

DRAFT

BAUGHURST PARISH COUNCIL

Minutes of a virtual meeting held by Zoom on Thursday 14 January 2021 7.30 pm

PRESENT: Cllrs M G Slatford (Chairman), C Curtis, C Grenville (fr4), J Hewitt, G Hetherington, G Porter, P R S Postance, A Sciarretta, S E Terrett
Also present: Hampshire County Councillor D Mellor, Borough Councillors M Bound and W Lovegrove, and 2 members of the public
Apologies for absence received from Cllr M Russell
In attendance: Mrs P J Waterfield, Clerk to the Council

85. Minutes of the meeting of 22 November 2020 (copy herewith)

The Minutes of the meeting of 22 November 2020, copies of which had been circulated, were taken as read and APPROVED, after the following amendments: G Hetherington had not been present: item 78(g) altered to 'tree survey deferred to 21/22'.

86. Apologies for absence

Apologies for absence received from Cllr M Russell.

87. Declarations of interest

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001. Councillors had each received a form, which they were required to complete with any declarations of interest on an annual basis.

88. Matters arising from the Minutes of 22 November 2020

(74) Defibrillator

See Open Spaces Committee report.

(74) Speedwatch

Chairman had met with Assistant Chief Inspector of Police to discuss the latest situation. Since COVID, Speedwatch has been suspended, with no immediate return. A new computerised system is currently being trialled. Baughurst Speedwatch team is still in need of a Leader.

(74) Bollards adj 105 Long Grove

See Open Spaces Committee report.

(74) Newsletter

Deferred to a future meeting.

(74) War Memorial

See Open Spaces Committee report.

(74) Annual contract with BDBC for inspections

See Open Spaces Committee report.

(74) Lantra Awards Basic Tree Survey -Tree Wardens

AGREED that training for designated councillors would proceed once the course is operational.

(74) Land at 59 Long Grove

See Open Spaces Committee report.

(74) Trees

(74) Parked car Woodlands Road

The vehicle had been removed.

(74) Website/email/domain

Awaiting confirmation from BDBC regarding administration of the domain name. Alternative email provider being investigated, as IONOS will not support .gov.uk extension. AGREED that invoice relating to email provision from Vision ICT should be paid upon their request to do so.

74) Deeds

See Open Spaces Committee report.

89. **County, Borough, BDAPTC and Police reports**

All reports are to be found as appendices to these Minutes.

90. **Open forum**

A resident gave a brief overview of her role in promoting Tadley Environmental Group, and their plans to tackle climate change by planting 420 trees locally, between November 2021 and spring 2022. AGREED that consideration would be given by relevant committee to finding a suitable site(s).

91. **Planning**

a) to receive and consider the latest planning applications

| | | | |
|----------------|--|--|--------------|
| 20/03514/HSE | 28 Woodlands Road | Single storey rear conservatory following demolition of existing | No objection |
| 20/03258/FOPD | Land adj Weston Cottage, Wolverton Common | Forestry storage unit | No objection |
| 20/03418/HSE | 57 Woodlands Road | Single storey side extension, front porch and reroofing of front bay windows | No objection |
| 20/03235/LBC | Brook Cottage, Brook Lane (Cllr Curtis declared an interest) | Render the exposed bricked panels on the north elevation | No objection |
| 20/03234/HSE | Gibbys Farm, Browning Hill | Side extension | No objection |
| 20/03242/HSE | Apple Tree Cottage, Pound Green (Cllr Curtis declared an interest) | Infill link between existing outbuildings | No objection |
| 20/03209/FUL | Land at OS 457545 162183 Brimpton Road | 2 x dwellings with associated parking | Objection |
| 20/030981/LDPO | Moyglare Farm, Stoney Heath | Certificate of lawfulness for the erection of an enclosed swimming pool house to replace existing outdoor swimming pool | No comment |
| 20/03097/LDPO | Moyglare Farm, Stoney Heath | Certificate of lawfulness for erection of 2 x side extensions and two storey rear extension extending out 3m from original rear wall | No comment |
| 20/03099/LDPO | Moyglare Farm, Stoney Heath | Certificate of lawfulness for erection of an outbuilding for ancillary use as a music/hobby room | No comment |
| 20/03022/FUL | Keepers Cottage, | Change of use of land | No objection |

| | | | |
|----------------|---|--|--------------------------------|
| | Ramsdell (Cllr Sciarretta declared an interest) | from agricultural to keeping of horses including erection of stables | |
| 20/03024/RET | Wolverton Park, Wolverton | Use of building as a farm shop | No objection, but comment made |
| 20/03194/ROC | Gibbys Farm, Browning Hill | Variation of condition 1 of 19/02407/FUL to amend the plan numbers to alter the internal layout form 4 bed dwellings | No objection |
| 20/03297/GPDAA | Moyglare Farm, Stoney Heath | Additional storey to a dwelling house with a maximum roof height of 9.5m (permitted) | No comment |
| 20/03310/HSE | Hill House, Haughurst Hill | Single storey rear extension | No objection |
| 20/032621/HSE | 16 Portway | Single storey side/rear extension following demolition of existing | No objection |

b) Decisions by BDBC

| | | | |
|----------------|---|--|---------------------|
| 20/02662/HSE | 12 Conifer Close | Creation of dormer to extend existing 1 st floor | APPROVED |
| 20/030981/LDPO | Moyglare Farm, Stoney Heath | Certificate of lawfulness for the erection of an enclosed swimming pool house to replace existing outdoor swimming pool | APPROVED |
| 20/03097/LDPO | Moyglare Farm, Stoney Heath | Certificate of lawfulness for erection of 2 x side extensions and two storey rear extension extending out 3m from original rear wall | Withdrawn |
| 20/03258/FOPD | Land adj Weston Cottage, Wolverton Common | Erection of a forestry unit | Raised no objection |
| 20/02103/GDPE | Moyglare Farm, Stoney Heath | Single storey rear extension (permitted development) | APPROVED |
| 20/02688/ADV | 5 The Old Forge, Heath End Road | Regularisation of the display of non illuminated fascia sign, projecting sign and information on windows to front elevation | APPROVED |
| 20/02316/FUL | Little Brook Caravan, Stoney Heath | Five bed dwelling with associated garage/home office building following removal of existing mobile home | APPROVED |
| 20/00828/OYT | Land adj to Gibbys Farm, Browning Hill | Outline application for 2 dwellings with associated parking with all matters reserved save for access | APPROVED |

| | | | |
|---------------|----------------------|--|----------|
| 20/02993/TWRN | 6 The Hawthorns | T1, T2 and T3 – cut back overhanging branches and reduce crowns to balance | Refused |
| 20/01217/FUL | Land at Inhurst Lane | 1 x 3 bed dwelling and access | Refused |
| 19/02519/FUL | lone, Baughurst Road | 2 x 3 bed dwellings with associated parking and creation of new access | APPROVED |

91. Finance

- a) the latest financial statement was received and noted. Also AGREED that this Council did not consider that there were any potential financial risks that faced the Council during the continuing pandemic when budget setting for 2021/2022
- b) APPROVAL given to annual rental of storage area, Heath End Hall, at £300
- c) APPROVAL given to renewal of membership of Society of Local Council Clerks, at £166
- d) APPROVAL given to renewal of Parish Online, at £90.00 + VAT
- e) APPROVAL given to payment, hedgecutting, Wolverton field £175
- f) APPROVAL given to grant to Heath End Hall under s137 of the LGA 1972, for the benefit of the area and its inhabitants (tree survey) at £500. (Cllr Hewitt declared an interest and left the meeting)
- g) APPROVAL given to purchase of toner cartridge, £52.00 + 10.45
- h) APPROVAL given to payment of defibrillator, £771. + £154.70
- i) APPROVAL given to payment of printing of deeds, £40.00 + £8.00
- j) Information about forthcoming census received, and APPROVAL given to helping disseminate information to the public

92. Playing fields and Open Spaces – report of committee meeting 12 January 2021

a) Pineapple field

Defibrillator had been ordered and delivered to Calleva Football Club, who have AGREED to install it and maintain it thereafter. Payment of the invoice at £945 was AGREED.

c) Long Grove play area (Covid restrictions)

Both play areas were opened in July and have remained so. The damage to the post and railings at Long Grove was repaired by the Clerk's husband.

b) Open Spaces Plan

No further action had taken place with regard to proposals requested of a councillor along the length of Brimpton Road. Noted that clearance of the pavement had not been carried out as envisioned, and specifications need to be more precise in future. Clerk had updated the master tree schedule with all trees marked on the Parish Online site, but this will need further refinement following discoveries of land ownership within the newly obtained deeds and land certificates. Agreed that the relevant working party would investigate the sites again individually. Any major plans for the area would need to be subject to a public meeting.

c) Tree maintenance

All tree felling and maintenance had been carried out.

d) LANTRA

Training would be carried out when courses restart.

e) Land between 103 and 105 Long Grove

Cllr Sciarretta provided an online document outlining the areas owned by 103 and 105 Long Grove and this Council, which proved:

- This Council does not own land to the edge of the carriageway – this is shared jointly between 103 and 105. We do, however, own the land to the rear of this, and it is partly on this land that the owner of 105 regularly parks his lorry. AGREED that fencing or poles are installed across the perimeter of our ownership, which should restrict his access. A gap would need to be left to accommodate FP3, which also runs across

both Council land and land owned by 105, and is often obstructed by the parking of the lorry. HCC Rights of Way to be notified of the obstruction.

f) Pavement adj 14 Wellington Crescent

Quotations were received for a repair of 8m x 2m. The damage to the path in one area has been caused by the roots of an adjacent cherry tree on Council land. Tree contractor to be asked to assess condition of all trees along the length – if in poor condition, removal of the trees to be considered, and grinding of the stumps, before any paving works are carried out. Trees to be added to inventory.

g) Weekly inspection of play areas

AGREED that this Council dispenses with the weekly inspection by BDBC, which, from 2021, will cost £1000 pa. The offer of their training is to be accepted. This Council will continue with quarterly inspections for both play areas by Vitaplay, at a cost of £84 + VAT per quarter, and seek a ROSPA annual inspection before December 2021. AGREED that we have three inspections per year, plus the annual inspection, and maintenance contractor and volunteer councillors to be asked to inspect the play areas on a weekly basis.

h) Heath End Road fencing

The fence lies within the jurisdiction of Hampshire County Council, and an order to repair it for the second time has been lodged. County Councillor advises that this is not classed as an emergency, but will be pressed to chase HCC for action.

i) Deeds for all areas owned by Baughurst Parish Council

AGREED that the deeds are copied and scanned into the Microsoft Office 365 account for easier access and storage for the future. Cost AGREED at £48.00. Most of the deeds proved to be Land Certificates, or deeds of gift.

- Noted that neither Poplar Corner nor the Pineapple field are currently registered with the Land Registry, although in our ownership, and AGREED that these are registered.
- Also noted that the area of land west and south of Lakelands is wrongly registered as BDBC ownership, and Land Registry to be notified.
- Computer technology proves that the boundary of Council land with Brimpton Road lies back from the road, with the remainder being the responsibility of HCC. Consideration to be given to requesting a licence from HCC to administer the land and trees, as has been the case previously.
- Clerk to ask HCC to clear Brimpton Road pavement of vegetation.
- Noted that there are covenants on some of the open spaces owned by Council.

j) Wolverton field

- Lease (Cllr Slatford declared an interest)

Clerk advised that negotiations over the lease which should have started from 2012 had faltered in 2015 over a) wording b) cost of registration and c) response from Charity Commission to the Sir George Brown Trust and their solicitors. AGREED that investigations should continue into the history of the situation, and that, if necessary, funds should be made available to allow the lease to be produced.

- Bark chippings

3 x 1 cu m bags had been delivered and spread on the play area at Wolverton. Council had AGREED that this was insufficient in depth, and various councillors to check the measurements to determine the quantities needed, before purchasing. Further quotation required.

- Fencing, surfacing and provision of top bar above gateway

Clerk to obtain quotations for replacement fencing, and posts for the gateway. The remaining items to be shelved until a new lease is in situ.

- Suggestion made that enquiries should be made into the possibility of this Council purchasing the field from the Sir George Brown Trust, or a possible 'swap' with an area of Council land in Baughurst.

k) War Memorial

Clerk's request to War Memorial Trust for a grant to clean and restore the Memorial had been refused. BDBC had advised they would be happy to permit the works, under Grade II Listed status, but again refused a grant. AGREED that the lowest of two quotations was accepted, with a ceiling of £2500, and that Clerk would apply to the British Legion for a grant.

l) 59 Long Grove

The tree in question had been felled, and it was AGREED that the owners are given until 30 April 2021 to re-erect their fence in the correct position. AGREED that Cllr Hetherington should liaise with the residents to determine the exact boundary line before they reinstate the fence.

m) Trees adj 2 Portway

Resident had requested their felling on the grounds of safety. The tree contractor had advised that both trees are sound, but that, following the felling of other trees in the group and therefore less protection, they may be more prone to prevalent winds. AGREED that the residents should be permitted to fell the trees themselves, at their cost, using our contractor, and to replace the trees with varieties chosen by Council.

n) Tree Survey 2021

As per item (j) (above), obtention of the deeds/certificates shows various areas which are County responsibility, rather than that of this Council. Tree register needs to be redrawn, removing trees which are no longer our responsibility, and used as a base for a specification for the quotations for the tree survey. Once this has occurred, the specification for the tree survey needs to be compiled and quotations requested.

o) Pineapple field

Council had received an invitation from Irama World, with a view to selling them the Pineapple field. Irama World appear to be affiliated with the Ian Rush Foundation. Several councillors had looked at the provenance of Irama World, and AGREED they should not be contacted. AGREED that further investigation should take place of alternative purchasers. The argument put forward by the pro-councillors suggested that the monies from the sale could then provide a more multi-functional play area closer to Baughurst, but this hinges on the availability of suitable land. No sale would be considered unless the funds were sufficient to create this multi use play area.

b) Other issues

Clerk reported a large fallen branch in the pond at The Withies. Quotations requested for its removal.

93. **Highways and Rights of Way**

No items.

94. **Annual Parish Meeting**

Deferred until more information is received from NALC or SLCC.

95. **Accounts for payment**

Received: Bank interest .63p, Calleva £84.00

Profit and Loss Account as at 14.1.21

| Income | | Expenditure | |
|-----------------------|--------------|----------------------|-------|
| £ | | £ | |
| Precept | 48500 | Administration | 21430 |
| Grant – grass cutting | 5327 | Grants | 750 |
| Interest | 18 | Free 2p | 500 |
| Pineapple field | 1032 | Chairman's allowance | 40 |
| Grants | 0 | Pineapple field | 166 |
| Insurance claim | 4885 | Grass cutting | 4006 |
| Footpaths booklets | 5 | Vitaplay | 7664 |
| | 59766 | Trees | 5186 |
| | | Contractor | 4450 |
| | | General | 3483 |
| Profit on 8 months | 15574 | | |

| | | | |
|--|--|--|--------------|
| | | | |
| | | | 44192 |

Balance Sheet as at 26.11.20

| | £ | | £ | |
|--------------------|---------------|---------------------|---------------|--|
| Balance b/fwd | 109795 | Current Account | 1990 | |
| | | Less: unrepresented | 1871 | |
| Profit on 8 months | 15574 | Premier Account | 76468 | |
| | | Petty Cash | 164 | |
| | | Reserve Account | 48618 | |
| | 125369 | | 125369 | |

To pay:

Balance per bank statements as at 14.1.21

| | | |
|-----------------|-------------------------------|-----------------|
| Regency | Payroll January | 14.84 + 3.70 |
| HCC | Pension January | 348.71 |
| Inland Revenue | Tax and NI January | 277.96 |
| | | |
| Clerk | Salary and allowance January | 1154.39 |
| Tesco | Mobile contract January | 7.50 |
| Microsoft | Office 365 January | 17.60 + 3.52 |
| Business Stream | Pavilion January | 6.00 |
| Zoom | Social media provider January | 11.99 + 2.40 |
| SEB | Pavilion | 61.54 + 3.07 |
| SLCC | Annual contribution | 85.00 |
| Heath End Hall | Grant | 500.00 |
| A D Gibbs | Hedges, Wolverton | 175.00 |
| Lolaprint | Deeds - printing | 40.00 + 8.00 |
| Heath End Hall | Storage rental | 300.00 |
| Parish Online | Annual renewal | 90.00 + 8.00 |
| Printerbase | Toner cartridge | 52.25 + 10.45 |
| Andrew Deptford | Defibrillator | 771.00 + 154.70 |

96. Date of next meeting

The date of the next virtual meeting is **Thursday 25 February 2021**, 7.30 pm.

97. Appendix 1

County, Borough, DAPTC and Police reports

a) County Councillor D Mellor reported:

- **COVID:** As of today (11/1), HCC Dashboard reflects some 426 cases per 100000; whilst well below the National Average, spikes are evident, primarily in Rushmoor and Portsmouth but Basingstoke also saw a growth at a far lower level.

Vaccinations; going well at Hampshire Court Hospital (Chineham) which serves our ward and on target to cover all 85+ , care workers etc by mid Feb with those at 70+ now being gradually advised of appointment dates. Due to distance involved and

lack of direct transport links there had been a concern re lack of local GP facility. Additional facility at Basingstoke Fire Station being created.

- The Connect4Communities programme now issuing vouchers to schools to cover the FSM programmes when the schools are closed. The hits on the website are still very high.
- Claimant Count; Tadley, Baughurst and Pamber still held figures of circa 3.4% vav national figures of 6%+; early days yet with still so many on extended furlough and the self employed on grants/loans etc giving a distorted picture. HCC pursuing new apprenticeship schemes to kick start the return to work.
- **Highways;** Operation Resilience programmes for Shaw Lane and also for Crabs Hill this month have been confirmed (always subject to weather). Noted this week that Almswood Road on the border between Baughurst and Tadley had a welter of vehicles undertaking the same exercise of 'extending the life of the road(?)'. He continues to push for other roads to be treated. Any short term inconvenience caused by road closure is regretted but unavoidable - local residents often know their way round such restrictions; simply diversions have to cater for all sorts of transport equipment.

Pothole 'map' still looks light and hopeful that the recent bad weather which lead to a focus on surface water and gritting will not result in deterioration.

Previous briefings have referred to the ongoing discussions re the roads strategy in the West/North of BDBC. As some may be aware, there are several activities currently under way;- Basingstoke Transport Strategy; the TfSE Thames Valley- Hampshire North South Connectivity and of course the adaptations required should the new hospital and warehousing facilities in the J7 area be confirmed, when there will be a need for a link between the A339 and the A30 around Manydown.

Flood Management; a/ discussion with Floods primarily re the long term plan of activity they have with the Environment Agency re Climate Change. The focus will always be on protection of homes and life. The plans all take into consideration the estimated 2* shift in average temperature and its effect on the oceans and ultimately the river valleys in the County. There is no concern, providing the Alleviation programmes are part of the Govt's ££5.2Bn plan.

Locally, the torrential weather with Storm Bella and other storms in the past month realised 1000+ contacts and 140 emergencies but with just 40 properties affected across the County in past two weeks; little effect in Baughurst other than normal surface water slowly dissipating due high water table, run off from agricultural land and drain capacity not being able in some areas to cater for 40mm of rainfall in 20 minutes. HCC called out several contractors to handle where there were additional problems e.g of tree collapse.

Locally, questions have been asked of our Head of Floods regarding the relationship with Private Estates management; relevance of the problems in Wolverton/Crabs Hill being to the fore. HCC will continue with major Gully Cleaning to minimise problems but landowners will have to do their bit.

- **Climate Change**

HCC unveiled its programme for energy saving buildings etc ; the launch of 'ichoosSolar'; a Carbon Accounting system with baseline updates every two years

as part of the Green Recovery programme and increase in renewables. On recycling 'tables' HCC appear to be doing well.

The Cycling /walking workshops have slowed down marginally pending funding and some clarification re School Streets. Although the local scheme on Cycling/walking is targeted at accessing the schools, there was a suggestion from the consultants as to doing something on the A340 through the County border. However, with LIDL now appealing supported by BDBC, who had originally argued on economic grounds against the supermarket chains application, there will be difficulties there, as the section of the road barely met the criteria for such a development.

3 Schools; this week HCC has had to isolate some 13 children and staff at Ashford Hill and 27 at Tadley owing to COVID (not children or teachers). HCC currently accelerating issuance of PCs to those without to assist with home schooling/ online teaching.

- **Finance.** Last month it was reported on the problems HCC had endured with its External Auditors in respect of the 2020 Annual Accounts as they were not happy with FUTURE Cash Flow statements. Pleased to report that as HMG has now 'drips and drabs' contributions has eased the problem and amendments are in such that the Cabinet will recommend to the Full Council the revised budgets which bear some similarity to the current years. Suffice to say, HCC has had to drip into its reserve of £600M to maintain its services; as examples of ETE budgets, despite school closure etc , the Home to School Transport budget is increased ; the public bus service subsidies continue despite few being on the bus; the HWRC budgets grow as we successfully overcome the access problems with more slots etc . as for Social Care, additional expense is required in providing more beds, care workers etc . HCC books are in good shape but revenue budget /expense is tight. Capital Programmes are not affected but of course many of these are dependent on HMG contribution be it through LEP's, Highways England, developer contributions.

Council Tax will be at maximum 5%; ie. 2% plus the Govt approved 3% increase/improvement on justified Social Care expenditure similar to the current year. From what we can see that will still mean Hampshire is the lowest shire Council Tax bar one.

- **Consultations;** I do draw to the attention of members of the PC and residents the consultations in progress which comment is always noted. Firstly, the Hampshire Chief Constable has sought input as to her suggestion that the Police Precept be increased by £15 per household (Band D) to support expanded efforts by HCC. There is no mention of speeding in her justification. Hampshire -pnn is the link.

Secondly, every few years Hampshire has to update its LTP (Local Transport Plan). I suggest as a reference that the contents of Highways section para 3 above requires input.

b) Borough Councillor W Lovegrove reported:

- his assistance in helping local businesses receive grants from BDBC to help during the coronavirus crisis
- The increase in parking on pavements locally, and the laws which surround this
- Advised the imminent meetings of both full Council and Licensing Committee
- Decision by BDBC to limit the acceptable noise level of fireworks to 90 decibels
- New Chief Executive of BDBC not yet in post

c) Borough Councillor M Bound reported:

At a Council meeting on 17th December 2020, two motions were put forward and both supported by majorities of councillors present:

- The first related to surgeries in the Basingstoke town area particularly, where there have been quite a number of problems with GP practices failing. The motion requested Council to ask for the matter to be referred to the Communities Environment & Partnerships Committee, to review and gather information pertaining to the problem.
- The second motion asked that public firework displays within local authority boundaries be advertised in advance of the event, for there to be a public awareness campaign about the impact of fireworks on animals and vulnerable people (returning soldiers from battlefield areas with PTSD for example) with trauma were mentioned, and that the relevant Government minister be written to, asking that it be legislated that there is a maximum 90db noise limit on fireworks sold to the public for private displays. Lastly, to encourage stockists of fireworks to sell quieter fireworks.
- At the meeting, Council also passed the Council Tax Discretionary Discount and Council Tax Support scheme. This very much followed what was already followed except that now any property left empty for 10 years or more will incur 300% council tax.
- Lidl are appealing the decision of West Berkshire DC to refuse the planning application for a store off the A340 in Tadley, refused on the grounds of the development being on a green-field site outside of any defined settlement boundary and for its visual impact. The Leader of BDBC Council, Cllr. Ken Rhatigan, has written to the Planning Inspectorate in support of the appeal.
- Sites for the new Acute Hospital in the area have been narrowed to the present hospital site or one close to junction 7 of the M3 motorway. Public engagement on the matter has been delayed until summer 2021 with a start date for build being 2025.
- Locally I have dealt with problems notified to me by residents and notified HCC of potholes

Questions to Cllr Bound included the provision of housing versus land supply, and the increase in Council Tax on unoccupied buildings.