

BAUGHURST PARISH COUNCIL
Minutes of a meeting held on Thursday 23 November 2017
7.30 pm, Heath End Hall

PRESENT: Cllrs M G Slafford (Chairman), C Curtis, C Grenville, F Langley, A Narracott, G Porter, S E Terrett, R T Ward
Also present: Borough Councillor M Bound
Apologies for absence received from Cllrs J Hewitt, P E Garrett and P R Postance, and County Councillor D Mellor
In attendance: Mrs P J Waterfield, Clerk

The Clerk thanked all those present for the generous gift of a replica of the Millennium Tapestries, hanging in Heath End Hall, which was given to her at the party which she held to celebrate 30 years as Parish Clerk for Baughurst. Thanks were made in response for the invitation.

63. Minutes of the last meeting

The Minutes of the meeting held on 19 October 2017, copies of which had been circulated, were taken as read and approved.

64. Declarations of interest

Councillors were reminded that for those with any interest to be disclosed in relation to any Item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001). Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

65. Matters arising

(54) Speedwatch

An outing in late September in Baughurst Road had resulted in 33 offenders – 30 1st time offenders, and 1 2nd time offender. The machine had then been sent for servicing, and, once returned, Hartley Wespall had then used the machine.

(55) Renewal of rental, Speed Limit Reminder (SLR) device

A paper had been circulated showing correspondence between Cllr Grenville and BDBC regarding the possible use of a more appropriate machine. The Chairman gave a brief overview of a possible alternative solution, which would involve number plate recognition, data storage, and the monitoring of traffic on a 24/7 basis. The cost would be in the region of £7,500, plus £1200 per year to maintain available equipment.

(55) Wolverton Field

3 further moles had been killed, and traps set again for those remaining.

(58) S106 monies

BDBC had responded to the query regarding the final destination of S106 payments, and it was agreed that no further meeting would be necessary. Further agreed that, of the original suggestions put forward some years ago, updating of paths in Baughurst Common and additional play equipment in both play areas would be promoted. Noted that S106 monies are tied to enable a development to happen, and CIL (Community Infrastructure Levy) has a wider brief, and is allocated against specific schemes.

(56) Remembrance Sunday

The event had, as usual, been very well attended and ran smoothly. Thanks had been made to all concerned. Large plastic poppies tied to lamp posts had required approval from both SSE and HCC.

66. County, Borough, Police and BDAPTC reports

a) County Councillor Mellor reported, by email, that:

- Several decisions being made on the key issues - waste being one - involved in planning next year's financial strategy. The key areas are Adult Care and Highways where approximately £70M has to be 'saved' over the next 2 years as the Central Government Grant disappears. Plans are afoot and subject to Government approval for Hampshire to be a pilot county for the introduction of some small charges so that services can be maintained. These are now in the public domain but it will probably be deferred until 2018 when the budgets will be finalised. HCC is undertaking many discussions with several Local Authorities outside the county border such as West Berkshire, Dorset and Surrey, as benefits are seen for all with this approach. Politically West Berkshire has agreed to the permit extension, although they do have some internal issues with their contractor. The extension will be for 1 year only and the understanding is that in that year, a solution will be found, hopefully in line with cross county boundary co-operation.
- Superfast Broadband – a long discussion had been held with Glen Peacey at HCC regarding the possibility of facilitating the remote areas of the Parish(es). Currently, HCC will have 96% completion by end of year and is on target for 97.5% for early 2019. HCC has also added a £1M + figure into Community Match Funding schemes for the areas that are not benefiting from the current programme. There is also something called the 'Openreach Solution'. Broadly speaking, for the remote areas in Baughurst/Ashford Hill, the cost per property - with few exclusions - will be in the region of £3.3k; on an HCC match funding basis this equates on a 50/50 basis with HCC to £1650 per property. On a simplistic model this could be up and running by 2019. There is a general consensus that for those running a business from such locations, including the value added element to the property, this figure is not unrealistic; however, it is appreciated that, at £200 per property, the cost may well be a stumbling block.

b) Borough Councillor M Bound reported that:

- A Fraud workshop, organised by BDBC, had been poorly attended and was, he felt, of little value
- He had also attended a Universal Credit briefing
- BDBC had awarded the Hurst Leisure Centre a grant to improve and update their gymnasium
- BDBC had elected to continue with weekly refuse collections
- Glamping site at Browning Hill had been approved
- Building works on the Manydown site will start in March 2018

c) BDAPTC

Cllr Slafford reported, from the recent meeting:

- BDBC consultation regarding proposed charging of election expenses to Councils, which had been transmuted to by-elections only
- General Data Protection Regulations Act to come into force May 2018 – Bramley PC had given a presentation based on .gov.uk email addresses and the G-Cloud
- He had been re-elected as Chairman

d) Police

Reported incidents between 1 October to 31 October 2017

8 - Suspicious incidents - (from suspicious people to vehicles).

5 - Assault. (not necessarily physical, between partners)

6 - Criminal damage incidents

3 - Road traffic incidents

11 - Anti-social behaviour incidents (environmental, between people known to each other, vehicle, groups of youths)

0 – Public order

1 – Non dwelling breaks

0 - Dwelling Burglary

1 – Theft from vehicle

1 – Theft of vehicle

9 – Theft

1 – Theft of cycle

Non dwelling/dwelling burglaries – 1 reported incidents of non-dwelling break.

08/10/17 0000 - 0400 – Thornford Road, Headley – Informant has reported that the football club has been broken into overnight and nothing was taken.

Anti-social behaviour – 11 reported incidents of ASB (Anti-Social Behaviour)

- 1 Report of teenagers playing loud music and causing a nuisance around Bays Court on Bishopswood Road.
- 1 Report of children climbing on walls around Royal Gardens.
- 1 Report of children knocking on doors and running off in Long Grove.
- 1 Report of three youths intimidating Zumba class goers at the Tadley Community Centre.
- 1 Report of an ongoing neighbour dispute.
- 1 Report of children picking up gravel and throwing it at cars in Birch Road.

Other ASB incidents have been unable to be disclosed as they are too identifiable.

Traffic Related Offences

Between 1 October and 31 October 5 drivers were arrested for drink drive offences in the rural area, also 5 vehicles were seized from the road side.

- 1 Vehicle seized for used in crime when the male driver was stopped as he was wanted for burglary.
- 1 Vehicle seized as the driver was disqualified.
- 2 Vehicle seized for no insurance.
- 1 Vehicle seized for no insurance after the driver was caught speeding.

67. Open forum

A letter had been received from a resident, requesting the right to erect a seat in memory of her husband on HCC land. Agreed that this would be passed to the County Councillor for attention. An application for change of licensee had been made for 'The George and Dragon', following the sudden death of long-term public, Lionel Shore.

68. Planning

| | | | |
|----------------|-------------------------------------|---|---------------------------------|
| 17/033564/HSE | 15 Woodlands Road | Two storey side extension to include 2 nd floor deck to bedroom4, single storey rear extension and front porch | No objection, but concern noted |
| 17/03571/HSE | Kingswood Cottage, Wolverton Common | Demolition of existing single storey rear extension and erection of single storey rear extension | No objection |
| T/00444/17/TPO | 4 Conifer Close | T1 and T2 oak – cut back from property line by 3m. T3 beech – cut back from property line by 3m | No objection |

b) BDBC decisions

| | | | |
|--------------|-----------------------|---|----------|
| 17/00545/FUL | Land at Browning Hill | Change of use to glamping site comprising the placement of 6 glamping pods/living vans, timber clad amenities/reception cabin and use of existing barn for store of ancillary equipment and materials | Approved |
|--------------|-----------------------|---|----------|

| | | | |
|--------------|---------------|--|----------|
| 17/03036/HSE | 73 Long Grove | Part single/part two storey side and single storey front extension | Approved |
|--------------|---------------|--|----------|

69. **Committee Reports – General Purposes** (7 November 2017)

- All mandatory documentation had been updated and completed
- Clerk had obtained and used the Council bank debit card
- Latest version of Charles Arnold-Baker v10 had arrived
- SID machine had been serviced and returned at a slightly additional cost for carriage
- Copier toner cartridge had arrived
- Items put forward for Tadley Working Group had been discounted by County Councillor
- **Budget**

The following budget was AGREED:

| 2015/16 Actual | 2016/17 Actual | Predicted 2017/8 | Item | 2018/19 | Notes |
|----------------|----------------|------------------|----------------------|---------|-------------|
| | | | RECEIPTS | | |
| 40424 | 42446 | 44568 | Precept | 44568 | |
| 43 | 45 | 30 | Bank interest | 30 | |
| 1214 | 1000 | 1000 | Pineapple field hire | 1000 | |
| 8689 | 7398 | 5706 | Grants | 5490 | BDBC mowing |
| 77 | 23 | 20 | Booklets sale | 20 | |
| 200 | 0 | 150 | Speedwatch | 0 | |
| | | | | | |
| 50647 | 50912 | 51474 | TOTAL RECEIPTS | 51108 | |

| 2015/16 Actual | 2016/17 Actual | Predicted 2017/8 | Item | 2018/19 | |
|----------------|----------------|------------------|--------------------------------|---------|---|
| | | | EXPENDITURE | | |
| 24174 | 23940 | 25000 | Administration | 25725 | £225 Councillor email plus inflation at 2% |
| 850 | 2750 | 1000 | Grants | 2000 | |
| | | | Free 2p | 500 | £200 for WW1 event |
| 20402 | 23374 | 8000 | Playing fields and open spaces | 8000 | |
| | | | Trees | 4000 | £2k routine, £2k towards 5 yearly expenditure on tree surveys |
| | | 5000 | Grass cutting | 5500 | |
| 491 | 559 | 984 | Pineapple field | 1000 | |
| 294 | 1280 | 2000 | Highways and rights of way | 2000 | Kissing gate £600, Speed Limit Reminder c1k |
| 110 | 40 | 69 | Chairman's allowance | 100 | |
| 3150 | 274 | 0 | Churchyards, War Memorial | 0 | |
| | | | | | |
| 49471 | 52217 | 44053 | TOTAL PAYMENTS | 48825 | |

| | | | | | |
|--------|--------|------|---------------------------|------|--|
| 1176 | -1305 | 7421 | RECEIPTS LESS PAYMENTS | 2283 | |
| | | | | | |
| 129493 | 127188 | | Cash at bank | | |

£109,000 estimated cash at bank
Less: £41,700 spent on trees
Add: £23,000 predicted underspend
Less: £20,000 pension shortfall

- **S106 monies**

An invitation to provide suggestions for allocation of S106 monies for future projects had been received from BDBC. Agreed that additional play equipment should be sought for both playgrounds.

- o **General Data Protection Regulations**

Clerk had circulated Powerpoint slides from a recent NALC presentation which explained the situation clearly. This demonstrates the need to carry out certain functions as soon as practicable, although the rules pertaining to parish councils are not yet completely clear. AGREED, therefore:

- That separate (Councillor name)@baughurst-pc.gov.uk email addresses are obtained via Vision ICT, our current provider, for communication between Clerk and councillors, at an annual cost of £18 per councillor name, plus £25 setting up fee
- A policy is to be put in place. Clerk had provided the sample found on HALC website which was approved. Agreed that an Electronic Privacy and Communications policy should also be put in place.
- During her recent training session, Clerk had obtained information regarding the CCLA (Churches, Charities and Local Authorities) Public Sector Deposit fund and the Local Authorities' Property fund. The latter gives higher rates of interest over a 5 year term, but no guarantee of immediate access could be given. Agreed that no further action should be taken.

70. **Finance**

- The latest financial statement was approved.
- Parish Grants and Precepts 2018/2019 – precept agreed of £45,683
- Felling of sweet chestnut tree, Poplar Corner – payment agreed
- Training – GDPR – Clerk – agreed, and also attendance at HCC Autumn conference
- Security services, Remembrance Sunday – payment agreed
- Renewal of annual rental, Wolverton field – payment agreed

71. **Playing fields and Open Spaces**

- o One hedgecutting quotation had been received for Wolverton field, and was accepted, at £185. (Cllr Slafford declared an interest)
- o Pineapple field – agreed that Calleva Football Club should be permitted to bypass the electrical meter to avoid the need to use old £1 coins. The work to be carried out by a qualified electrician, and sight of the appropriate certificate is required.

72. **Highways and Rights of Way**

- o Working party had begun to repair netting on plank bridge, FP9, Haughurst Hill, but a date for completion is to be put forward.
- o Second opinion required to inspect condition of bus shelter roof, Heath End Road
- o All councillors to check condition of salt bins – their situations are to be marked on a map
- o Flooding, Wolverton Common – HCC to be notified of blocked culvert
- o BR5 – 4 wheel drive vehicle had illegally used the bridleway, and had removed padlock and central bollard in order to gain access to the road. Witnesses had reported the incident, and had obtained the licence plate number. The police had been notified

- BR15 – wheeled vehicles using this bridleway – depends on whether they have legal access to the fields adjacent
- FP16 – residents had reported bull in field. HCC Rights of Way had investigated and were happy with the scenario.

73. **Accounts for payment**

| | | |
|--------------------------|--------------------------------|------------------------|
| Clerk | Salary and allowances November | 1023.84 |
| | Salary and allowances December | 1024.04 |
| Vitaplay | Playground inspection November | 84 + 16.80 |
| | Playground inspection December | 84 + 16.80 |
| Regency | Payroll November | 14.00 + 2.80 |
| | Payroll December | 14.00 + 2.80 |
| HCC | Pension – November | 324.73 |
| | Pension – December | 324.73 |
| Inland Revenue | Tax and NI November | 227.18 |
| | Tax and NI December | 236.98 |
| C Martin | Newsletter delivery | 120.00 |
| Clerk | Newsletter postage | 145.00 |
| C A Traffic | SID servicing | 125.00 + 73.50 + 39.70 |
| BDBC | Printing | 69.30 |
| Business Stream | Pavilion – water | 3.80 |
| HCC | Stationery | 46.11 + 9.22 |
| SEB | Pavilion | 42.08 + 2.10 |
| Townsend Trees | Fell sweet chestnut | 450.00 + 90.00 |
| Hurst College | Bob O'Bee Memorial prize | 40.00 |
| Sir George Brown Charity | Annual rental Wolverton field | £150 |

| | |
|-------------------------|-------------------|
| Current account | 4757.99 |
| Premier account | 58761.70 |
| Petty Cash | 181.11 |
| BDBC account | 48618.00 |
| | ----- |
| | 112,318.80 |
| Less: unrepresented | 4,427.06 |
| | ----- |
| Balance brought forward | 107891.74 |
| Add: balances R&P | 81003.30 |
| | ----- |
| | 188895.04 |

74. **Date of next meeting**

The next meeting of BAUGHURST PARISH COUNCIL will be held on **Thursday 11 January 2018, 7.30 pm, Heath End Hall.**