerk, asking for help with reaching residents who may be unable to leave their properties due to coronavirus, and/or are self isolating. Agreed that acting as a point of contact through whom information may be channelled to other sites would be sensible.

The Hampshire Emergency Plan, of which this Council is a member, has been activated. From this, it was noted:

- Each area needs to ID a Single Point of Contact (this can be in house from the LA or from an approved Volunteer Group)
- Voluntary Group will lead on co-ordination (with support from LAs where appropriate)
- A Local Telephone number or email address, needs to be set for each area to enable vulnerable people can call in and be identified (these will be circulated as soon as they are available)
- British Red Cross have agreed to set up an email line for people who want to volunteer. This will be published and details sent to the relevant authorities SPOC
- Communications will be solely from the Local Resilience Forum Media Cell which is up and running. This will tie in with the LAs and other agencies who tie into this
- Utilisation of the Community Emergency Response Plan holders across the county is key
- Volunteering and Job Description forms will be supplied by Eastleigh Council and BRC

115. Open forum

Noted that support should be given to a young person who wishes to collect litter in the parish as a volunteer under his own aegis. Current health and safety measures are to be checked when litter is collected on roads without pavements.

116. Planning

a) to receive and consider the latest planning applications

20/00607/PIP	Land north east of Wildermere, Haughurst Hill	1 dwelling	Objection
20/00572/FUL	Gibbys Farm, Browning Hill	1 dwelling and additional parking	Objection
20/00578/FUL	West View Farm, Baughurst Road	1 dwelling and associated parking	Objection
20/00551/HSE	Lyncroft, Wolverton Road (Cllr Slatford declared an interest)	Replacement of flat roof with pitched roof	No objection
20/00665/HSE	37 Portway	2 storey side extension and single storey rear extension	No objection
20/00666/LDPO	37 Portway	Certificate of lawfulness for proposed erection of 2 outbuildings to form gym and games room	No objection
20/00632/FUL	Springfields, Baughurst Road	2 dwellings with associated parking and access	

TPO/BDB/0677	Land to east of Wolverton Road	TPO	No objection
T/00104/20/TPO	11 Heathrow Copse	T1 – fell 4 silver birch T2, T2, T3, T4 - crownlift	No objection
20/00632/FUL	Springfields, Baughurst Road	2 dwellings with associated parking and access	Objection

b) Decisions by BDBC

29/03424/HSE	10 Pinewood Close	2 storey side extension with existing single storey rear addition to remain	Approved
20/00045/HSE	Rose Cottage, Wolverton Road	Single storey side extension to form porch and boot room	Approved
20/00130/FUL	Land at rear of Pine Lodge, Wolverton Road	Change of use of woodland at the rear of Pine Lodge to additional garden land	Withdrawn

117. **Finance**

a) Financial report

The latest financial report was received and noted.

b) Parish Newsletter

It was agreed that this would be deferred until such time as the revised date for the Annual General Meeting is confirmed.

118. **Playing fields and Open Spaces**

a) to receive report of meeting of 3 March 2020

- Bark chippings

Clerk advised that she was experiencing difficulties in actually arranging delivery of the chippings, because the supplier wished to deliver at any time when in the area, and expected someone to take delivery. Cllr Slatford agreed they may hold his mobile number, in addition to that of our maintenance contractor.

- Fencing, Heath End Road junction

HCC had been asked to remove or repair the fence, and it had been noted that, although it was being considered, it was of very low importance. Neither West Berkshire nor Aldermaston PC had any knowledge of the land ownership adjacent. Based on this, HCC is to be asked whether this Council could dismantle the fence and remove the timber.

- Long Grove play area

No investigation into suitable grants for safety surfacing had been made.

- Maintenance plan

A maintenance plan had been received from Idverde Ltd. Clerk advised that Cllr Terrett's notes from 2001 were in storage in Winchester, but both he and Cllr Slatford had papers from that time which would help the process.

- Bus shelter, Woodlands Road

The original contractor had finally repaired the end panel of the shelter at Woodlands Road.

- Land adj 105 Long Grove

Quotations to be received for the installation of bollards at the hammerhead.

Pineapple field

a) Tariffs 2020-2

Agreed these should remain at £82 per month and £20 occasional use.

b) Erection of gate

Agreed that this should be deferred until more is known of a possible grant application by Calleva to the Football Association. Confirmation details of the current agreement with Calleva is to be provided.

c) General

Calleva are to vertidrain and re-seed the field again this summer. Should a grant from the FA be obtained, this would cover more floodlights, extension to the car park, a new pavilion, restoration of the pitches, and a meeting room. This may be dependent upon a formal lease arrangement with Council.

d) Idverde had agreed to remove the Pineapple field from their mowing programme, and had reduced the cost.

- Idverde - to consider open spaces plan

A proposed plan had been supplied in August. Agreed that members of the committee would walk Baughurst Common, checking the actuality of the current situation against the proposed plan, and bring this back to the committee. Agreed in the interim that 2m clearance of vegetation along Brimpton Road, where owned by this Council, should be undertaken by our maintenance contractor.

- Vitaplay contract

Agreed that the contract with Vitaplay should continue, on a rolling basis, until more is known of the decision by BDBC to charge parish councils for weekly inspections.

- Land at junction of Portway and Woodlands Road

Contractors noted taking down two trees on boundary of Council land with adjacent house. Clerk had asked them to remove the log pile and make good the area upon completion.

- HALC - Dale Valley Training Course

A Lantra Awards Basic Tree Survey and Inspection course is being offered in April at a cost of £170. This helps to identify those trees which might require remedial attention. Suggested that this might be of benefit to this Council should our maintenance contractor be prepared to attend. Insurers to be asked whether they would accept the findings of a contractor who has undertaken the course.

119. **Highways and rights of way**

No information received.

120. Accounts for payment

Received: Bank interest £2.83; Calleva £84.00; VAT return £4040.34

To pay:

Balance per bank statements as at 19 March 2020

Regency	Payroll March	14.50 + 2.90
HCC	Pension March	385.75
Inland Revenue	Tax and NI March	262.99
Clerk	Salary and allowance March	1130.88
Tesco	Mobile contract March	7.50
Microsoft	Office 365 March	17.60 + 3.52
Business Stream	Pavilion March	5.00

Current Account	5185.32
Premier Account	57624.89
Petty Cash	154.85
BDBC	<u>48618</u>
	111583
Less: unrepresented	<u>1906</u>
	109677
Add: balances R&P	<u>49916.20</u>
	<u>159593.4</u>

121. Date of next meeting

The date of the next meeting is currently Thursday 14 May 2020, but much will depend upon the spread of the coronavirus, and this date may change.

Appendix 1

(99) Speedwatch

A new coordinator is still needed. Stratfield Saye Parish Council had decided to postpone their proposed outings with the SID machine due to coronavirus, but were still intending to hire the machine later in the year.

(99) Bus shelters

The original contractor had completed the final repair of the side panel of the bus shelter, Woodlands Road.

(100) Defibrillator

Confirmation was awaited from Calleva Football Club regarding the weekly inspection of the proposed defibrillator by a member of their group. It was confirmed that an active First Responders group still operated in the vicinity.

(101) Long Grove vandalism

Contractors had been instructed to carry out the works.

(101) 18/03276/ROC – land at Frith Farm, South of Church Lane, Wolverton

Enforcement had been asked to request tidying up of the area by the developer/owner.

(101) 2 Long Grove – Clerk had asked BDBC Enforcement to investigate the erection of a 6' high fence adjacent to the carriageway, and had been advised that other enforcement action on the same site is already in the process of being undertaken.

(104) AWE Liaison Committee

AWE Burghfield DEPZ extended under new REPPIR 19 legislation

The Radiation (Emergency Preparedness and Public Information) Regulations 2019 (REPPIR 2019) is new legislation. It was introduced by the Government to further strengthen Great Britain's already robust arrangements for radiological emergencies. These changes aim to deliver a consistent approach to radiation emergency preparedness and response across the radiological defence nuclear and civil nuclear sectors.

REPPIR 2019 places a duty on nuclear operators and local authorities to plan for and manage the consequences of radiation emergencies. The operator of any premises subject to REPPIR 2019 must undertake a Hazard Evaluation and Consequences Assessment (HECA). Based on the results of these assessments, the operator has a duty to propose the minimum area for any Urgent Protective Actions required in the unlikely event of a radiation emergency. Under the new legislation it is then for the local authority, in this case West Berkshire Council, to determine the Detailed Emergency Planning Zone (DEPZ). This is an area in which suitable and adequate emergency response planning arrangements must be put in place to protect the public.

In compliance with the new REPPIR 2019 legislation and following detailed assessment, AWE's technical experts calculated that the DEPZ for the Aldermaston site would remain unchanged (at 1.5km) and the extent of detailed emergency planning for the AWE Burghfield site changes from 1.5km to 3.16km.

The increase in the extent of detailed emergency planning at AWE Burghfield is driven by REPPIR 2019 requirements and the need to base the assessment on a less likely weather category that could result in different dispersal characteristics. It is important to note that the increase is **not** indicative of any change in processing, safety standards, or process risk in respect of our operations or facilities.

You can find more information about the changes at: <https://info.westberks.gov.uk/awe>

The advice on what to do in the unlikely event of a radiation emergency affecting the public at an AWE site has NOT changed under the REPPIR 19 legislation. You can find the advice here: https://www.awe.co.uk/app/uploads/2018/05/REPPIR-2018-FINAL-PRINT-VERSION_APRIL-2018-5.pdf

All households and businesses in the public information areas of the AWE sites will receive an updated booklet from West Berkshire Council with this information shortly.