

**BAUGHURST PARISH COUNCIL**  
**Minutes of a meeting held on Thursday 21 June 2018**  
**7.30 pm, Wolverton Village Hall**

**PRESENT:** Cllrs M G Slafford (Chairman), P E Garrett, C Grenville, J Hewitt, F Langley, A Narracott, G Porter, S E Terrett  
Also present: County Councillor D Mellor and two members of the public  
Apologies for absence received from Borough Councillor M Bound, Cllrs C Curtis, P R S Postance and R Ward

**136. Minutes of the last meeting**

The Minutes of the meeting of 24 May 2018, copies of which had been circulated, were taken as read and approved.

**137. Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

**138. Matters arising**

(127) Speedwatch

No further outings had taken place and little further information received. Some interaction had taken place between Thames Valley Police and the Police and Crimes Panel, but no formal meetings or decisions had been taken at this point.

(127) SLR/SID

No response yet received from Basingstoke & Deane Borough Council.

(127) GDPR

Information Commissioner's Office had advised that there was no need for any different Data Protection application for this Council. No further information or action required at this point.

(127) Sascron

A member of Sascron had been invited to attend this meeting, but no response had been received.

(127) Trees on land at junction of Portway and Woodlands Road

Landowner had offered to have tree cut at a lower price than quoted by Council's contractor, and this was accepted.

(127) Grass cutting schedule

Deferred for discussion under Playing Fields and Open Spaces.

(127) Bus shelter, Woodlands Road

The works had been carried out, and an insurance claim made. The invoice had been received, and agreement for its payment made should this be required by the insurance company.

(127) Vitaplay

Consideration of renewal of contract deferred to next meeting of Council.

**139. County, Borough, BDAPTC and Police reports**

a) County Councillor D Mellor reported that:

- A review had been made of 20mph restrictions in residential areas. At best, this was proved to result in a reduction of speed between 0.3 – 2.1mph, and it had therefore been decided to abandon the enforcement. This does not apply outside schools.
- Much work has been carried out in repairing potholes around the county. The 'orange' high friction zones are unable to be carried out in the conventional

manner. The A340 in Tadley is to be repaired in July. A machine capable of 'dragon patches' is to be used, which can repair 150 potholes per day.

- Electric points for vehicles are to be rolled out by the County.
- Consultation regarding local bus transport and concessionary fares has just opened, with all urged to respond.
- There has been a decrease in flytipping in the county, with higher fines having an impact, and covert cameras installed in some affected areas.

b) **BDAPIC**

- The AGM had been held, preceded by a meeting for Clerks and Chairman of parishes within the Borough. Paul Mahoney of Rooksdown PC has been elected to the Chair.
- The parish conference covered such topics as GDPR, S106 agreements and Community Infrastructure Levy, cleaning of playgrounds and grass cutting within the borough.

140. **Open forum**

Two members of the public discussed the positioning and ownership of a tree adjacent to their property.

141. **Planning**

a) to receive and consider the latest planning applications

T/00184/18/TPO	3 Wellington Crescent	1 oak: reduction by 25% and balance tree	No objection
18/01300/LBC	Baughurst House, Pound Green	Variation of condition 1 of 17/00633/LBC to allow amended plans	No objection

b) decisions by Basingstoke & Deane Borough Council

18/00974/HSE	30 Long Grove	Single storey side extension and front porch	Approved
18/01477/TWRN	6 The Hawthorns	T1 oak: reduce side canopy T2 oak: crown reduce T3 holly: crown reduce T4 oak: crown reduce and crown clean	Refuse

142. **Finance**

a) to receive and consider the latest financial statement

To follow.

b) to consider annual review of salaries, hourly rate, mileage rate

Deferred to next meeting of General Purposes Committee.

c) to approve grant aid, Hurst Centre Play Day

Agreed that a grant of £55 should be given under Section 137 of the LGA 1972, for the benefit of the inhabitants of the parish.

143. **General Purposes Committee**

a) **GDPR**

Separate Council email addresses had been setup and were apparently in use. Clerk advised that no 'ping' noise to notify councillors of new mail is possible with this system. Noted that the Clerk is unable to have the facility to monitor emails, but, in the event that a misuse of the account is proved, can disable the account.

- Government had recently ruled that parish councils do not need to appoint a Data Protection Officer.

- Quotations to be received for shredding
  - GDPR policy deferred to next full meeting
  - Privacy Notice had been drawn up and placed on website
  - Incremental National Salary Award approved for Clerk, backdated to 1 April 2018.
  - Clerk's appraisal to be carried out in near future
  - Agreed that help should be given to aid the Clerk in carrying out the demands of the new audit regime
- b) Baughurst Post Office  
The sale had been completed, but no information received regarding its future as a post office.
- c) Parish Online  
All traces of Hampshire Broadband Ltd had been removed from the parish site.
- d) Clerk  
The Chairman and Council thanked the Clerk for her continued duties as clerk to the Council in the face of her recent domestic trials. She advised that the only Council Items damaged in the fire were the remaining Footpaths booklets, and some equipment belonging to the SID machine. A claim had been made to the insurers regarding the loss of business continuity. Agreed that a mobile phone should be purchased and the Council number redirected to this phone. Clerk to contact Hampshire County Council to discover how best to arrange the transfer of the number.

144. **Highways and Rights of Way**

- a) Wolverton Lane – water, or effluence, running down the carriageway from house at top of hill. Clerk to notify Borough Councillor and Environment Agency.

145. **Playing fields and open spaces**

- a) Grass cutting
- Several complaints had been received about a) the length of the grass, and b) the resultant poor finish once the mowing had been completed. Idverde had re-mown several areas very quickly. However, it was agreed that, for future years, the first two mows of the season should follow in quick succession, to prevent the grass becoming too long to mow successfully. Also agreed that the previous contractor should be employed on an hourly rate to carry out a fortnightly check on the areas mown once completed.
  - Clerk also advised that the padlock had been changed at the Pineapple field, preventing the contractors from mowing the field. The lock had been restored after several days by the football club, but in this instance Calleva will be charged for the mowing of the field. They had been reminded that any changes to the padlocks must be notified to the Clerk before their installation.
- b) Tree in ditch adjacent to 6 Heathlands  
Residents were requesting the right to remove this tree, together with accompanying undergrowth and bushes. Agreed that the tree does not lie within this Council's land, and a letter to be sent to the clients explaining this. The County Councillor agreed to discuss with the residents, as the land is possibly that belonging to the County.

146. **Open forum**

Heath End hall had notified new hourly rates for the small hall with effect from 1 September 2018, rising from £6.50 per hour to £7.00.

147. **Accounts for payment**

**Received:** £544.95 Calleva Football Club; £78.00 Calleva Football Club; £2.15 bank interest

**To pay:**

Clerk	Salary and allowances, June	1026.44
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Vitaplay	Inspection - June	884.00 + 16.80
Regency	Payroll – June	14.50 + 2.90
Microsoft	Office 365	17.60 + 3.52
Clerk	Basingstoke & Deane Borough Council Conference mileage and parking	13.22 + 3.00
Business Stream	Pavilion – June	7.00
Bank	Safe custody fee	7.50
Inland Revenue	Tax and NI June	231.13
Hampshire County Council	Pension – June	324.73

148. **Date of next meeting**

The next meeting of BAUGHURST PARISH COUNCIL will take place on **Thursday 19 July 2018**, 7.30 pm, Wolverton Village Hall.