

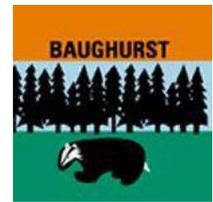
**MINUTES OF THE ORDINARY MEETING OF
BAUGHURST PARISH COUNCIL
HELD ON THURSDAY 30th NOVEMBER 2023
AT HEATH END HALL AT 7.30PM**

BAUGHURST PARISH COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Cllr Charlton (Chairman)	✓		
Cllr Cockle	✓		
Cllr Clark	✓		
Cllr Cooper		✓	
Cllr Fletcher	✓		
Cllr Hewitt	✓		
Cllr Higson		✓	
Cllr Mamon		✓	
Cllr Porter	✓		
Cllr Slatford	✓		
Cllr Terrett	✓		

ALSO IN ATTENDANCE: Karen Ross- Locum Clerk, County Councillor Mellor and Borough Councillor Bound.

- 100 To receive and accept apologies for absence.**
RECEIVED and **ACCEPTED** from Councillor Cooper, Councillor Mamon and Councillor Higson for personal reason.
- 101 To receive and note any declarations of pecuniary interest relevant to the agenda.**
RECEIVED and **NOTED** from Councillor Fletcher on item 113.02 and Councillor Clark on item 107 as he is a member of the Repair Café.
- 102 The approve as a correct record the minutes of the Baughurst Parish Council meeting held on 26th October 2023**
APPROVED as a correct record the minutes of the Baughurst Parish Council meeting held on 26th October 2023
- 103 To receive any reports and open the meeting to the public.**
County Councillor Mellor
Borough Councillor Bound
Reports are attached as Appendix A



The Groundsman of Pineapple Field raised the following issues:

The entrance to the playing field has a pothole and it is making exiting the ground extremely difficult.

There is a planning application for a property the field adjacent to the field.

The pitch is flooding and remedial work needs to take place once the season finishes.

The 1st changing room has a leak which is thought to come from the roof.

The Electrical sockets do not appear to be working,

104 To note the minutes of the following meetings and consider any recommendations therein.

General Purposes Committee – 9th November 2023

Open Spaces Committee – 7 November 2023

AWE LLC Meeting – 9th November 2023

NOTED the Minutes of the General Purposes Committee and the Open Spaces Committee . RESOLVED not to approve the recommendations as there was concern that the minutes were not accurate.

AWE LLC Meeting

NOTED the minutes.

105 To note the current financial situation and the reconciliation of the Bank Balance

NOTED the current financial situation and the reconciliation of the Bank Balance
The Accounts can be found as Appendix B.

106 To approve the request for payments for November

RESOLVED to approve the request for payments for November. The Table can be found as Appendix C.

APPROVED that the payment to Wolverton Village Hall for £38

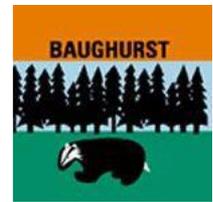
107 To consider the Grant request from Baughurst repair café

RESOLVED to Grant the repair Café under section 137 for £709.

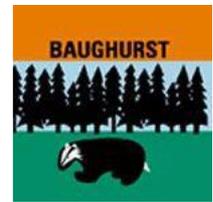
**108 To approve
The Grant form and policy
The Grievance Policy
The Disciplinary Policy
The Complaints policy
The CIL Policy and application form**

APPROVED The Grant form.

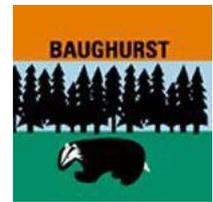
The remaining policies will be deferred.



- 109 To agree the formation of the Neighbourhood plan working party**
AGREED the formation of the Neighbourhood plan working party.
RESOLVED that Councillor Cooper will be replacing Councillor Higson as lead.
- 110 To consider Accountancy Software**
RESOLVED to approve the purchase of Alpha at a cost of £650 plus one year's support of £175
The accounts for financial year 2023/2024 should be sent to the clerk to facilitate the move onto the database. This will also assist with the Budget for financial year 2024/2025
- 111 To agree the formation of a HR Committee, select the members and agree the Terms of reference.**
RESOLVED to form a HR Committee
RESOLVED to appoint the following members to the Committee Councillor Fletcher, Councillor Charlton, Councillor Hewitt, Councillor Clark
RESOLVED to not accept the Terms of Reference. The HR Committee will review these.
- 112 To consider the adoption of a system to manage records of outstanding agreed projects.**
RESOLVED to adopt the excel spreadsheet to manage records of outstanding agreed projects.
- 113 To consider the following planning Application**
113.01 23/O2418/FUL
38 Long Grove Baughurst
Change of use of garden land / open space to boarding cattery business, erection of cattery building and 1.8m high wooden fence
The Parish Council object to this application
- 113.02 23/O2632/LDEU**
Land South of Loveday Cottage Baughurst Road
Certificate of lawfulness for the existing use of amenity land as residential garden land
Councillor Fletcher declared a personal interest.
The Parish Council had no objection.
- 113.03 23/O2693/ROC and 23/O2717/LBC**
Browns Farm Pound Green
Variation of condition 1 of planning consent 22/OO860/LBC (Alterations to farmhouse, erection of rear extension following demolition of existing rear extension. Alternations and extension to barn, extension to store building) to allow amendments to the Barn only.
The Parish Council had no objection to this application.



- 113.04 **23/02802/HSE**
37 Portway
Two storey side and single storey rear extensions.
The Parish Council had no objection to this application.
- 113.05 **23/02815/OOBC**
Tag Farnborough Airport Ively Road Farnborough
Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022, in order to: a) to increase the maximum number of annual aircraft movements from 50,000 to 70,000 per annum, including an increase in non-weekday aircraft movements from 8,900 to 18,900 per annum, and b) to amend the aircraft weight category of 50,000 – 80,000 Kg, to 55,000 – 80,000 Kg, and an increase from 1,500 to 2,100 annual aircraft movements within this category, including an increase from 270 to 570 annual aircraft movements for non-weekdays, and to c) replace Conditions Nos. 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour) with a new condition to produce Public Safety Zone maps in accordance with the Civil Aviation Authority/ Department for Transport Requirements
RESOLVED that the Parish Council would like to see there are no additional flights over Baughurst.
- 1113.06 **23/02842/HSE**
North Rose Cottage Baughurst Road
Erection of part single, part two storey rear extension
The Parish Council had no objection to this application.
- 113.07 **23/02857/HSE**
1 And 2 The Lodge Baughurst House Pound Green Baughurst Tadley
Erection of part single/part two storey and single storey extensions
The Parish Council had no objection to this application.
- 113.08 **23/02875/FUL**
Land Northeast Lovedays Farm
Erection of 5 no bedroom dwellinghouse and detached garage
The Parish Council objects to this application as this property would be outside the Policy Settlement boundary, would be harmful to the landscape character and visual amenity of the area, failing to respect the intrinsic character and beauty of the countryside and would not positively contribute the scenic quality of the landscape and therefore contrary to EM1, it is an isolated dwelling which is not sustainable.
- 114 **To agree the date of the next meeting**
AGREED the date of the next meeting as 11th January 2023



115 Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.

RESOLVED that in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.

115.01 To consider staffing matters

Employment

Sandra Humphreys – New Clerk.

The Terms and Conditions were agreed.

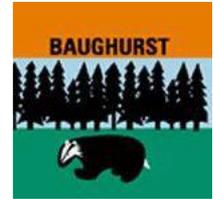
Locum Clerk

The Locum Clerk will be employed until 31st January 2024 with a retainer to be considered.

Reconciliation

A Settlement Agreement has been agreed.

There being no further items for discussion the meeting closed at 10.12 pm.



Appendix A

Mr. Mellor Hampshire County Councillor report

1. HCC budget reductions

I mentioned in my last report the steps that the county council are considering to ensure it can balance its budget going forward in the face of central government underfunding of local government. A final decision is to be made by the full county council at its meeting on 9 November. I will let you know next month about the decisions taken and further public consultations.

2. Update to Hampshire Minerals and Waste Plan latest

Over the next two months, an update of the Hampshire Minerals and Waste Plan is set to be considered by each of the five authorities that contribute to the plan (Hampshire County Council, New Forest National Park Authority, Portsmouth City Council, Southampton City Council and South Downs National Park Authority) to determine whether each authority agrees that further consultation can take place prior to the Plan being submitted to the Government's Planning Inspectorate for examination. HCC's decision will be made on 12 December. Once approved by all authorities, an eight-week consultation will be launched in January 2024. The responses to the consultation are then submitted together with the Plan to the Planning Inspectorate for scrutiny. The local policies contained within the Plan guide the decisions that each of the five minerals and waste planning authorities make when determining planning applications for minerals extraction or waste infrastructure and operations.

3. Consultation on proposed changes to school and post-16 transport

Proposed changes to Hampshire County Council's School and Post-16 Transport Policies are the subject of two public consultations which run until Wednesday 6 December.

The proposals have been put forward to provide more flexible transport arrangements that better respond to children's needs, demand and external market pressures, while bringing services in line with the latest statutory guidance from the DfE. The proposals are not part of a savings programme, and do not include any proposed changes to the eligibility criteria for School and Post-16 Transport.

Details of the proposed changes and links to the consultation can be found at

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/Post-16-Transport-Policy-for-2024-25> and

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/schooltransport>

4. County Council renews commitment to Hampshire's Armed Forces

Hampshire County Council has underlined its commitment to the Armed Forces, by renewing its pledge that serving and veteran members of the Forces, and their families, are treated fairly and are not disadvantaged when accessing public services such as education and healthcare. Hampshire has a historic and long-standing close relationship with the Armed Forces and has military facilities from all three services. Some 72,000 households in Hampshire include someone who has served in the UK armed forces.



5. Useful links for power cuts and flooding

In the aftermath of Storm Ciaran, Scottish and Southern Electricity Networks have provided some useful links in the event of future power cuts.

Any loss of supply or damage to the electricity network can report by dialling 105. You can also obtain details of power cuts and restoration times on SSEN's Power Track Website. Their website also contains advice and information on how to deal with a power cut and there is also a webchat service.

You can read advice online about how to prepare for flooding and check The Environment Agency web pages for updates relating to flood alerts for the area. For assistance in the event of flooding call 0345 988 1188 or text 0345 602 6340.

6. Household Support Fund

Support from this fund has been provided to Hampshire households on 825,000 occasions since its launch two years ago. The £14.2m fund will run until March next year and has included support for community pantries and the provision of food vouchers. Details can be found at www.connect4communities.org

7. Reporting Highway Problems

A reminder of some useful links

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you will be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do please forward that message to me and I will chase for you.

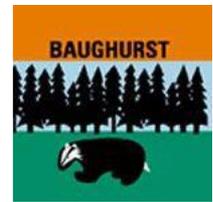
Finances still dominate the agenda. The Autumn statement has had an effect on Social care with a rise in the minimum wage.

Additional funding has been received from central Government for potholes. It is estimated that £136 million will be received.

Cllr Mike Bound

As always, I have been involved day to day with resident matters over the past month although not necessarily in Baughurst or Wolverton.

DC has been busy over the past month or so with a regular meeting involving, on the whole minor applications but in addition, we have had two extra meetings and viewing panels – one for the redevelopment of Winklebury centre by one of our major housing providers, and another major application for 105 dwellings at Worting, on a site that already is included within the greater Manydown outline approval. Both of these major applications were recommended for approval by officers and were then approved by committee.



On the subject of Manydown, there was a Manydown committee meeting last week where the main agenda item was: *through a report to provide a confidential update on the approach to the land drawdown strategy and completing negotiations to secure the Option and complete the freehold transfer of the development site (Manydown) to achieve land drawdown and to enable commencement of development.* After many years it rather looks as though progress is being made towards a full application coming forward and, assuming approval, building out this development that will greatly assist the Borough in terms of its build numbers.

The 'Strategic Housing and Economic Land Availability Assessment' has also been published and I note that Baughurst has three applications included within the report– BGH001 Wolverton Plants, BGH002 Kingsclere Quarry, and BGH003 1 & 2 Inhurst Cottages. Wolverton Plants is for 15 dwellings but other than a brief reference, I can't locate any further mention of the Quarry and Inhurst Cottages; we know anyway that the cottages are being redeveloped as we speak.

In addition to DCC I am also on the Scrutiny Committee and at that meeting last week we were scrutinising the Draft Proposals for 2024/25 Budget and revised Medium Term Financial Strategy for 2024/25 to 2027/28 – it sounds rather dry but was actually quite interesting especially around the proposed uplift in staffing to promote the updated Council Plan. I have also attended a TEAMS Council briefing/training to Members around climate change, bearing in mind the Council declaring a climate emergency a few years ago. I have included in this report a number of slides we reviewed that I thought might be of interest to you in following what the Borough is and intends to do re the climate emergency.

I was very impressed with the Borough cleansing team. I notified them of fly tipping in Stokes Lane (a huge dump of assorted concrete items plus other 'stuff') and the next day it was removed. West Berks were also helpful when I notified them of a dead badger on their bit of Brimpton Rd – not quite the next day removal but pretty quick all the same.

Borough Council Report – Kerry Morrow

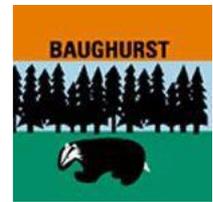
Apologies for not attending tonight I have a cabinet commitment.

I've had a busy couple of weeks of cabinet meetings and portfolio updates. However, there isn't a great deal to report at this stage.

Tadley Health Suite is progressing well and Serco are providing regular updates. The Sports team are delighted with the improved communications and are receiving much better feedback from inspections.

Recently I volunteered at the Baughurst Repair Café, which was an excellent day. Many thanks to Cllr Mellor and the Mayor of Basingstoke for supporting the event. Lots of repairs were carried out, saving a lot of items going to landfill. The event really brought the community together, giving residents a chance to get out of the house.

Last weekend I joined Friends of Wigmore Heath (10am every last Saturday of the month) and helped to expand the heathland area. Wigmore Heath is an important part of our Boroughs biodiversity. The group are very knowledgeable but could always do with more hands.



On the Culture front, Proteus and BMI music are working with the Borough to support and encourage new live music in the Borough. I have contacts in Kingsclere who are keen to help with this initiative. I would be pleased if you can send any aspiring musicians, singers, teachers my way or any suggestions of possible venues and practice spaces for bands.

Appendix B Current Financial Situation

BAUGHURST PARISH COUNCIL

Income and Expenditure Statement as at: 01 November 2023

Income		Expenditure	
Precept	£54,000.00	Salaries & Associated	£11,532.30
Grant – grass cutting	£5,488.14	General Administration	£6,070.86
Interest (BDBC) Bank	£2,315.82	Grants	£800.00
Bank Interest	£228.33	Open Spaces Trees	£6,360.00
BDBC Bench Grant	£999.00	Grass cutting	£2,084.33
CIL	£13,733.68	Open Spaces Maintenance	£12,481.37
Pineapple field	£623.00	Open Spaces Others	£1,273.25
Grants - Other	£400.00	Pineapple Field	£0.00
VAT Repaid (to March 23)	£2,852.52	Highways & Rights of Way	£0.00
		CIL Expenditure	£0.00
		Other	£145.83
VAT Reclaimed 23/24	£2,514.01	VAT	£4,439.37
Income Total	£83,154.50	Expenditure Total	£45,187.30
Excess YTD	£37,967.20		

Balance Sheet as at: 01 November 2023

Balance brought forward	£113,864.06	Current Account	£1,513.65
		Premier Account	£39,968.62
		Petty Cash	£0.00
Excess YTD	£37,967.20	BDBC Reserve Account	£111,599.59
		Less: unrepresented	£1,250.60
Totals	£151,831.26		£151,831.26

Committed Spend to Year End	£10,276.95	
Planned Spend to Year End	£47,309.64	Excludes HCC Pension
Predicted Funds at 31st March 2024	£94,244.66	

Appendix C Payments

[Predicted Funds at 31st March 2024 | £92,764.13]

Payments to be approved by Council

Already Presented

	Net	VAT	Total
Regency Payroll	£18.69	£3.74	£22.43
Hugo Fox - web site support	£19.99	£4.00	£23.99

Unrepresented

	Net	VAT	Total	Allocation
ldverde - August grass cutting	£521.08	£104.22	£625.30	Grass Cutting Hold
ldverde - September grass cutting	£521.08	£104.22	£625.30	Grass Cutting Hold
Payroll - November 2023	£693.46	£0.00	£693.46	Salaries & Associated
PAYE November 2023	£173.20	£0.00	£173.20	Salaries & Associated
VitaPlay - September inspections	£84.00	£16.80	£100.80	VitaPlay Inspection & Maintenance
Sir George Brown Charity - Rent	£350.00	£0.00	£350.00	Other Spend
Printing - Newsletter - BDBC	£202.93	£0.00	£202.93	General Administration
Chris Martin - Newsletter delivery	£140.00	£0.00	£140.00	General Administration
Local Plans and Policy training	£48.00	£9.60	£57.60	Other Spend
Expenses Oct Clerk	£10.73	£0.17	£10.90	General Administration
Remembrance Sunday security	£324.00	£64.80	£388.80	Other Spend
Newsletter Stamps, Labels and Envelopes	£164.75	£5.97	£170.72	General Administration

Unrepresented Total **£3,539.01**