

# DRAFT

**BAUGHURST PARISH COUNCIL**  
**Minutes of a meeting held on Thursday 23 February 2023**  
**Heath End hall, Baughurst**  
**7.30 pm**

**PRESENT:** Cllrs M G Slatford (Chair), M Charlton, R Clark, R Cockle, C Cooper, J Hewitt, P Markwick, G Porter, S E Terrett  
Also present: County Councillor D Mellor, and 4 members of the public  
In attendance: Mrs P J Waterfield, Clerk to the Council

272. **Minutes of the meeting of 12 January 2023** (copy herewith)  
The Minutes of the meeting of 12 January 2023, copies of which had been circulated, were taken as read, and approved.

273. **Apologies for absence**  
Apologies for absence received from Borough Councillors K Rhatigan, S Frost and K Morrow.

274. **Declarations of interest**  
Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Parish Council Register of Interest forms had been sent to all councillors for completion and return.

275. **Matters arising from the Minutes of 12 January 2023**

- Deeds – HCC have submitted Pineapple field and Poplar Corner to Land Registry. Clerk and Cllr Charlton had met to discuss those areas remaining for investigation
- The Withies – BDBC had advised that they were not in favour of felling of holly and small oak tree, and had requested a meeting
- War Memorial – no further information received
- Best Practice – Cllr Cooper to lead the working party **ACTION CC**
- Leaf sweeping – no further information received
- Pineapple field plans – Clerk had not yet visited Winchester, where they are stored
- Pineapple Field - electrical works carried out; gully cleansing awaited
- Wolverton field planings – contractor to agree date of meeting
- Additional contractor – specified as occasional use, £10.75 per hour
- Memorial bench – on order. Decision awaited re positioning **ACTION RCo/SET**
- Overgrown vegetation, paths – Community offenders had carried out clearance of Brimpton Road. Path adjacent Long Grove play area, and alleys between Portway and Woodlands Road are to be cleared in the near future
- Bus shelters – cleaning had been carried out. Query depth of cleaning
- Microsoft Office – change of tariff had taken place
- Cost of living community project – Clerk had not yet linked with other parishes
- Annual Parish Meeting – three speakers had agreed to attend. Change of date considered
- Neighbourhood Plan – no further information received
- Litter pickers – 12 hi viz vests had been ordered. Clarified that 1 litter picker, ring and bags should be purchased
- Charles Arnold Baker purchased
- Youth forum – Cllr Slatford to investigate **ACTION MGS**
- Master database of trees to be available to all **ACTION RCo**
- Trees – ivy and vegetation removal – to await tree works
- Logo – deferred to working party **ACTION CC**
- Long Grove safety surfacing – specification required **ACTION RCo**

276. **County, Borough, BDAPTC and Police reports**  
Reports noted in the appendix.

277. **Open forum**

All three candidates for councillor vacancies were welcomed, and invited to speak about themselves. Communications working party to be set up with Cllrs Charlton, Clark, Cockle and Cooper. Litter at Heath End shops discussed.

**ACTION  
RC/RCo/CC/MC**

278. **Planning**

a) to receive and consider the latest planning applications

21/02628/FUL	25 Heath End Road	Erection of new mixed use (Sui Generis and Class C3 residential) building and associated works	Objection
23/00417/HSE	6 Conifer Close	Single storey rear extension	No objection
23/00166/ROC	Lantern Cottage, Browning Hill	Variation of condition 3 of 19/00327/HSE to paint existing brickwork white	No objection
23/00013/HSE	11 Pinewood Close	Single storey side/front extension	No objection
23/00235/HSE	45 Long Grove	Single storey extension following demolition of existing conservatory	No objection
23/00220/LDEU	Lantern Cottage, Browning Hill	Certificate of lawfulness to confirm that the development approved under 20/01581/HSE can allow for 1 rear dormer as permitted development	No comment

b) Decisions by BDBC

23/00087/AGPD	Woodside, Wolverton Common	Erection of wooden shelter for the purpose of forestry and drying of timber	Prior approval required
22/02691/FUL	Papine, Baughurst Road	erection of 1 x t storey dwelling with integral garage within part of the garden of the existing property	Withdrawn

279. **Finance**

- Financial statement -the latest statement was received and noted
- Approval given to Vision ICT quotation for continued email provision to March 2024
- Externiture – approval given to invoice; question to be asked re cleansing
- Approval given to increase in monthly ---payment, Hugofox
- CIL/S106 deferred to Open Spaces

280. **Playing fields and Open Spaces**

a) Tree Survey specification

Approved. Quotations to be received within 30 days.

b) Long Grove safety surfacing quotations

Deferred to Open Spaces.

c) Inspection reports,- Long Grove and Wolverton field – and to receive report on works carried out

Noted and received. Works carried out:

Long Grove:

- o Jetwash
- o Spinning Bowl
- o Spinning Bowl Edge Repair to Surfacing -
- o Springer Edge Repair to Surfacing
- o Springer Spring Paint
- o Junior Multiplay Unit

All above to be inspected before payment made.

Wolverton field:

- o Springer fixings for both Springers
- o Squirrel Bench
- o Paint Timber Slatted Bench Frame
- o Junior Multiplay Unit

d) Quotation for replacement springer plates- deferred to Open Spaces

e) Petanque court, Pineapple field- deferred to Open Spaces

**ACTION RCo/SET**

281. **Councillor vacancies**

Three applications were received for consideration.

282. **Highways and Rights of Way**

- a) forthcoming closures at Crabs Hill noted (1 month)
- b) report dipped edge of highway near War Memorial, Baughurst Road
- c) flytipping Ham Lane

283. **Sustainability/greening update**

Cllr Clark reported on working party set up with local people, and a public meeting organised for 1 March 2023. Council members interested in becoming involved – Cllrs Slafford, Clark, Cooper and Clerk.

284. **Newsletter**

A working party was set up of Cllrs C Cooper and M Charlton, with other councillors contributing. The plan is to link the website with the newsletter.

285. **Accounts for payment**

<b>Income</b>		<b>Expenditure</b>	
<b>£</b>		<b>£</b>	
Precept	50,000.00	Administration	30,634.35
Grant – grass cutting	5,433.80	Grants (CIL)	5,000.00
Interest	74.07	Free 2p	850.00
Pineapple field	1,138.07	Chairman's allowance	40.00
		Pineapple field	4,025.77
Grant – Remembrance Day	360.00	Grass cutting	4,291.24
Jubilee income	2,415.40	Fencing	3,276.00
CIL	5,240.25	Trees	9,473.00
VAT refund	8,050.00	Defibrillator	1,260.00
	<b>£72,711.59</b>	General	46,354.00
		Jubilee	2,415.40
Profit/loss on 3 month	<b>£-4,274</b>		<b>£76,985.00</b>

**Balance Sheet as at 23 February 2023**

	<b>£</b>		<b>£</b>
Balance b/fwd	126,449.00	Current Account	2,292.00
		Less: unrepresented	8,198.00
Profit/Loss on 3 month	-4,274.00	Premier Account	63,125.00
		Petty Cash	160.40
		Reserve Account	64,796.94
	<b>£122,175.00</b>		<b>£122,175.00</b>

**To pay:**

**Balance per bank statements as at 23 February 2023**

Regency	Payroll February	17.00 + 3.40
HCC	Pension February	343.59
Clerk	Salary and allowance February	1263.47

Tesco	Mobile contract February	10.00
Inland Revenue	Tax and NI February	330.07
Hugofox	Silver February	19.99 + 3.99
Business Stream	Pavilion February	8.00
Vitaplay	Long Grove remedial repairs (held until inspected) Wolverton field remedial repairs	1925.99 + 385.00 649.40 + 129.88
Jax 1 <sup>st</sup> Aid	Hi viz x 12	38.75 + 7.75
Heron Fabrication	Wolverton field gates	680.00 + 136.00
Nash Trees	Land at Poplar corner	675.00 + 135.00
	Pineapple field trees	320.00 + 64.00
SP Memorial benches	Memorial bench	864.17 + 49.17 carriage + 182.66
Microsoft Office	February	9.40 + 1.88
SLCC	Charles Arnold Baker 13 <sup>th</sup> edition	137.00 + 4.80
Externiture	Cleaning of bus shelters	385.00 + 77.00

286. **Date of next meeting**

The date of the next meeting will be held on **Thursday 23 March 2023 7.30 pm**, Heath End Hall.

287. **Confidential** (Councillor vacancies)

288. **County, Borough, Police and BDAPTC reports**

a) County Councillor D Mellor reported on:

**1. 2023/24 budget approved**

Hampshire County Council's £2.6bn spending plans for 2023/24 have been approved. I outlined these plans in my report last month. Its council tax precept for the financial year beginning 1 April 2023, will increase by a total of 4.99%, of which 2% will go specifically towards adults 'social care, in line with Government policy. This equates to an annual charge of £1,460.25 for a Band D property – an increase of £69.45 per year or approximately £1.34 a week.

Leader of the County Council, Councillor Rob Humby, said: "Each year, the County Council is tested to the limits in continuing to deliver a balanced budget, which is required by law. Planning for this upcoming financial year has been no different, and we have had to navigate further intense pressures resulting from the cost-of-living crisis, inflation and workforce pressures which are pushing up costs, and growing demand in key areas such as social care for the most vulnerable children and adults in our communities – which far outweighs available Government funding.

We are also acutely aware of the very difficult decisions Hampshire residents face in their own household budgets to make ends meet, but reluctantly, in order to help deliver a balanced budget for 2023/24, we have no other choice but to increase the council tax precept. This is a decision we have not taken lightly. But even after this increase, we are still left with a £50.8 million shortfall in our revenue budget which we will have to fill using our reserves – built to buffer this and next year's anticipated budget shortfalls."

The increase will generate £37m of vital extra income towards the delivery of crucial, high performing services to the people of Hampshire in 2023/24, and still means that Hampshire has one of the lowest council tax precepts of any county in England.

**2. Schools**

More than 97 per cent of parents in Hampshire have been offered a place for their child at one of their three preferences for a secondary school in September 2023, with 90 per cent offered a place at their first preference school. The County Council received 15,400 on-time applications this year –

an increase of 418 applications compared to the number received for places in September 2022 (14,982).

Parents and carers who have not secured a place at one of their preferred secondary schools this year are urged to please visit HCC's [website](#) for advice and guidance on their options. The Admissions Team is busy processing primary school applications with school place offers due to go out to parents on 17 April 2023.

An interesting point to note - at the time of the implementation of the SEN Reforms in 2014, Hampshire County Council was supporting around 5,000 children with special educational needs. Since the reforms, this figure has risen to over 15,000 children. Such increases do place significant pressure on local authorities' ability to provide support.

### **3. Parish lengthsman scheme**

The County Council's parish lengthsman scheme has been maintained for the coming financial year. The term 'lengthsman' dates back to the 1800s, referring to workers who were responsible for keeping a particular length of road neat and tidy. The modern role of Parish Lengthsman was reintroduced in Hampshire in 2010, in order to give communities more say in how their local area is maintained.

The scheme funds a local 'lengthsman' to carry out straightforward and low risk maintenance activities on footways, highways, and rights of way. The work mainly involves jobs that can have a big impact, such as ditch clearing, hedge cutting and sign cleaning. The scheme has since been successful in giving 186 local parish and town councils an opportunity to prioritise and deliver their own small scale highway maintenance works that will be of high value locally.

### **4. Grants to fight rural crime**

The Police and Crime Commissioner for Hampshire and the Isle of Wight, Donna Jones, has announced a fund to award grants to help tackle rural crime, supporting initiatives to reduce rural crime or support victims. The application window closes at 2pm on Friday 21 April 2023 and successful applications will be announced in mid to late May 2023. Applications can be made at <https://www.hampshire-pcc.gov.uk/safer-together/funding/apply-for-funding>.

### **5. Consultation on post-16 transport policy**

The County Council has launched its annual consultation on the Post-16 Transport Policy. This policy outlines the provision of transport for young people over the age of 16 with special needs or disabilities, who require additional support to access education or training suitable to their needs.

The consultation includes an opportunity to comment on the proposed increase in the parental contribution by 27.1%, in line with the increased costs of running the service. This increase is being driven by national driver shortages, a limited number of transport operators on the market, and an increase in fuel prices. Families in receipt of income-based free school meals and certain means-tested benefits will not be required to pay an annual charge.

The consultation will run for a period of six weeks until 11:59pm on Sunday 2 April, please visit the [Hampshire County Council website](#) for details.

### **6. Coronation grants**

A new grant window for Hampshire County Councillors will open from 1<sup>st</sup> to 21<sup>st</sup> April. 'Member's Grants for the Coronation' will offer grants up to £1k to support local events. You can see details at <https://www.hants.gov.uk/community/grants/grants-list/county-councillor>

b) Borough Councillor K Morrow reported on:

#### **i) Leaf Clearance**

The answer received at council was that mechanical leaf clearance is undertaken 2 to 4 times a year out of leaf fall season (Feb to Oct) and two times in leaf season (Nov to Jan).

The number of times an area is swept depends on footfall, amount of leaf litter collected based on historical data and whether roads are curbed. Due to the cold weather this year sweep was delayed for two weeks in Tadley and they did have their second sweep. He had not received an update on whether the schedule will be changed, but had chased yesterday and asked what the current schedule is for leaf clearance in Baughurst.

#### **ii) Tadley Pool**

His colleague, Jo Slimin, and he have been meeting with Borough officers to report about the drop in standards at Tadley Health and Leisure Centre. Many complaints have been received, but they are trying to keep things positive and work with all parties to push for improvements. The operator has already made improvements in their cleaning regime. We have asked for a visual complaints procedure so that the public can provide useful feedback and better communication to keep customers informed when

projects are delayed. He had attached the officer's response which includes exciting developments in the pipeline.

lii) **Neighbourcare**

As part of his cost of living efforts, he and Kingsclere Parish Cllr David Conquest have come to an agreement with Neighbourcare to cover their ward. Please see the advert attached. They are looking for volunteer drivers to support residents who struggle with transport.

lv) **Cost of Living Advisors**

He is happy to report that his Councillor grant was used to equip two part time voluntary cost of living advisors. They are available to help throughout the ward. CA Tadley are also happy to hold Energy Days at different venues. If there is an existing event that could accommodate an energy day at the same time please get in touch.

lv) **Wigmore Heath Voluntary Group**

The rest of his grant was spent on tools for Wigmore Heath Voluntary group. They are meeting at Shyshack Lane at 10am this Saturday for a couple of hours. They are always looking for more volunteers; you can do as much or little as you like. They are currently clearing broom and gorse so that the heather can flourish.

v) **Coronation street parties**

Residents in your ward may be considering holding a street party for the King's Coronation. There is lots of useful information on our website including our street party guidance which will provide an idea of things to be considered. The deadline for Coronation street party applications is Friday 21 April 2023. You can find out more at [www.basingstoke.gov.uk/streetparties](http://www.basingstoke.gov.uk/streetparties)



