

**BAUGHURST PARISH COUNCIL**  
**Minutes of a meeting held on Thursday 24 November 2016, 7.30 pm**  
**Heath End Hall, Baughurst**

**PRESENT:** Cllrs M G Slatford (Chairman), C I Curtis, P E Garrett, J Hewitt, F Langley, A Narracott, G Porter, S E Terrett (left 9.30 pm), R T Ward  
Also present: County Councillor W Lovegrove, and 1 member of the public  
Apologies received from Cllrs C Grenville and P R S Postance; Borough Councillor M Bound, Borough Councillor R Tate and County Councillor W Lovegrove  
In attendance: Mrs P J Waterfield, Clerk

**77. Minutes of the last meeting**

The Minutes of the last meeting, copies of which had been circulated, were taken as read.

**78. Apologies for absence**

As above.

**79. Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to any item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001).

**80. Matters arising from the Minutes of the meeting of 20 October 2016**

(66) Speedwatch

Hartley Wespall had recently hired the machine. Baughurst had recently taken the machine out locally, and the results were awaited.

(66) School under the Pines and caravans, Sandford Woods

BDBC Enforcement had required one caravan to be removed in the very near future, closely followed by the other. The School under the Pines had also been advised to submit a planning application in the immediate future.

**81. County, Borough, Police and BDAPTC reports**

a) Borough Councillor Bound reported:

- At the last BDBC planning committee the application for 4 gypsy pitches was put forward for approval by borough officers but was turned down by the committee for the following reasons:
  1. The proposed development would result in an isolated, unsustainable and inappropriate form of development in the open countryside for a gypsy and traveller site which would not be within a reasonable distance of local services, would not result in the successful integration of the site with the settled community and would adversely impact upon the local amenity of the area and as such would be contrary to the National Planning Policy Framework (March 2012), and paragraph 25 of the 'Planning Policy for traveller sites' (2015) and Policy CN5 of the Basingstoke and Deane Local Plan 2011-2029.
  2. The proposed development would result in an adverse impact upon highway safety to all potential users of the highway due to the increase in and type of traffic and as such would be contrary to Policies CN5 and CN9 of the Basingstoke and Deane Local Plan 2011-2029.
  3. The proposed development would result in an unacceptable form of development in a rural location which would not positively enhance the environment and increase its openness and as such would adversely affect the landscape character of the area and would be contrary to paragraph 26 of the 'Planning Policy for traveller sites' (2015) and policies EM1, EM10 and CN5 of the Basingstoke and Deane Local Plan 2011-2029

- Secondly, the following paper going out for discussion:

**Discussion Paper – HARAH - Purpose of paper**

- 1.1 To undertake a review of the impact and outcomes in respect of the Council's membership of the Hampshire Alliance for Rural Affordable Housing (HARAH).
  - 1.2 The proposition by officers is to evaluate and consider withdrawing from the HARAH partnership and rely on affordable housing delivery in rural areas being secured more efficiently, effectively and more in line with the Council's recently adopted reviewed Housing and Homelessness Strategy 2016-20 through its strategic housing enabling function.
- There is a money saving proposal for the forthcoming budget that will reduce the grants that Parish and Town councils receive from BDBC:
  - Two discretionary grants to parish and town councils are to be phased out: the Limited General Grant and the Council Tax Support Grant. Council tax is to increase by £5 which is a 4.7% increase for a Band D property.
  - Waste services in the Borough are to go out to tender; Veolia don't want to extend their contract as they claim they are not making any money but they might tender for the new contract.
  - The management of the Wade Road HWRC is under review and Tadley/Baughurst will not be able to use Padworth or Newtown for re-cycling purposes because they are situated within 10 miles of Wade Road.

c) Police

**Reported incidents between 1<sup>st</sup> October to 31<sup>st</sup> October 2016**

- 11** Suspicious incidents - (from suspicious people to vehicles).
- 12** Assault. (not necessarily physical, mostly between partners)
- 12** Criminal damage incidents (most relate to one night of damage to a number of vehicles)
- 0** Road traffic incidents
- 25** Anti-social behaviour incidents (environmental, between people known to each other, vehicle, groups of youths)
- 3** Public order
- 0** Dwelling breaks
- 3** Non dwelling breaks
- 1** Theft from vehicle
- 0** Theft of vehicle
- 4** Theft
- 0** Drugs

**Dwelling burglaries**

Between 1 October and 31 October there has been no reported incidents of dwelling breaks.

**Non dwelling burglaries**

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Between 10/10/16 - 16.30hrs and 11/10/16 - 07.00hrs – Brimpton Road, Baughurst Road – Sometime overnight unknown person/s have broken in through the roof of a secure building, access was gained but no items stolen.

Between 16/10/16 – 17.00hrs and 17/10/16 - 09.00hrs – Wolverton Road, Baughurst – Sometime overnight unknown person/s have forced open a barn door by jimmying off the lock causing it to break, access was gained and a petrol hedge strimmer stolen.

## Traffic related offences

Between 1 October and 31 October 4 drivers were arrested for drink drive offences in the rural area, 1 driver also had no insurance.

Between 1 October and 31 October 10 vehicles were seized from the road side in the rural area.

- vehicles showing no insurance.
- vehicles no insurance, tax or MOT.
- 1 vehicle showing no tax and insurance.
- 1 vehicle no tax.
- 1 vehicle showing driver only holding a provisional licence, vehicle seized relating to crime.
- 1 vehicle showing as SORN off road, no MOT.
- 1 vehicle showing no tax and MOT.

## Incidents of note

During October 2016 two vehicles suspected of poaching offences have been sighted in the area of Salters Heath Road and Ramsdell – silver Subaru S945 \*\*\* and silver Suzuki Grandvita Y166 \*\*\*.

On 1 November between 16.15 and 17.45 hours in the afternoon a house was broken into along Long Grove, Baughurst. Garden equipment stolen from the outhouse along with a number of items from inside the address, offenders have gained entry by smashing a conservatory window.

### d) **BDAPTC**

The next meeting will be held on 10 January 2017, with topics covering a review of the provision of plans to Councils; Neighbourhood Plans; HARAH representatives. A query was raised regarding the late inclusion in the Local Plan of additional housing within Settlement Policy Boundaries.

### 82. **Open forum**

- Clerk reported on recent BDBC Clerk's meeting, where the following had been discussed:
  1. Well attended, with over 25 clerks present
  2. Budget Strategy consultation:
    - Bottom line, no money for anything (although debt free since 1996)
    - BDBC investments are currently not making any money, so they will have to cut back on all expenditure
    - Forecast deficits 2017/18 £2,290,000; 18/19 £3,976,000; 19/20 £5,957,000; 20/21 £7,216,000
    - Continuing Government grant reduction (49% in 17/18)
    - BDBC plan to manage reduced revenue by operational and strategic savings, and by generating additional income (higher car park and cemetery charges)
    - BDBC plan to spend to encourage growth (Manydown, Basing View, Leisure Park development)
    - BDBC propose Council tax increase of £5 for next 3 years, then £2.31 in 20/21
    - Affecting Councils directly –
      - ❖ removal of Limited General Grant (£1100)
      - ❖ removal of Council Tax Support Grant (33% reduction 17/18, 66% 18/19, phased out entirely after that)

These proposals only will collectively net saving of £106,000 pa.

3. Devolution update

Agreed there was none which BDBC could, as yet, usefully cascade to us. To be put on the agenda for the next meeting.

4. Health and Wellbeing

Big drive to improve health and wellbeing in the area, with proposals for a shared plan. A parish representative is needed to sit on the committee. Idea is to improve physical activity and mental wellbeing.

5. AOB

• *S106 and CIL updates*

Plans are afoot to provide parishes with information on their individual S106 information once per year. 15% of contributions is passed to parishes, 25% if they have a Neighbourhood Plan. This is based on per square metre built.

CIL (Community Infrastructure Levy) – more consultation with parishes promised. CIL will come into play totally on 1 July 2017.

83. **Planning**

a) to receive and consider the latest planning applications

16/04111/HSE	52 Portway	Single storey rear extension	No objection
T/00411/16/TPO	3 Conifer Close	T1-T8 cypress trees – crown raise by 7m. T9 beech tree – 5 lower limbs to be reduced back to stem	No objection
16/04114/HSE and LBC	Baughurst House	Conversion and extension of buildings to form residential accommodation ancillary to Baughurst Hose	No objection, but 'tie' requested
16/03955/HSE	Holtwood House, Wolverton Road, Axmansford	Conversion of car port to ancillary living accommodation with new terrace and roof above entrance	No objection, but 'tie' requested
16/0369/1/ROC	The Laurels, Baughurst Road	Variation of condition 1 of 15/03856/FUL to allow replacement drawings with alterations to plots 3 and 4 regarding fenestration, rooflights, internal layout and roof layout	No objection
16/00728/RET	Ashley, Wolverton Road, Axmansford	To extend existing balcony to cover wood store and entrance door to garage (retrospective)	No objection

b) Decisions by BDBC

16/01539/FUL	Land at Violet Lane	Change of use from paddock to 4 gypsy pitches and associated works	Refused
16/02248/HSE	Wildermere, Haughurst Hill	Two storey extension to north elevation and alterations to roof	Approved
16.02904/HSE	10 Woodlands Road	Single storey side/rear extension	Approved
16/02920/HSE	Corner Cottage, Haughurst Hill	Alterations to vehicular access and driveway	Approved
16/02680/ROC	Stone House, Wolverton Common	Relief of condition 5 of BDB 75265 to allow installation of replacement window with clear glass and openings	Approved
16/03025/HSE	8 Little Aldershot Lane	Front canopy/covered way	Approved

c) Any other business

- Tree works at 13 Wellington Crescent  
Unauthorised works carried out on trees covered by TPOs had been accepted by BDBC Tree Officer
- Clerk had added this Council to BDBC database for receiving information about the Local Plan.

84. **Playing fields and Open Spaces**

a) Tree planting

Agreed that replanting should be deferred until after the largescale remedial tree surgery in the remainder of Baughurst Common has been carried out.

b) Land at 105 Long Grove

Works have not yet been carried out.

c) Smoke-free play zones

Photographs had been requested by BDBC, and the process is still ongoing.

d) Land to rear of Long Grove

Works had been completed satisfactorily. Grass seed had been sown, but children were already trampling over the site before it had taken. Red tape had been placed around the site in the hope that it will protect the seed, but had subsequently been vandalised. Maintenance contractor to be reminded of need to weed adjacent area.

e) Land to rear of properties, Bishopswood Lane

HCC had written again to the Land Registry, confirming that the lane in question (leading to the White House) is highway land and as such cannot be owned by individuals. Agreed that further investigation regarding ownership should be carried out on a parcel of land further south along Footpath 49.

f) To receive quotations for remedial repair, Long Grove and Wolverton field play area  
Wolverton field

Agreed that approval is given for repair of the following:

- 2 new cradle swing seats £573.60
- New fence post and top bar £357.43

Long Grove

Agreed that approval is given for the repair of the following:

- 2 new cradle swing seats £573.60
- Further investigation needed into alternative quotation for supply and installation of 1 new bearing for spinning bowl (price quoted £1561)

g) To receive completed tree survey of Baughurst Common, and to consider the tendering process

Tree survey was received, and an electronic copy circulated to most councillors the day following the meeting. The outcome of the survey is as follows:

- 394 trees and 2 groups of trees that require works within 12 months. Of these, 174 trees and 1 group of trees that require works within 3 months
- 32 trees of these require felling urgently. The remainder of the 174 need remedial works as a matter of urgency
- 964 trees and 7 groups of trees inspected over 16 areas
- The report contained colour coding for each tree – red for immediate works, orange for those to be carried out within 12 months

Tree Surveys Ltd had offered to carry out the tendering process, which would identify the costs involved, for a sum of £1200 plus VAT. This was agreed; the tender is to be carried out in two phases – the first, for those trees identified as potential problems, and the second for those where remedial work can be carried out a later stage.

h) Hedgecutting, Wolverton field

Two quotations had been received for the works – the lowest, at £175, was AGREED.

i) Land at junction of Hazel Green and Brimpton Road

Clerk had identified the past owners of the land via the Land Registry. Both owners are now dead, but she may be able to contact their descendants via her genealogy site. Agreed that they should be contacted, if possible, to be advised of the remedial tree works needed on the land which they own.

j) Maintenance plan, Baughurst Common estate

The concept of a plan for the ongoing maintenance of our wooded areas was raised, and a quotation received (at £500 per day for 10 days in the first year, followed by £400 for a three day visit in subsequent years) was considered. More clarification of our exact needs is sought, and the committee will look at the situation in more detail before making a recommendation.

85. **General Purposes**

• Broadband

Most people living in the rural parts of the parish have slow broadband speeds. We are part of the 1.5 million homes in the "last 5%" for whom there are no plans, or funds, to provide improvement. The Parish Council are supporting a local group who are planning a community funded scheme to install fast broadband in Baughurst. The group are attracting investors from around the area to fund the scheme.

Basingstoke council paid for a survey to use a fibre optic network. Fibre optics have been used for over 20 years and are the backbone of our national broadband. Fibre allows speeds of up to 1,000Mbps. Telephone type broadband allow less than a tenth of this speed. The cost of installing 25 kilometres of fibre was, sadly, too high to be viable. An alternative hybrid scheme using a combination of wireless and fibre has been costed. The use of wireless for rural broadband has been very successful in many parts of the country. Wireless can deliver broadband at up to double the speed of existing telephone type systems. It is hoped that the hybrid system will be viable and that the first connections may be made this year.

• Safeguarding Policy

The Safeguarding Policy was agreed with no amendments. Further agreed that the Clerk is designated as Safeguarding Officer.

• Model update for Financial Regulations

The Financial Regulations amendment was approved with a few minor amendments, and agreed.

• Strategic goals

The following had been suggested by Councillors, and a possible cost identified for possible inclusion in next year's Budget:

- Administrative
  - Improved website (formal maps of land owned by Council, rights of way, etc) £100
  - Improved newsletter (new template layout) £250
  - Publicity of footpaths £0
  - Neighbourhood Plan £0
  - Speedwatch upgrade £200
  
- Open spaces and rights of way
  - Open spaces maintenance plan £5000
  - Tumulus £0
  - Paths behind shops, Heath End Road £1000
  - Pathways, Baughurst Common estate £0
  - Wolverton field and Long Grove – repair equipment £2000
  - Wolverton field – repair car park £0
  
- Budget 2017/18

The budget for the forthcoming financial year was accepted, and it outlined below.

<b>Budget Head</b>	<b>Detail</b>	<b>Amount</b>
<b>Staff</b>	Salary (clerk)	£14,206
	Pension	£2,597
	National Insurance employer	£780
	Stationery, printing and annual subscriptions	£1,000
	Payroll management	£210
<b>Office costs</b>	Use of clerk's home as office, and mileage	£250
	Energy costs	£80
	Telephone and broadband	£280
	Website, newsletter, Neighbourhood Plan, Speedwatch upgrade, footpaths publicity	£350
		£200
<b>Statutory</b>	Insurance	£1,500
	Audit Fee	£975
<b>Council costs</b>	Meeting room hire	£450
	Training	£1,500
	Chairman's allowance	£100
<b>Playing Fields and Open Spaces</b>	General maintenance and tree surgery Inspections Wolverton field rental Both playgrounds restoration Open spaces maintenance plan Path behind Heath End shops	£14,000  £1,200 £150 £2,000 £5,000
		£1,000
<b>Pineapple field</b>	Electricity, water, cleaning and maintenance	£1,000
<b>Miscellaneous</b>	General grants Security Remembrance Day	£2,000 £350
<b>Total</b>		<b>£50,849</b>

84. **Finance**

a) Financial statement

The latest financial statement was noted.

b) Parish Grants and Precept 2017/18

Noted that BDBC Limited General Grant was no longer available, and the Council Tax Support Grant had been reduced by 33%. This will be fully removed by 2019/20. The precept was agreed at £44,568 for the coming year.

c) Tadley Community Centre Youth Centre

Request for grant aid deferred to the next meeting.

d) Hurst Community College

A grant of £50 was agreed for OAP Christmas Party.

e) to consider commemoration of end of WW1, 2018

Clerk offered to spearhead a working party of all interested agencies to see whether some form of commemoration could be organised. Initial costs would involve hire of the hall for a meeting. This was agreed and applauded.

86. **Highways and Rights of Way**

- FP19 – obstruction of path had been notified by a resident, and the landowner notified accordingly
- Rights of Way signage, Little Aldershot Lane – following the installation of posts and signs by volunteers, these had all been either removed, or damaged. Agreed that replacements should be installed in due course. A police report had been filed and incident number obtained.
- FP49 – solicitors acting for the applicants had written, suggesting negotiation between all parties, and this was agreed.

87. **Open forum**

Other items raised included:

- The attendance at Hurst School prizegiving by the Clerk, on behalf of Council, where the Bob O’Bee Memorial Prize (funded by this Council) was awarded to James Lenton. The prize is given to a pupil from Baughurst who has contributed most to the community.
- Remembrance Sunday had passed successfully, with no problems and good weather. The Clerk was thanked for her part in the proceedings.
- The Pensions Regulator had been in touch with the Clerk regarding the next step in the proceedings surrounding the need for this Council’s provision of a pension scheme.
- HARA had requested help and advice with plans for their Rural Housing Event in 2017. Agreed that this Council would support the concept of a conference.
- Clerk advised failure of Council computer over a weekend. The problem had been rectified by her son, and Council agreed a donation of £50 to him as a thank you.

88. **Accounts for payment**

**Received:** Calleva £73; Premier interest £4.15

**To pay:**

Inland Revenue	Tax and NI November	BACS	229.16
	Tax and NI December	BACS	229.16
Clerk	Salary and allowances November	BACS	978.84
	Salary and allowances December	BACS	978.84
HALC	Councillor training	BACS	108.00
Regency	Payroll – November	d/d	14.00 + 2.80
	Payroll – December	d/d	14.00 + 2.80
Southern Water	Pavilion	d/d	3.80
Tree Surveys	Tree survey	BACS	6733.75 + 1346.75
J Hewitt	Mileage claim training	BACS	51.67
HCC	Pension – November	BACS	305.03
	Pension – December	BACS	292.90
BDBC	Printing – newsletter	BACS	47.02
Clerk	Mileage claim Clerks meeting	p/c	15.62
	Mileage claim – Andover meeting	p/c	22.83
	Discs	p/c	9.99

	Newsletter postage	p/c	137.50
	Newsletter delivery	p/c	65.00
J Waterfield	Computer assistance	BACS	50.00
Vitaplay	Playground inspection Nov	BACS	100.80
A D Gibbs mow	St Catherine's	BACS	25.00
	Baughurst Common	BACS	398.05
	Pineapple field	BACS	58.14
	Wolverton field	BACS	50.00
	St Catherine's	BACS	25.00
	Baughurst Common	BACS	398.05
	Wolverton field	BACS	50.00

**89. Date of next meeting**

The next meeting of BAUGHURST PARISH COUNCIL will be held on **Thursday 12 January 2017**, 7.30 pm, Heath End Hall, Baughurst.